



AGENDA

AUCKLAND/WAIKATO FISH AND GAME COUNCIL

15th March 2025

AUCKLAND/WAIKATO FISH & GAME

**A Meeting of Council will be held at the Waikato Deer Stalkers Hall, Wairere Drive,
Hamilton on Saturday 15 March 2025 commencing at 11.00 a.m.**

AGENDA

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1. Apologies	
2. Possible conflicts of interest arising from meeting agenda	
3. Minutes of previous meetings held on 15 th February 2025 *	1
4. Matters arising from previous minutes	
5. Council correspondence (nil as of 28/2/2025)	
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* Denotes attachments

** Denotes the need for council to make a decision.

N Juby
Chairman

04/03/2025

AUCKLAND/WAIKATO FISH & GAME



Minutes of a Meeting of Council
held at the NZ Deerstalkers Hall, Wairere Dr, Hamilton
on Saturday 15th February 2025 commencing at 11:05am.

PRESENT:

Chairman: N. Juby.
Councillors: E. Williamson, D. Cocks, M. Barker, G. Annan, T. Clark, S. Smith, O. Kent, P. Dell.
Staff: D. Klee, A. Daniel, B. Jarvis-Child
Public: C Sherrard, Mark Banister, Paul Hardy (DOC representative)

The C.E. noted that some Councillors and Staff would be slightly late to the meeting due to being involved in banding activities in Te Awamutu.

1. APOLOGIES:

A. Brown, G. Dickey, A. Sapich

It was moved;

that apologies be accepted.

Dell/Smith – CARRIED

2. POSSIBLE CONFLICTS OF INTEREST ARISING FROM MEETING AGENDA:

Nil.

3. MINUTES OF PREVIOUS MEETINGS OF 12TH OCTOBER 2024:

It was noted that E. Williamson was listed both as being present and as an apology. It was confirmed that he was not present at the meeting.

It was moved;

That the minutes of the 16th November 2024 meeting be accepted as true and correct records subject to the removal of E. Williamson as present at the meeting

Cocks/Smith – CARRIED

4. MATTERS ARISING FROM PREVIOUS MINUTES:

The Chair requested an update on the Hamilton Anglers Club, (HAC) letter pertaining to access and signage for a kids fishing area near Hamilton. Dr Daniel indicated that no further progress had been made as other projects such as the fish regulation review had taken precedence. Dr Daniel will provide an update at the March council meeting.

The Chair asked Dr Daniel if any progress had been made looking at body cameras for Rangers. Dr Daniel said he found some but didn't think they were suitable. The Chair suggested that he had one that staff could trial.

The Chair asked if any progress had been made on a consistent Regionalised set of standing orders. The CE responded that no progress had been made, but this was still the overall aim and made the most sense as they could incorporate the findings from various audit recommendations made in recent years. As an interim measure, the Chair requested that the AWFGC standing orders be amended with the NZC provisions that facilitate online meeting attendance. The C.E will aim to have this done in time for the March meeting.

5. INWARDS COUNCIL CORRESPONDENCE:

NZC CEO report: Council expressed concern with the paper that was circulated by the NZC CEO as it relates to setting national policy. It was felt that there were inaccuracies with the interpretation which were not in line with the Act or legal opinions and therefore NZC councillors were getting a skewed perspective.

It was moved:

That the Chair write a letter to the NZC Chair outlining the council's concerns and seeking that the NZC highlight the council's concerns and the AWFG CEO circulates the response to managers.

Williamson/Cocks- CARRIED

Councillor Annan joined the meeting at 11.21

HPAI: The council raised concerns around the potential closure of the hunting season that was highlighted in the NZC CEO paper and whether any further indication had been given by the government regarding financial support should this be required. The council also highlighted the need for regional experts in game management to be involved in the preparation of an organisational HPAI response rather than relying on DOC or MPI representatives. The council highlighted the need for evidence-based decision making and noted that game seasons have continued globally. More thought should be given to reaching out to partner agencies in Europe and the U.S. The CE highlighted that the

organisation has an HPAI response plan which covers many of these topics and that at this stage the impact of HPAI on game populations in NZ remains unpredictable.

6. CHIEF EXECUTIVE'S BI-MONTHLY REPORT AND FINANCIAL STATEMENTS:

Trend Counts

The CE highlighted the exponential increase in Goose numbers in the region since they were removed from the Game Schedule. The prospect of geese returning to schedule 1 was canvassed with the minister of Hunting and Fishing when he met with the Nelson Marlborough Council. The council noted, that now numbers have been left to get out of control, Fish and Game would require significant financial assistance to bring them back to 2011 levels.

Banding

The CE extended his thanks to the councillors and volunteers that helped out with banding this year. New staff had made excellent progress and have. A summary update will be provided for the next council meeting.

Whangamarino Response Group and Action Plan.

Councillor Williamson asked how progress was going with the Whangamarino working group and whether it had led to any tangible outcomes on the ground. The C.E. explained that at this stage there is no implementation funding associated with the project and the main aim of the existing project was stakeholder engagement and input. The CE acknowledged that an Action Plan without an implementation phase is just a plan, however, it is hoped that funding will be made available moving forward.

It was moved;

That the Bi-monthly CE report be accepted

Annan/Dickey – CARRIED

Beau Jarvis-Child joined the meeting at 12.10pm

7. SPOTSFISH REGULATION REVIEW

The Council congratulated Mr Jarvi-Child and Dr Daniel on the excellent report.

The Chair sought clarification whether licence holders who identified solely as coarse anglers had been excluded. Dr Daniel indicated that they had been as the regulation changes were in relation to trout.

Dr Daniel was asked about the rationale for differential regulations on the Whakapapa River. He explained that the Whakapapa would ideally be a regulated fishery, but that would require an application to the minister and would be unlikely to get approval. He felt that any change to the regulations in the easily accessible water needed consultation with Iwi but the river had increased use so the fly only area was extended down to 1km

above the 42 traverse bridge. The fish population in the upper river is protected by a lack of access.

Councillor Dell raised the issue of temperature related mortality and whether enough was being done to mitigate this. Dr Daniel replied that the council had taken an educational approach with licence holders and that this would be highlighted further, specifically in highly susceptible fisheries such as the Mangatutu. There was further discussion around research opportunities using the trout tagging programme, for example, by looking at differential tag recovery rates depending on what stream temperatures are at the time of tagging to infer heat related mortality.

Meeting guest, Mark Banister was invited to speak to his submission. He gave a background to his experience with the Auckland/Waikato Fishery. He raised the need for further education regarding appropriate catch and release practices, the issues around overall degradation of water ability and trout habitat and the loss of access opportunities, especially in areas he had grown up fishing such as the Upper Waipa.

Mr Banister supports the entire Whakapapa being fly only and raised concerns about mortality associated with bait fishing. Mr Banister produced some graphs of water temperature data which indicated that the Whanganui below Taumarunui was reaching critical thresholds during the summer. He would support daily temperature related closures. Overall, he supports option A in Dr Daniels report.

Councillor Williamson reinforced the need to provide evidence based decisions to the minister if regulation changes were to be sought. It was noted that Dr Daniels report provided the basis for the recommendations and included a comprehensive consultation phase with licence holders.

It was moved

Council adopt option A in Dr Daniel and Mr Jarvis-Childs report, subject to annual review with a comprehensive review in 3 years.

Annan/Kent – CARRIED

The meeting rose for lunch at **12.34pm.** meeting.

The meeting reconvened at **1.20pm.**

8. GRALLARD HARVEST AND POPULATION REPORTS

The council thanked Mr Jarvis-Child for his excellent reports and appreciated the development of the SMS pilot study which has greatly improved the accuracy of our population estimates. The CE commented that Mr Jarvis-Child had shown great initiative in using new techniques and spent a lot of time and effort on the data analysis underpinning the reports, agreeing they were excellent. Further, it was agreed there was merit in continuing the SMS survey and this had been incorporated into the OWP.

9. OPERATIONAL WORKPLAN

The C.E, explained the operational workplan process and asked councillors to ensure they worked through it using a governance lens focusing on what outcomes they want staff to achieve. He suggested that strategic objectives should be set for 3 years and in line with election council cycles.

The C.E. has not yet received updated budget templates from NZC which should have been with regions in December 2024. This has left very tight timeframes to complete the budget by the end of February, especially given the uncertainties around process, lack of policy and a shift to zero based budgeting which is now delayed until next year. Managers were quickly introduced to the newly proposed template which appears to be some kind of hybrid model based on previous years budgets but including aspects of ZZB.

The council spent some time workshopping through the OWP and the CE informed council that this was only their first opportunity to review the OWP and that it would be back on the agenda at the March meeting at which point it is hoped the budgeting situation will be resolved. In the interim the CE encouraged Councillors to provide any proposed updates to the OWP via email and an updated draft will be supplied at the March meeting.

It was moved

That strategic priorities are reaffirmed for 3 years.

Barker /Smith– CARRIED

10. OSH:

The CE noted there were no accidents or near misses to report. The Chair asked whether risk assessments were not being done by wetland groups as none were listed in the OSH Table. The CE informed council that 2 lots of documents had been received but after the agenda had already been finalised and sent.

Councillor Cocks suggested that the CE should budget for staff to receive workplace related inoculations and molemaps for staff, which council agreed was a good idea and should be done as part of councils good employer obligations.

It was moved;

that the OSH report is accepted.

Annan/Williamson– CARRIED

11. GENERAL BUSINESS:

Mark Banister addressed the council regarding his concerns about the loss of access in the region largely through the loss of public access through private property, where in the past this had been facilitated.

Mr Banister indicated that he was just completing the final paperwork with his lawyer for his property title to go freehold and would subsequently like to bequeath his property to the Auckland/Waikato restricted reserve access fund.

The CE and Chair thanked Mr Banister for his kind offer.

It was moved

That Council gratefully accepts the offer of Mark Banister to bequeath his property to Auckland/Waikato Fish and Game restricted reserve access fund.

Williamson /Smith– CARRIED

The Chair declared that council, pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 exclude the public from the following part of the proceedings of this meeting, namely citing Section 48(1)(a)(ii) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Free and frank expression Protection of members Improper gain or advantage. s7(2)(f) and s7(2)(j)

Williamson /Cocks – CARRIED

The council moved into public excluded meeting at 2.50pm

The council came out of public excluded meeting at 3.19pm

The Chair declared the meeting was closed at 3.20pm

**Bi-Monthly Chief Executive's Report
March 2025**

OUTPUT 1: SPECIES MANAGEMENT

Project 1111: Drift diving

Drift diving has been completed on the Waihou, Kauaeranga, and Mangatutu. All rivers had low flows and were impacted by heavy periphyton cover with the Kauaeranga reduced to a series of pools. Although the Mangatutu still has poor visibility and heavy periphyton growth there were 18 rainbow trout over 40 cm per kilometre, the highest count since 1999. The Awakino River had over 80 fish over 40 cm per kilometre, the highest drift dive count on record. The 2024 drift dive report is on hold due to a lack of time. Adam has also scouted a potential drift dive monitoring site on the Whakapapa at Oio Farms. The site will be tested as soon as conditions allow.

Project 1112: Banding

This year's banding was completed across 6 sites. In total, 2316 birds were banded, and 77 birds were recaptured. This number is down from last year but reasonably consistent with the previous 7 years. Fewer birds than last year could relate to abundant alternate food sources, making the grain we use to attract the ducks less appealing as many ducks are happily feeding elsewhere. At the Aka Aka site, the second-day catch was larger than the first, which is uncommon and indicates that something went askew the first night (several hawks were flying around and swooped the cages scaring birds off a couple of times). Additionally, the first night's catch in Wellsford resulted in 5 turkeys, which seemed to scare off the mallards, resulting in zero being caught. Fortunately, we caught some the next day – but we are considering scouting an alternate site in this area.

Table 1: Banding and recapture summaries for 2025.

Date	Location	First Schedule	Recaptures
11/01/2025	Netherton@1244 Hauraki Road	407	5
12/01/2025	Netherton@1244 Hauraki Road	174	3
18/01/2025	Helensville, Parakai @ Youngs	368	24
19/01/2025	Helensville, Parakai @ Youngs	49	11
1/02/2025	Aka Aka@Sands Farm	283	3
1/02/2025	Opuatia, @ Sherrard pond	220	2
2/02/2025	Aka Aka@Sands Farm	448	2
2/02/2025	Opuatia, @ Sherrard pond	48	1
12/02/2025	Wellsford, Whangaripo Valley Rd @ Brouwer	73	11
15/02/2025	Ohaupo, Paterangi Rd @ Finch	161	9
16/02/2025	Ohaupo, Paterangi Rd @ Finch	85	6
	Total	2316	77

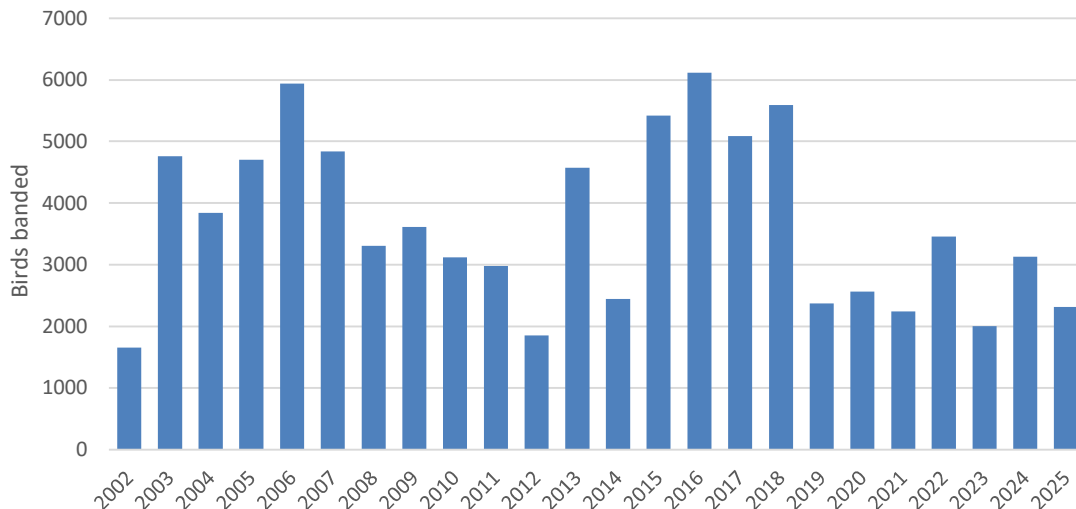


Figure 1: Number of birds banded in the Auckland Waikato Region from 2002 to 2025. Hand reared birds are excluded. Note around 2015-2018 efforts were increased for a research project.

All first schedules have been entered into the database and imported into Falcon ready for the upcoming season. Roslyn has updated the website, so all recovery reports are sent to her as last season this was being sent to DOC. Roslyn is now the person responsible in sorting out the recoveries that are entered into the website to the different regions, so it is needed for DOC to receive them.

All recovery data will be imported into Falcon once the season has finished. This happens for all regions that are doing banding.

Project 1115: Population Surveys

Lake Arapuni Spawning Survey

This report is on hold due to a lack of time.

Project 1121: Harvest survey

Wild and hatchery tag returns

An additional 1000 tags were ordered for the Whanganui and Whakapapa in an attempt to collect species composition, length and growth data. Taggers have also been asked to record the time they fish and temperature data when tagging. Ollie Bassett was trained to tag wild trout at the Stone Jug Road property and will attempt to tag 1000 fish prior to the national championships mid-March.

Historic tag data has been used to examine the potential for loss of fish during summer tagging to support the assumption that catch and release fishing in water temperatures above 19 °C has elevated mortality that should be managed. Figure 1 shows the percentage of tags returned for all 5020 fish in the Wild Fish Tagging Database by the month they were tagged with the maximum monthly stream temperature of the Mangatutu Stream (orange) as an example of variation during the fishing season. The return rates from March tagged fish are about half of those tagged in September, indicating a significant reduction in survival for tagged fish. Using the entire database is not ideal as there is a large range of streams with

and without elevated temperatures. This initial evaluation does give a strong indication that there is elevated mortality of tagged and released fish even with our most experienced anglers.

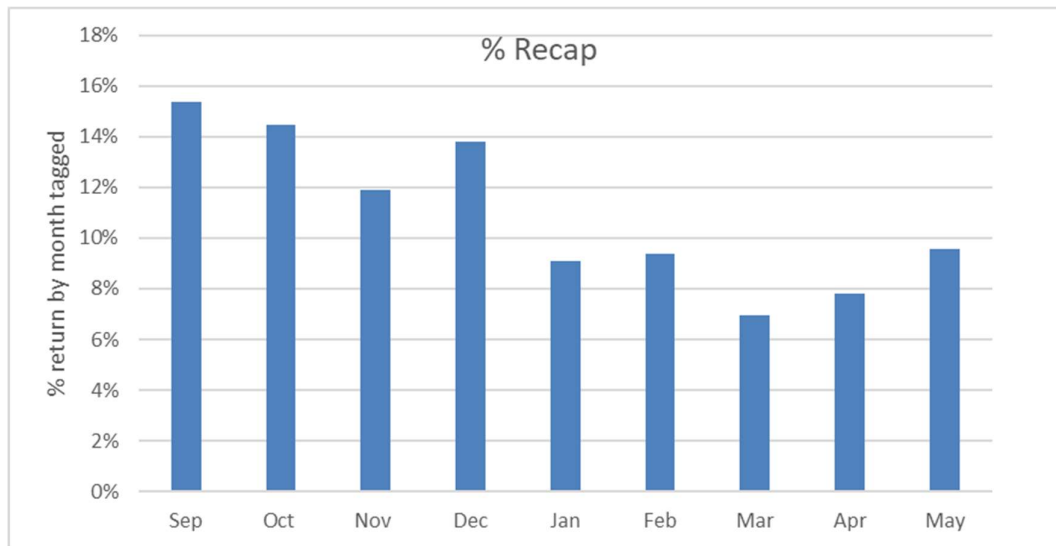


Figure 1. Percent of tags returned (blue bars) for all 5020 fish in the Wild Fish Tagging Database by the month fish were tagged.

[Project 1161: Trout Releases](#)

Fish order

The trout release budget was recalculated using updated fish prices that are now \$4.03 and \$8.61 for 1 and 2-year-old rainbow trout respectively. The cost of trout has increased by about 30% since 2022.

[Project 1173: Regulations](#)

2025 regulation review

The results of the council's regulation review were posted to Reel Life with a list of the proposed regulation changes pending ministerial approval.

OUTPUT 2: HABITAT PROTECTION/MANAGEMENT

Project 1211: RMA

Sand Quarry Resource Consent

We made a submission on a notified resource consent application for a sand quarry, specifically in regard to discharging water to the Karapiro Stream, a tributary of the Waikato River which provides important cold-water refuges for trout during the summer. We opposed the application based on the applicant providing limited information about the extent and nature of the discharge, and as such it is difficult to assess its effects. The applicant has responded with further information but it's still unclear to us the extent to which a discharge may be occurring so we have sought further information again, before deciding whether we will continue to hearing with our submission.

Matamata-Piako combined WWTP consents

We made a submission opposing a district wide application to replace the resource consents associated with the wastewater treatment plants for Matamata, Morrinsville, Tahuna and Te Aroha, in the Matamata Piako District. Our main concerns are that, despite proposed upgrades to the WWTP's, requested increases in volumes and consent limits would leave headroom for further degradation of an already degraded receiving environment – the Waihou River and Firth of Thames, which are of significance as habitat for trout and gamebirds. We have met and continue to have discussions with the applicant but unfortunately, we have not been able to reach agreement as to the level of effect on the receiving environment. If we cannot reach a mutual agreement soon then we will need to prepare evidence to oppose the application at the hearing.

Waikato Regional Coastal Plan – hearing

Late last year we submitted on the Waikato Regional Coastal Plan seeking changes to better enable wetland restoration and enhancement in the coastal marine area. The S42A Reports for this plan were published in October last year. Mischa presented at the hearing in February to argue that the permitted activity rules that relate to flood protection and maintenance dredging contained in the Disturbance and Deposition chapter of the plan could cause significant sediment losses to water if not managed correctly. She sought that the rules be amended to provide greater limits on both the size and area of works to ensure the risk of significant sediment losses to water are avoided. She also raised the point that the plan fails to provide rules that enable beneficial habitat restoration activities as permitted activities, including those in wetlands, and are at odds with the disturbance and deposition rules. She sought that the ecosystem rules be opened so that they are consistent and coherent with the disturbance and deposition rules. This would be enabled by providing a blanket rule across the permitted activity rules constraining disturbance and deposition activities to 50m², with anything more requiring a resource consent.

Matamata-Piako District Council

A full breakdown of current vs. proposed discharge parameters was provided for the Matamata-Piako combined WWTP discharge consents after a year of requesting the data. The discharge parameters were similar to those calculated by Adam Daniel with very little improvement in key contaminants and increases in TSS and CBOD.

Whangamarino Working Group

Dani been attending the Whangamarino Working Group meetings and workshops. This is a working group made up of representatives from F&G, DOC, Waikato River Authority, Waikato-Tainui, Ngaa Muka, Ngaati Naho, Ngaati Hine, Waahi Whaanu, landowners, community, WDC, and WRC. The purpose of the group is to collaborate and contribute to the development and delivery a Whangamarino Action Plan, recognising that Lake Waikare, Whangamarino and many of the inter-connected waterbodies are in a highly degraded state and coordinated action is required for halting degradation and rehabilitation over time. The Whangamarino Action Plan will identify and test medium to long term options for improving the health and wellbeing of waterways in the catchment.

Completed by the group so far:

- Project Management Plan signed off
- Confirmed Terms of Reference
- Confirmed Project and Working Group Structure
- Draft Action Plan developed
- Detailed comms and engagement plans started. Using community workshops to gather information and options/ideas. Four subgroups formed for this: Community, Iwi/Hapuu, Landowners, Science/Technical/Maatauranga.
- Data and Information Collation commenced
- Visualising key data and information started.
 - o Creating GIS maps to collate, store and summarise key data and information in a visual form. You're able to switch information on and off and compare / contrast data sets. We can also track point and linear assets, colour code them by type and add data and information on water quality or flow volumes for example. We can drill down on an area or point of interest and see related documents, trend graphs and potentially live data for example DO levels.

Upcoming:

- Assessment of Options (August 2025). All options will be on the table at the outset. The themes for options are:
 - o Managing flows and levels
 - o Enhancing indigenous vegetation cover
 - o Reducing nutrients and sediments
 - o Improving physical habitat quality
 - o Reducing impacts of introduced species
 - o Increasing climate resilience
 - o Improving the connection of people & water

Project 1221: Council Land

Stone Jug Road maintenance

The electrical fence power system was repaired at the Stone Jug Road Property and the cooking stove gas regulator was replaced.

Stone Jug Road easement

The proposed easement that is to be placed on the Stone Jug Road property is still in negotiation with the Ruapehu District Council and local iwi. Iwi would like the ability to close the easement for cultural reasons, potentially remove the easement if the river shifts and would like to be consulted for any maintenance including vegetation removal. Staff are working through the wording to maintain the easement in perpetuity and to make it practical to clear the track in the future.

Wetland works

Te aroha wetland: as a part of the comprehensive restoration plan for the Howarth Memorial wetland some upgrades were completed on the weir that was installed last year. There was significant amounts of water seeping around the side of the weir (potentially along the tree roots here) and so an approximately 7 m concrete arm has been installed extending out from the weir to try reduce these seepage rates (See Figure 2 for the works completed in February).

While out at the Howarth Memorial wetland Dani also met with Matamata-Piako District Council staff to discuss the installation of a pump to take water from the Waihou River into the wetland during the hot summer periods, to ensure a minimum water level is maintained in the wetland. The MPDC staff seemed open to the discussions and are looking into where we could set the pump up and source power from.



Figure 2. a) Beau cleaning one of the F&G access signs on the Ongarue. b) concrete arm being installed off the weir at Te Aroha wetland.

OUTPUT 3: PARTICIPATION

Project 1311: Access negotiation

Waitomo District Plan

The Waitomo District Plan is not final, but Adam Daniel has met with two landowners with river access that could benefit from the access lot proposal in the proposed plan. As the plan

progresses, through the legal process staff will attempt to get at least one landowner to take up the scheme to use an example for future plan changes.

Hamilton Anglers Club Request

The Hamilton Zoo, Hamilton City Park, and Waipā District Council have been contacted to request meetings to propose signage for kids fishing. All of the agencies have sent automatic replies but none of the agencies have responded to date. Hamilton City Parks have previously attempted to ban fishing in parks so it is unlikely they will be enthusiastic. Similarly, Hamilton Zoo were reluctant to allow fishing due to a lack of a disposal site. Discussions on feeding the fish to zoo animals stalled in December when the zoo representative went on maternity leave and did not pass the project on to other staff. I have developed a project in the OWP targeted at implementing the project over the coming years.

Whakapapa River Access

The Brown family (who provide limited access to the upper Whakapapa over private land) have asked for two signs for their home farm at Owango to instruct anglers to use the DOC track rather than their farm to access the Whakapapa River. Adam also agreed to move the fishing location symbol on the mapping system so it does not appear there is public access below their house.

Access Database

We have started to ground truth and update the access database for fishing in the region. Dani and Beau went out checking access point to identify the accuracy of the points on WAMs, write updated access information about each point, check whether there is signage or whether it was a spot that would benefit from signage (i.e. if it is confusing whether the access is public land or not), and look out for new access points.

Project 5341: Other publications

Catch and Release Education

Adam created a media outline for the catch and release education program and has written two Reel Life. The plan has been shared with the Hunting and Fishing Staff Members and will be used for club talks over the next year.

OUTPUT 4: PUBLIC INTERFACE

Project 1431: Liaison Advocacy

Maritime exemptions for lake Arapuni

Lake Karapiro is completely booked out for events during the 2025 and 2026 summer seasons. As a result, the Harbourmaster has granted a navigation safety bylaw exemption (NSBE) for a waterski race effectively closing the lake during the Lake Arapuni Fishing Competition without consultation with lake users or posting the event to their event calendar. The Lake Arapuni Fishing Competition has now been moved to the 22nd – 23rd of March.

Discussion around the failure of the Harbourmaster to consult and our disappointment with events like ski races being held at Lake Arapuni have been both verbal and in writing. The Harbourmasters office have suggested an NSBE and staff have told them the fishing contest does not need a navigation exemption and it is inappropriate for the lake to be closed without consultation with both DOC and Fish & Game. Staff have also informed MPI that the race is a potential breach of the gold clam controlled area notice as there is no way to decontaminate or document decontamination of boats with internal ballast tanks coming from other regions to this national event. Waikato Regional Council Biosecurity staff have also been informed about the potential breach of the MPI controlled area notice. Going forward staff will work with DOC to make sure the lake management plan excludes future events.

OUTPUT 5: LAW ENFORCEMENT

Project 1511: Ranging/Training

Ranging effort

Adam made 16 contacts, 6 licence checks, and 1 citation. Ranging occurred during drift dives on the Mangatutu, Awakino, Kauaeranga, Waikato and Whakapapa Rivers. One verbal warning and one citation for fishing without a licence was issued.

Staff Training

Dani and Beau passed their Boatmasters course, allowing them to use the work vessel. Beau has also received his firearms licence which is helpful for gamebird ranging, Dani has her firearms safety training the first weekend of March so will have hers sorted following this.

Dani also did the Vespex training required to be able to buy the wasp bait Vespex so is going to work with pond holders to get this put out in the wetlands where wasps are an issue.

OUTPUT 8: PLANNING REPORTING

Project 1841: National liaison

Review of firearms legislation

Adam made comments on the review of firearms legislation that was conducted by Anthony van Dorp. Adam highlighted the lack of options in the current act for renters and transient residents that cannot install safes in their homes or are not homeowners.

D. Klee
Chief Executive

Financial Report for February 2025 Meeting

Licence Sales as of 17 February 2025

Fish: Fish licence sales started slowly across the board this year but have steadily picked up in the North Island. We have seen a good uptick of licence sales in the New Year and we are sitting 5% above this time last year. Apart from Wellington, the North Island is doing well and some of the South Island regions are starting to play catch up. Overall, nationally we are on par with licence sales this year which could be considered better than expected given we currently in recession.

Other revenue received during January 2025 - February 2025

Zon Gun Hire: \$599 from zon gun hire fees.

Interest : \$12,182 from interest including maturation of term deposit \$200,000 have been re-fixed for 4 months..

Prosecution/Fines: \$162 in prosecution fines.

NZC Reimbursement for Seaflux licence, Johns boat: \$282 I noticed that despite having removed Johns boat from seaflux upon sale, we were still getting charged for two vessels.

NZC Legal fund; Reimbursement for legal/planning advice from NZC for S128 process for Whangamarino Weir.

Expenditure during January 2025 - February 2025

NZ F&G Levy: \$57, 026 for quarterly levy payment to NZFGC.

Vehicle Maintenance. \$685 for parts for tractor and replacement Axel for ATV.

Banding: \$368 for banding supplies and accommodation for the team at Pakiri Beach Holiday Park.

Prosecutions: \$1561 for process servers to serve multiple defendants. Staff conducted some of these in order to save money, however not all defendants were home at the time hence process servers were contracted to serve remainder.

Council meeting expenses: \$357 for catering for February council Meeting.

Habitat Work F&G Land: \$730 Primarily reimbursement for fuel costs and spray for work on F&G wetlands. Dani also completed her Vespex approved handler certificate \$58 and some minor maintenance expenses for the stone jug road property.

David Klee

Chief Executive

Account Transactions

Auckland/Waikato Fish & Game Council

For the period 1 February 2025 to 28 February 2025

Date	Description	Debit	Credit
Banding/Shovler Study			
03 Feb 2025	Mitre 10 Mega - Banding cables	19.41	0.00
05 Feb 2025	Temu - Refund for ties returned	0.00	65.26
10 Feb 2025	Pakiri Beach Holiday Park - Pakiri Beach Holiday Park1	211.83	0.00
11 Feb 2025	4 Square - Banding supplies	30.30	0.00
14 Feb 2025	Danielle Lelievre - New World14/2/25Banding supplies	76.07	0.00
14 Feb 2025	Danielle Lelievre - BP Connect14/2/25Banding supplies	11.29	0.00
14 Feb 2025	Danielle Lelievre - Woolworths15/2/25Banding supplies	19.44	0.00
Total Banding/Shovler Study		368.34	65.26
Council Meeting Expenses			
13 Feb 2025	Great River Catering Ltd - Lunch	337.50	0.00
13 Feb 2025	Great River Catering Ltd - Delivery	20.00	0.00
Total Council Meeting Expenses		357.50	0.00
Displays/Promotions PR			
03 Feb 2025	Adam Daniel - Go Pro for drift diving	338.70	0.00
Total Displays/Promotions PR		338.70	0.00
Expense - Drift Diving Surveys			
03 Feb 2025	Mitre 10 Mega - Drift diving - glue and brush	15.27	0.00
15 Feb 2025	Mitre 10 Mega - Temperature gauge	17.97	0.00
17 Feb 2025	Mitre 10 Mega - Batteries	21.00	0.00
Total Expense - Drift Diving Surveys		54.24	0.00
Expense - Fish Surveys			
05 Feb 2025	Temu - Tape measures	12.92	0.00
05 Feb 2025	AliExpress - Oxygen meter	90.41	0.00
10 Feb 2025	Wright Fishing & Outdoors Te Awamutu - Voucher - Ara	86.96	0.00
12 Feb 2025	AliExpress - Refund for measuring tapes	0.00	20.05
Total Expense - Fish Surveys		190.29	20.05
Expense - Habitat Works F & G Land			
04 Feb 2025	Cartrack NZ - Cartrack sub	15.00	0.00
11 Feb 2025	Adam Daniel - Gas Pro Waikato11/2/25Regulator for St	43.48	0.00
11 Feb 2025	Adam Daniel - Burnsco11/2/25Solar regulator for Stone	27.83	0.00
13 Feb 2025	Steve Swift - Spray for working bee at North Shepherd	346.93	0.00
13 Feb 2025	Merchanto - Vespex approved user registration fee	58.00	0.00
14 Feb 2025	Mitre 10 Mega - Storage bins for documents at wetlands	45.74	0.00
18 Feb 2025	David Cocks - GAS cascades17/1/25Petrol	51.06	0.00
18 Feb 2025	David Cocks - GAS Cascades31/1/25Petrol	58.87	0.00
18 Feb 2025	David Cocks - GAS Cascades18/11/24Petrol	50.61	0.00
18 Feb 2025	David Cocks - GAS Cascades11/12/2024Petrol	32.83	0.00
Total Expense - Habitat Works F & G Land		730.35	0.00
Field Equipment Maintenance			
14 Feb 2025	Garmin - David Klee - Satellite sub	17.39	0.00
14 Feb 2025	Garmin - Adam Daniel - Satellite sub	17.39	0.00
Total Field Equipment Maintenance		34.78	0.00
Field Equipment Running Exps			
18 Feb 2025	David Cocks - Bunnings30/1/25Parts for spray unit	4.11	0.00
Total Field Equipment Running Exps		4.11	0.00
Income - Game Bird Control (Zon guns)			
17 Feb 2025	Kerry Torpey - Zon gun hireSerial: 15043932Picked up	0.00	170.00
17 Feb 2025	Kerry Torpey - Courier costs	0.00	13.23
19 Feb 2025	Richard Flynn - Zon gun hireSerial: 23073277Picked up	0.00	208.00
19 Feb 2025	Richard Flynn - Zon gun hireSerial: 23073228Picked up	0.00	208.00
Total Income - Game Bird Control (Zon guns)		0.00	599.23
Interest Income			
18 Feb 2025	Westpac - Term deposit 093	0.00	12,182.88

Total Interest Income	0.00	12,182.88
Legal Funding Received NZFGC		
21 Feb 2025 New Zealand Fish & Game Council - Whangamarino W	0.00	1,275.00
Total Legal Funding Received NZFGC	0.00	1,275.00
Legal/Court Prosecutions		
03 Feb 2025 Secure Collections & Investigations - Service feeInv:437	227.00	0.00
03 Feb 2025 Secure Collections & Investigations - Service feeInv:436	470.00	0.00
03 Feb 2025 Secure Collections & Investigations - Service feeInv:436	227.00	0.00
03 Feb 2025 Secure Collections & Investigations - Service feeInv:436	410.00	0.00
03 Feb 2025 Secure Collections & Investigations - Service feeInv:437	227.00	0.00
Total Legal/Court Prosecutions	1,561.00	0.00
NZ F&G Levy		
04 Feb 2025 New Zealand Fish & Game Council - FY25 Quarterly Le	57,026.75	0.00
Total NZ F&G Levy	57,026.75	0.00
Office General		
08 Feb 2025 Arlo - Camera sub	13.03	0.00
11 Feb 2025 Adam Daniel - Raglan Roast11/2/25Coffee	18.26	0.00
Total Office General	31.29	0.00
Office Power		
06 Feb 2025 Meridian - Power	150.18	0.00
Total Office Power	150.18	0.00
Prosecutions Fines		
20 Feb 2025 Ministry of Justice - Ridgeway/Kevin/Philip	0.00	108.00
20 Feb 2025 Ministry of Justice - Shelley/Joshua	0.00	54.00
Total Prosecutions Fines	0.00	162.00
Rates - F & G Land		
13 Feb 2025 Auckland Council - Rates - 147 Bethells Road	159.37	0.00
Total Rates - F & G Land	159.37	0.00
Telephone/fax/internet		
03 Feb 2025 PureLink - Voice Services	69.00	0.00
07 Feb 2025 one.nz - Broadband - Broadband	118.00	0.00
10 Feb 2025 Spark - 0800 - 0800 Phone	20.00	0.00
Total Telephone/fax/internet	207.00	0.00
Vehicle Fuel & RUC		
05 Feb 2025 NZ Transport Agency - Toll fees	4.52	0.00
14 Feb 2025 NZ Transport Agency - RUC - QYY362 - Danielle Le Lie	1,332.56	0.00
Total Vehicle Fuel & RUC	1,337.08	0.00
Vehicle Maintenance		
03 Feb 2025 New Zealand Fish & Game Council - Reimbursement fc	0.00	42.00
03 Feb 2025 New Zealand Fish & Game Council - Inv:1381 - Septem	0.00	240.00
13 Feb 2025 Hastings Honda Shop - Axle for ATV	346.96	0.00
18 Feb 2025 David Cocks - Repco Highland Park8/2/25Parts for trac	338.48	0.00
Total Vehicle Maintenance	685.44	282.00



Account Balances

This is a summary of accounts. Click any Account Name to see its transaction list.

Auckland/Waikato Fish & Game Council

Accounts

Account Name	Account Number [▲]	Current Balance	Money Available	Limit
Cheque Acc	03-1555-0009767-000	\$163,378.53 CR	\$163,378.53 CR	\$0.00 CR
Salaries Acc	03-1555-0009767-001	\$29,851.12 CR	\$29,851.12 CR	\$0.00 CR
Term Investment	03-1555-0009767-081	\$805,839.27 CR	\$805,839.27 CR	\$0.00 CR
Business Online Saver	03-1555-0009767-090	\$361,184.17 CR	\$361,184.17 CR	\$0.00 CR

Credit Cards

Card Name	Card Number [▲]	Current Balance	Money Available	Limit
Mastercard Business Card ⓘ	5474-33**-****-*520	\$3,884.19 DR	\$1,069.28 CR	\$5,000.00 CR

Transaction List

Mastercard Business Card - 5474-33**-****-*520

		Current Balance as at 24/02/2025:			\$3,839.79 DR
Payment Date	Description	Reference	Debit	Credit	
22/02/2025	Merchento Nelson NZL	992202	\$349.70		
21/02/2025	Chillisoft Limited Auckland NZL	992102	\$249.99		
21/02/2025	Dominos Estore HAMILTO dominos co nz NZL	992102	\$28.49		
21/02/2025	Garmin Eastern Creek AUS	992102	\$20.00		
19/02/2025	SP SPRAYSHOP DARGAVILLE NTL	991902	\$326.59		
19/02/2025	DIRECT DEBIT PAYMENT			\$1,989.04	
16/02/2025	Garmin Eastern Creek AUS	991602	\$20.00		
16/02/2025	Garmin Eastern Creek AUS	991602	\$20.00		
15/02/2025	Merchento Nelson NZL	991502	\$66.70		
15/02/2025	NZ TRANSPORT AGENCY EC PALMERSTON NO NZL	991502	\$1,532.44		
13/02/2025	FOUR SQUARE WELLSFORD WELLSFORD NZL	991302	\$34.84		
13/02/2025	SP HASTINGS HONDA SH HASTINGS HKB	991302	\$399.00		
12/02/2025	aliexpress London GBR	991202		\$23.06	
11/02/2025	PAKIRI BEACH HOLIDAY PAKIRI NZL	991102	\$243.60		
08/02/2025	ARLO 408 638 3750 IRL	990802	\$14.99		
06/02/2025	NZ TRANSPORT AGENCY TO PALM NTH NZL	990602	\$5.20		
05/02/2025	aliexpress London GBR	990502	\$103.97		
05/02/2025	TEMU COM AUCKLAND NZL	990502	\$14.86		
05/02/2025	TEMU COM AUCKLAND NZL	990502		\$75.05	
01/02/2025	NZ TRANSPORT AGENCY EC PALMERSTON NO NZL	990102	\$87.44		

BUDGET 2024/25				ACTUAL 2024/25 (as of 28/02/2025)				
Project	Expenditure	Income	Net Cost		Expenditure	Income	Net Cost	Variance
SPECIES MANAGEMENT								
POPULATION MONITORING								
Drift diving	3,520	1,500	2,020		245		245	(1,775)
Banding/shoveler study/wetlands stud	13,500		13,500		8,821		8,821	(4,679)
Aerial transects	-		-					-
Trend counts	5,000		5,000		6,262		6,262	1,262
Fish surveys	2,000	1,000	1,000		1,251		1,251	251
Gamebird Research					-			
HARVEST ASSESSMENT								
Gamebirds					300		300	300
RELEASES								
Fish	18,300	5,000	13,300		10,366		10,366	(2,934)
CONTROL								
Gamebirds (zon guns)	1,000	1,000			76	1,301	(1,225)	(1,225)
HABITAT PROTECTION/MANAGEMENT								
RESOURCE MAN. ACT								
R.M.A	25,000	20,000	5,000		10,277	9,784	493	(4,507)
FISH & GAME PROPERTIES								
Council Land-maint,grass,fence,spray	26,500	11,000	15,500		8,915	4,838	4,077	(11,423)
Rates	1,000		1,000		321		321	(679)
NON COUNCIL LAND								
Non Council Land	100,000	100,000						
MRP & Genesis mitigation monies	60,000	60,000				62,573	(62,573)	(62,573)
Trees	5,000	3,000	2,000		6,376			(2,000)
ASSESSING & MONITORING								
Assessment & Monitoring	1,000	-			25		25	25
PARTICIPATION								
ACCESS								
Access negotiation							-	-
Signs/tracks etc	500		500					(500)
NEWSLETTERS								
Magazine/Newsletters	-		-					-
OTHER PUBLICATIONS								
Pamphlets	200		200					(200)
PUBLIC PROMOTIONS								
Displays/promotions/PR	500		500		432		432	(68)

BUDGET 2024/25				ACTUAL 2024/25 (as of 28/02/2025)				
Project	Expenditure	Income	Net Cost		Expenditure	Income	Net Cost	Variance
COMPLIANCE								
RANGING								
Ranging	500		500		212		212	(288)
RANGER TRAINING								
Training	500	500	-					
COMPLIANCE								
Legal	17,000	6,000	11,000		16,522	6,698	9,824	(1,176)
COUNCILS								
COUNCIL MEETINGS								
Meeting costs	2,000		2,000		1,001		1,001	(999)
PLANNING/REPORTING								
REPORTING/AUDIT								
Annual Report/Audit	16,000		16,000		1,141		1,141	(14,859)
NATIONAL LIAISON								
National Liason					145		145	145
ADMINISTRATION								
SALARIES								
Salaries	565,749		565,749		248,719		248,719	(317,030)
STAFF EXPENSES								
ACC Levy	2,300		2,300					(2,300)
Super/KS	33,995		33,995		14,923		14,923	(19,072)
Fringe Benefit Tax	7,000		7,000					(7,000)
Staff Training	4,950		4,950		57			(4,950)
Clothing	500		500					(500)
Reimb allowances	10,000		10,000					
OFFICE PREMISES								
Rent	1,500		1,500				-	(1,500)
Rates	1,420		1,420		1,062		1,062	(358)
Maintenance	20,000		20,000		932		932	(19,068)
Insurance (includes off equipment)	7,000		7,000					(7,000)
Power	2,000		2,000		1,017		1,017	(983)
OFFICE EQUIPMENT								
Purchases (Under \$2,000)	2,500		2,500		383			(2,500)
Asset Replacement Funding								
Eqpmt Maintenance	1,500		1,500					(1,500)
COMMUNICATIONS/CONSUMABLES								
Telephone/fax	15,000		15,000		5,806		5,806	(9,194)
Postage	200		200		70			(200)
Courier								
Stationery	5,000		5,000		229		229	(4,771)
Photocopying	1,000		1,000		736		736	(264)

BUDGET 2024/25				ACTUAL 2024/25 (as of 28/02/2025)				
Project	Expenditure	Income	Net Cost		Expenditure	Income	Net Cost	Variance
GENERAL								
Donations						50	(50)	(50)
Bank Charges (Interest calc by NZC)					20		20	20
General Office expenses	5,500		5,500		1,997		1,997	(3,503)
Insurance - General								
Legal - General	1,350		1,350		480		480	(870)
Public Liability insurance	3,000		3,000		1,065		1,065	(1,935)
GENERAL EQUIPMENT								
Purchases (Under \$2,000)	5,000		5,000		579		579	(4,421)
Asset Replacement Funding								
Equipment Maintenance	1,500		1,500		478		478	(1,022)
Equipment Insurance	-		-					-
Equipment Hire/rental/running expenses							-	-
VEHICLES								
Vehicle Maintenance	15,000		15,000		8,755		8,755	(6,245)
Vehicle Insurance	12,000		12,000					(12,000)
Vehicle Registration	1,000		1,000		405		405	(595)
Vehicle Fuel & RUC	40,000		40,000		13,799		13,799	(26,201)
	1,064,984	209,000	854,984		374,200	85,244	288,956	(566,028)

REGION: AUCKLAND /WAIKATO SCHEDULE A : BUDGET 2025-2026								Current Year's Approved Budget (2024-2025)						Last Year's Actual (Annual Report 2023-2024)					
Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%
1100 SPECIES MANAGEMENT																			
1110 SPECIES MONITORING																			
1111	Drift diving	\$ 3,520	100.0	\$ 9,394	\$ 1,500	\$ 11,414	11.1	\$ 3,520	155.0	\$ 13,612	\$ 1,500	\$ 15,632	16.6	\$ 2,245	76.0	\$ 6,565	\$ 0	\$ 8,810	7.7
1112	Banding/shoveler study	\$ 16,500	480.0	\$ 45,090	\$ 1,000	\$ 60,590	59.1	\$ 13,500	480.0	\$ 42,153	\$ -	\$ 55,653	59.2	\$ 13,694	491.7	\$ 42,476	\$ -	\$ 56,170	49.0
1113	Aerial transects	\$ -		\$ -		\$ -	0.0	\$ -		\$ -		\$ -	0.0	\$ -	48.8	\$ 4,216		\$ 4,216	3.7
1114	Trend counts	\$ 7,500	30.0	\$ 2,818		\$ 10,318	10.1	\$ 5,000	30.0	\$ 2,635		\$ 7,635	8.1	\$ 5,771	64.0	\$ 5,529		\$ 11,300	9.9
1115	Fish surveys	\$ 2,000	125.0	\$ 11,742	\$ 2,000	\$ 11,742	11.5	\$ 2,000	70.0	\$ 6,147	\$ 1,000	\$ 7,147	7.6	\$ 1,971	133.5	\$ 11,532	\$ -	\$ 13,503	11.8
1116	Botulism	\$ -	40.0	\$ 3,758		\$ 3,758	3.7	\$ -	40.0	\$ 3,513		\$ 3,513	3.7	\$ -		\$ -		\$ -	0.0
1117	Gamebird Research	\$ -	50.0	\$ 4,697		\$ 4,697	4.6	\$ -	50.0	\$ 4,391		\$ 4,391	4.7	\$ -	238.0	\$ 20,560		\$ 20,560	17.9
1118		\$ -		\$ -		\$ -	0.0	\$ -		\$ -		\$ -	0.0	\$ -		\$ -		\$ -	0.0
1119		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
		\$ 29,520	825	\$ 77,499	\$ 4,500	\$ 102,519		\$ 24,020	825	\$ 72,451	\$ 2,500	\$ 93,971		\$ 23,681	1052	\$ 90,877	\$ -	\$ 114,558	
1120 HARVEST ASSESSMENT																			
1121	Fish	\$ -	50.0	\$ 4,697		\$ 4,697	33.3	\$ -	50.0	\$ 4,391		\$ 4,391	33.3	\$ 16	95.0	\$ 8,207		\$ 8,223	51.0
1122	Gamebirds	\$ -	100.0	\$ 9,394		\$ 9,394	66.7	\$ -	100.0	\$ 8,782		\$ 8,782	66.7	\$ 2,081	67.5	\$ 5,831		\$ 7,912	49.0
1123		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1124		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
		\$ -	150	\$ 14,091	\$ -	\$ 14,091		\$ -	150	\$ 13,173	\$ -	\$ 13,173		\$ 2,097	163	\$ 14,038	\$ -	\$ 16,135	
1130 FISH SALVAGE																			
1131		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
1132		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -	
1140 HATCHERY OPERATIONS																			
1150 GAME FARM																			
1151		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -	
1160 RELEASES																			
1161	Fish	\$ 16,000	35.0	\$ 3,288	\$ 5,000	\$ 14,288	88.4	\$ 18,300	35.0	\$ 3,074	\$ 5,000	\$ 16,374	90.3	\$ 16,735	97.0	\$ 8,379	\$ 8,389	\$ 16,725	
1162	Pheasants	\$ -	20.0	\$ 1,879		\$ 1,879	11.6	\$ -	20.0	\$ 1,756		\$ 1,756	9.7	\$ -	7.0	\$ 605		\$ 605	3.5
		\$ 16,000	55	\$ 5,167	\$ 5,000	\$ 16,167		\$ 18,300	55	\$ 4,830	\$ 5,000	\$ 18,130		\$ 16,735	104	\$ 8,984	\$ 8,389	\$ 17,330	
1170 REGULATIONS																			
1171		\$ -		\$ -		\$ -	0.0	\$ -		\$ -		\$ -	0.0	\$ -		\$ -		\$ -	0.0
1172	Game Gazette (paid by NZF&G)	\$ -	60.0	\$ 5,636		\$ 5,636	63.8	\$ -	60.0	\$ 5,269		\$ 5,269	63.8	\$ -	1.0	\$ 86		\$ 86	12.5
1173	D.A.N Paid by NZF&G)	\$ -	34.0	\$ 3,194		\$ 3,194	36.2	\$ -	34.0	\$ 2,986		\$ 2,986	36.2	\$ -	7.0	\$ 605		\$ 605	87.5
1174	Designated waters	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
		\$ -	94	\$ 8,830	\$ -	\$ 8,830		\$ -	94	\$ 8,255	\$ -	\$ 8,255		\$ -	8	\$ 691	\$ -	\$ 691	
1180 GAME BIRD CONTROL																			
1181	Gamebirds (zon guns)	\$ 1,000	235.0	\$ 22,075	\$ 1,500	\$ 21,575	100.0	\$ 1,000	235.0	\$ 20,638	\$ 1,000	\$ 20,638	100.0	\$ 1,695	143.0	\$ 12,353	\$ 1,816	\$ 12,232	100.0
1183		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1184		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1185		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
		\$ 1,000	235	\$ 22,075	\$ 1,500	\$ 21,575		\$ 1,000	235	\$ 20,638	\$ 1,000	\$ 20,638		\$ 1,695	143	\$ 12,353	\$ 1,816	\$ 12,232	
Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%
1200 SPORTS FISH AND GAME HABITAT																			
1210 RESOURCE MANAGEMENT ACT Water take consents etc								Water take consents etc											
1211	R.M.A	\$ 5,000	2468.0	\$ 231,839	\$ -	\$ 236,839	100.0	\$ 25,000	2468.0	\$ 216,739	\$ 20,000	\$ 221,739	100.0	\$ 105,873	2178.5	\$ 188,191	\$ 138,410	\$ 155,654	100.0
1212		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1213		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1214		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1215		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
		\$ 5,000	2468	\$ 231,839	\$ -	\$ 236,839		\$ 25,000	2468	\$ 216,739	\$ 20,000	\$ 221,739		\$ 105,873	2179	\$ 188,191	\$ 138,410	\$ 155,654	
1220 WORKS & MANAGEMENT Council controlled land								Council controlled land						Council controlled land					
1221	Council Land.	\$ 26,500	790.0	\$ 74,211	\$ 11,000	\$ 89,711	98.9	\$ 26,500	790.0	\$ 69,378	\$ 11,000	\$ 84,878	98.8	\$ 178,741	607.0	\$ 52,436	\$ 90,587	\$ 140,590	99.6
1222	Rates	\$ 1,000	0.0	\$ -	\$ -	\$ 1,000	1.1	\$ 1,000	0.0	\$ -	\$ -	\$ 1,000	1.2	\$ 615	0.0	\$ -	\$ -	\$ 615	0.4
1223		\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0
1224		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
		\$ 27,500	790	\$ 74,211	\$ 11,000	\$ 90,711		\$ 27,500	790	\$ 69,378	\$ 11,000	\$ 85,878		\$ 179,356	607	\$ 52,436	\$ 90,587	\$ 141,205	

1230 ASSISTED HABITAT		Works and Management on land not owned/controlled by Council						Works and Management on land not owned/controlled by Council						Works and Management on land not owned/controlled by Council																	
1231	Non Council Land	\$	100,000	741.0	\$	69,608	\$	100,000	\$	69,608	91.8	\$	100,000	741.0	\$	65,074	\$	100,000	\$	65,074	91.6	\$	59,526	449.5	\$	38,830	\$	41,628	\$	56,728	1337.7
1232	MRP, Genesis,Winstones	\$	75,000		\$	-	\$	75,000	\$	-	0.0	\$	60,000		\$	-	\$	60,000	\$	-	0.0	\$	-		\$	-	\$	75,974	\$	(75,974)	-1791.6
1233	mitigation monies	\$	-		\$	-	\$	-	\$	-	0.0	\$	-		\$	-	\$	-	\$	-	0.0	\$	-		\$	-	\$	-	\$	-	0.0
1234		\$	-		\$	-	\$	-	\$	-		\$	-		\$	-	\$	-	\$	-		\$	-		\$	-	\$	-	\$	-	
1235	Trees	\$	10,000	45.0	\$	4,227	\$	8,000	\$	6,227	8.2	\$	5,000	45.0	\$	3,952	\$	3,000	\$	5,952	8.4	\$	16,446	81.5	\$	7,040	\$	-	\$	23,486	553.8
		\$	185,000	786	\$	73,835	\$	183,000	\$	75,835		\$	165,000	786	\$	69,026	\$	163,000	\$	71,026		\$	75,972	531	\$	45,871	\$	117,602	\$	4,241	
1240 ASSESSING & MONITORING																															
1241	Assessment & Monitoring	\$	1,000	140.0	\$	13,151			\$	14,151	100.0	\$	1,000	140.0	\$	12,295			\$	13,295	100.0	\$	-	2.0	\$	173	\$	-	\$	173	100.0
1242		\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-	\$	-	\$	-	0.0
		\$	1,000	140	\$	13,151	\$	-	\$	14,151		\$	1,000	140	\$	12,295	\$	-	\$	13,295		\$	-	2	\$	173	\$	-	\$	173	
1300 PARTICIPATION																															
1310 ACCESS																															
1311	Access negotiation	\$	20,000	235.0	\$	22,075	\$	20,000	\$	22,075	77.9	\$	-	235.0	\$	20,638			\$	20,638	83.7	\$	2,878	385.5	\$	33,302	\$	3,000	\$	33,180	79.6
1312	Signs/tracks etc	\$	2,500	40.0	\$	3,758			\$	6,258	22.1	\$	500	40.0	\$	3,513			\$	4,013	16.3	\$	453	93.3	\$	8,060			\$	8,513	20.4
1313		\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0
1314		\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0
1315		\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0
		\$	22,500	275	\$	25,833	\$	20,000	\$	28,333		\$	500	275	\$	24,150	\$	-	\$	24,650		\$	3,331	479	\$	41,361	\$	3,000	\$	41,692	
1320 SATISFACTION SURVEY																															
1321		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-	
		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-	
1330 NEWSLETTERS																															
1331	Magazine	\$	-	100.0	\$	9,394			\$	9,394	100.0	\$	-	250.0	\$	21,955			\$	21,955	100.0	\$	300	116.3	\$	10,047			\$	10,347	100.0
1332		\$	-						\$	-	0.0	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0
1333		\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0
1334		\$	-		\$	-			\$	-	0.0	\$	-		\$	-			\$	-	0.0	\$	-		\$	-			\$	-	0.0
1335		\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0
		\$	-	100	\$	9,394	\$	-	\$	9,394		\$	-	250	\$	21,955	\$	-	\$	21,955		\$	300	116	\$	10,047	\$	-	\$	10,347	
1340 OTHER PUBLICATIONS																															
1341	Pamphlets	\$	200	45.0	\$	4,227			\$	4,427	15.9	\$	200	145.0	\$	12,734			\$	12,934	100.0	\$	-	13.0	\$	1,123			\$	1,123	100.0
1342	Digital Media	\$	-	250	\$	23,485			\$	23,485	84.1	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0
		\$	200	295	\$	27,712	\$	-	\$	27,912		\$	200	145	\$	12,734	\$	-	\$	12,934		\$	-	13	\$	1,123	\$	-	\$	1,123	
Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%
1350 TRAINING																															
1351		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-	
1352		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-	
1353		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-	
1354		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-	
1355		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-	
		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-	
		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-	
1360 CLUB RELATIONS																															
1361	User groups	\$	-	136.0	\$	12,776			\$	12,776	100.0	\$	-	136.0	\$	11,943			\$	11,943	100.0	\$	-	42	\$	3,628			\$	3,628	100.0
1362		\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0
1363		\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0
1364		\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0
1365		\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0	\$	-	0	\$	-			\$	-	0.0
		\$	-	136	\$	12,776	\$	-	\$	12,776		\$	-	136	\$	11,943	\$	-	\$	11,943		\$	-	42	\$	3,628	\$	-	\$	3,628	
1370 HUTS																															
1371		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-	
1372		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-	
1373		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-	
1374		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-	
1375		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-	
		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-		\$	-	0	\$	-	\$	-	\$	-	
1400 PUBLIC INTERFACE																															
1410 LIAISON							Conservation Boards, DoC						Conservation Boards, DoC																		
1411		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-	
1412		\$	-	0	\$	-			\$	-		\$	-	0	\$	-			\$	-											

[illegible]

1621		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
1622		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
1623		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
1624		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
1625		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -	
1630 COMMISSION																			
1631	Commission	\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ 43,551	0	\$ -		\$ 43,551	100.0
1632		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	0.0
1633		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	0.0
1634		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	0.0
		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	0.0
		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		\$ 43,551	0	\$ -	\$ -	\$ 43,551	
1700 COUNCILS																			
1710 COUNCIL ELECTIONS																			
1711	Election	\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	20	\$ 1,728		\$ 1,728	100.0
1712		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	0.0
1713		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	0.0
1714		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	0.0
1715		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	0.0
		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		\$ -	20	\$ 1,728	\$ -	\$ 1,728	
1720 COUNCIL MEETINGS																			
1721	Meeting costs	\$ 3,000	650.0	\$ 61,060		\$ 64,060	100.0	\$ 2,000	650.0	\$ 57,083		\$ 59,083	100.0	\$ 3,213	571.0	\$ 49,326		\$ 52,539	100.0
1722		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1723		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1724		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
		\$ 3,000	650	\$ 61,060	\$ -	\$ 64,060		\$ 2,000	650	\$ 57,083	\$ -	\$ 59,083		\$ 3,213	571	\$ 49,326	\$ -	\$ 52,539	
Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%
1800 PLANNING/REPORTING																			
1810 MANAGEMENT/STRATEGIC PLANNING																			
1811		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
1812		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
1813		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
1814		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
1815		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -	0	\$ -		\$ -	
		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -		\$ -	0	\$ -	\$ -	\$ -	
1820 ANNUAL OPERATIONAL WORKPLAN																			
1821	O.W.P/Man Plan	\$ -	40.0	\$ 3,758		\$ 3,758	100.0	\$ -	40.0	\$ 3,513		\$ 3,513	100.0	\$ -	10	\$ 864		\$ 864	100.0
1822		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1823		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1824		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1825		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
		\$ -	40	\$ 3,758	\$ -	\$ 3,758		\$ -	40	\$ 3,513	\$ -	\$ 3,513		\$ -	10	\$ 864	\$ -	\$ 864	
1830 REPORTING/AUDIT																			
1831	Annual Report/Audit	\$ 14,000	45.0	\$ 4,227		\$ 18,227	100.0	\$ 16,000	45.0	\$ 3,952		\$ 19,952	100.0	\$ 11,041	123.0	\$ 10,625		\$ 21,666	100.0
1832		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1833		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1834		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1835		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
		\$ 14,000	45	\$ 4,227	\$ -	\$ 18,227		\$ 16,000	45	\$ 3,952	\$ -	\$ 19,952		\$ 11,041	123	\$ 10,625	\$ -	\$ 21,666	
1840 NATIONAL LIAISON																			
1841	National Liaison	\$ -	369.0	\$ 34,663		\$ 34,663	100.0	\$ -	369.0	\$ 32,405		\$ 32,405	100.0	\$ -	435.0	\$ 37,578		\$ 37,578	100.0
1842		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1843		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1844		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
1845		\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0	\$ -	0	\$ -		\$ -	0.0
		\$ -	369	\$ 34,663	\$ -	\$ 34,663		\$ -	369	\$ 32,405	\$ -	\$ 32,405		\$ -	435	\$ 37,578	\$ -	\$ 37,578	
TOTAL OUTPUTS COST		\$ 326,220	8722	\$ 819,329	\$ 231,500	\$ 914,049		\$ 299,020	8722	\$ 765,964	\$ 209,000	\$ 855,984		\$ 482,192	7272	\$ 628,203	\$ 363,055	\$ 747,340	
OVERHEAD COSTS																			
Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%
ADMINISTRATION														Last Year's Actual (Annual Report 2023-2024)					

1910 SALARIES																												
1911	Salaries	\$	598,609			\$	598,609	100.0	\$	565,749			\$	565,749	100.0	\$	621,017			\$	28,445	\$	592,572	100.0				
1912	Administration	\$	-			\$	-	0.0	\$	-			\$	-	0.0	\$	-			\$	-	\$	-	0.0				
1913	Hatchery	\$	-			\$	-	0.0	\$	-			\$	-	0.0	\$	-			\$	-	\$	-	0.0				
1914	Kiwisaver	\$	-			\$	-	0.0	\$	-			\$	-	0.0	\$	-			\$	-	\$	-	0.0				
1915		\$	-			\$	-	0.0	\$	-			\$	-	0.0	\$	-			\$	-	\$	-	0.0				
1916		\$	-			\$	-	0.0	\$	-			\$	-	0.0	\$	-			\$	-	\$	-	0.0				
1917		\$	-			\$	-	0.0	\$	-			\$	-	0.0	\$	-			\$	-	\$	-	0.0				
		\$	598,609			\$	-	\$	598,609			\$	565,749			\$	-	\$	565,749		\$	621,017		\$	28,445	\$	592,572	
1920 STAFF EXPENSES																												
1921	ACC Levy	\$	2,300			\$	2,300	3.8	\$	2,300			\$	2,300	3.9	\$	1,651			\$	1,651		\$	1,651	2.1			
1922	Super/KS	\$	36,000			\$	36,000	59.3	\$	33,995			\$	33,995	57.9	\$	54,926			\$	54,926		\$	54,926	69.6			
1923	FBT/ESCT	\$	7,000			\$	7,000	11.5	\$	7,000			\$	7,000	11.9	\$	5,595			\$	5,595		\$	5,595	7.1			
1924	Staff Training	\$	4,950			\$	4,950	8.1	\$	4,950			\$	4,950	8.4	\$	4,446			\$	4,446		\$	4,446	5.6			
1925	Clothing	\$	500			\$	500	0.8	\$	500			\$	500	0.9	\$	2,304			\$	2,304		\$	2,304	2.9			
1926	Reimb allowances	\$	10,000			\$	10,000	16.5	\$	10,000			\$	10,000	17.0	\$	10,000			\$	10,000		\$	10,000	12.7			
		\$	60,750			\$	-	\$	60,750			\$	58,745			\$	-	\$	58,745		\$	78,922		\$	-	\$	78,922	
1930 STAFF HOUSES																												
1931	Rates	\$	-			\$	-		\$	-			\$	-		\$	-			\$	-		\$	-				
1932	Maintenance	\$	-			\$	-		\$	-			\$	-		\$	-			\$	-		\$	-				
1933	Insurance	\$	-			\$	-		\$	-			\$	-		\$	-			\$	-		\$	-				
1934	Staff Quarters Electricity	\$	-			\$	-		\$	-			\$	-		\$	-			\$	-		\$	-				
1935	Staff Quarters Maintenance	\$	-			\$	-		\$	-			\$	-		\$	-			\$	-		\$	-				
		\$	-			\$	-		\$	-			\$	-		\$	-			\$	-		\$	-				
1940 OFFICE PREMISES																												
1941	Rent					\$	-	0.0	\$	1,500			\$	1,500	4.7	\$	-			\$	-		\$	-	0.0			
1942	Rates	\$	1,420			\$	1,420	4.0	\$	1,420			\$	1,420	4.4	\$	1,234			\$	1,234		\$	1,234	6.1			
1943	Maintenance	\$	25,000			\$	25,000	70.6	\$	20,000			\$	20,000	62.7	\$	10,985			\$	10,985		\$	10,985	54.3			
1944	Insurance (includes office equip)	\$	7,000			\$	7,000	19.8	\$	7,000			\$	7,000	21.9	\$	6,131			\$	6,131		\$	6,131	30.3			
1945	Power	\$	2,000			\$	2,000	5.6	\$	2,000			\$	2,000	6.3	\$	1,885			\$	1,885		\$	1,885	9.3			
1946	Asset Replacement Funding (NB no provision)					\$	-	0.0					\$	-	0.0	\$	-			\$	-		\$	-	0.0			
1947	Mortgage Repayment					\$	-	0.0					\$	-	0.0	\$	-			\$	-		\$	-	0.0			
		\$	35,420			\$	-	\$	35,420			\$	31,920			\$	-	\$	31,920		\$	20,235		\$	-	\$	20,235	
1950 OFFICE EQUIPMENT																												
1951	Purchases (Under \$2,000)	\$	2,500			\$	2,500	62.5	\$	2,500			\$	2,500	62.5	\$	1,512			\$	1,512		\$	1,512	83.4			
1952	Asset Replacement Reserve					\$	-	0.0					\$	-	0.0	\$	-			\$	-		\$	-	0.0			
1953	Eqpmt Maintenance	\$	1,500			\$	1,500	37.5	\$	1,500			\$	1,500	37.5	\$	301			\$	301		\$	301	16.6			
1954	Eqpmt Insurance (cov in Bldgs)					\$	-	0.0					\$	-	0.0	\$	-			\$	-		\$	-	0.0			
1955	Eqpmt Rental/lease					\$	-	0.0					\$	-	0.0	\$	-			\$	-		\$	-	0.0			
1956		\$	-			\$	-	0.0	\$	-			\$	-	0.0	\$	-			\$	-		\$	-	0.0			
1957		\$	-			\$	-	0.0	\$	-			\$	-	0.0	\$	-			\$	-		\$	-	0.0			
		\$	4,000			\$	-	\$	4,000			\$	4,000			\$	1,813			\$	-		\$	1,813				
1960 COMMUNICATIONS/CONSUMABLES																												
1961	Telephone/fax	\$	15,000			\$	15,000	70.8	\$	15,000			\$	15,000	70.8	\$	11,391			\$	11,391		\$	11,391	60.5			
1962	Postage	\$	200			\$	200	0.9	\$	200			\$	200	0.9	\$	186			\$	186		\$	186	1.0			
1963	Courier					\$	-	0.0					\$	-	0.0	\$	-			\$	-		\$	-	0.0			
1964	Stationery	\$	5,000			\$	5,000	23.6	\$	5,000			\$	5,000	23.6	\$	5,918			\$	5,918		\$	5,918	31.4			
1965	Photocopying	\$	1,000			\$	1,000	4.7	\$	1,000			\$	1,000	4.7	\$	1,342			\$	1,342		\$	1,342	7.1			
1966		\$	-			\$	-	0.0	\$	-			\$	-	0.0	\$	-			\$	-		\$	-	0.0			
1967		\$	-			\$	-	0.0	\$	-			\$	-	0.0	\$	-			\$	-		\$	-	0.0			
		\$	21,200			\$	-	\$	21,200			\$	21,200			\$	18,837			\$	-		\$	18,837				
Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%		External Costs	Hours	Internal Costs	Income	Net Cost	%		External Costs	Hours	Internal Costs	Income	Net Cost	%							
1970 GENERAL																												
1971	Advertising					\$	-	0.0					\$	-	0.0					\$	-		\$	-	0.0			
1972	Subscriptions					\$	-	0.0					\$	-	0.0					\$	-		\$	-	0.0			
1973	Donations					\$	-	0.0				\$	-	0.0					\$	165,945	\$	(165,945)		107.2				
1974	Bank Charges					\$	-	0.0					\$	-	0.0	\$	131			\$	-	\$	131	-0.1				
1975	General Office Expenses	\$	5,500			\$	5,500	37.0	\$	5,500			\$	5,500	55.8	\$	9,398			\$	-	\$	9,398	-6.1				
1976	Insurance - General					\$	-	0.0					\$	-	0.0					\$	-	\$	-	0.0				
1977	Legal - General	\$	1,350			\$	1,350	9.1	\$	1,350			\$	1,350	13.7	\$	840			\$	-	\$	840	-0.5				
1978	Public Liability Ins	\$	3,000			\$	3,000	20.2	\$	3,000			\$	3,000	30.5	\$	771			\$	-	\$	771	-0.5				
1979	OSH	\$	5,000			\$	5,000	33.7	\$	-			\$	-	0.0	\$	-			\$	-	\$	-	0.0				
		\$	14,850			\$	-	\$	14,850			\$	9,850			\$	11,140			\$	165,945	\$	(154,805)					
1980 GENERAL EQUIPMENT																												
1981	Purchases (Under \$2,000)	\$	5,000			\$	5,000	76.9	\$	5,000	27		\$	5,000	76.9	\$	80			\$	-	\$	80	7.9				

1982	Gen Equipmt Replacement Fund				\$ -	0.0				\$ -	0.0				\$ -	0.0			
1983	Equipment Maintenance	\$ 1,500			\$ 1,500	23.1	\$ 1,500			\$ 1,500	23.1	\$ 930			\$ 930	92.1			
1984	Equipment Insurance	\$ -			\$ -	0.0	\$ -			\$ -	0.0	\$ -			\$ -	0.0			
1985	Equipment Hire/rental				\$ -	0.0				\$ -	0.0	\$ -			\$ -	0.0			
1986	Equipment Fuel				\$ -	0.0				\$ -	0.0	\$ -			\$ -	0.0			
1987					\$ -	0.0				\$ -	0.0	\$ -			\$ -	0.0			
1988					\$ -	0.0				\$ -	0.0	\$ -			\$ -	0.0			
1989		\$ -			\$ -	0.0	\$ -			\$ -	0.0	\$ -			\$ -	0.0			
		\$ 6,500		\$ -	\$ 6,500		\$ 6,500		\$ -	\$ 6,500		\$ 1,010		\$ -	\$ 1,010				
1990 VEHICLES																			
1991	Purchases (Under \$2,000)				\$ -	0.0				\$ -	0.0				\$ -	0.0			
1992	Vehicle Replacement Fund	\$ -			\$ -	0.0	\$ -			\$ -	0.0	\$ -			\$ -	0.0			
1993	Vehicle Maintenance	\$ 20,000			\$ 20,000	25.6	\$ 15,000			\$ 15,000	22.1	\$ 19,963			\$ 19,963	28.7			
1994	Vehicle Insurance	\$ 17,000			\$ 17,000	21.8	\$ 12,000			\$ 12,000	17.6	\$ 11,506			\$ 11,506	16.5			
1995	Vehicle Registration	\$ 1,000			\$ 1,000	1.3	\$ 1,000			\$ 1,000	1.5	\$ 728			\$ 728	1.0			
1996	Vehicle Fuel	\$ 40,000			\$ 40,000	51.3	\$ 40,000			\$ 40,000	58.8	\$ 37,422			\$ 37,422	53.8			
1997		\$ -			\$ -	0.0	\$ -			\$ -	0.0	\$ -			\$ -	0.0			
1998		\$ -			\$ -	0.0	\$ -			\$ -	0.0	\$ -			\$ -	0.0			
1999		\$ -			\$ -	0.0	\$ -			\$ -	0.0	\$ -			\$ -	0.0			
		\$ 78,000		\$ -	\$ 78,000		\$ 68,000		\$ -	\$ 68,000		\$ 69,619		\$ -	\$ 69,619				
	TOTAL OVERHEADS COST	\$ 819,329			\$ -	\$ 819,329		\$ 765,964			\$ -	\$ 765,964		\$ 822,593		\$ 194,390	\$ 628,203		
TOTAL OVERHEADS NET COST							\$ 819,329	\$ 765,964					\$ 628,203						
TOTAL OUTPUTS STAFF HOURS							8722	8722					7272						
INTERNAL COST PER HOUR							\$ 93.94	\$ 87.82					\$ 86.39						
OVERHEAD STAFF HOURS			Hours				Hours				Hours								
Administration			1783.00				1783.00					2240							
Leave			1488.00				1488.00					1488							
Training/Staff Liaison			149.00				149.00					150							
TOTAL OVERHEAD STAFF HOURS			3420				3420					3878							
SCHEDULE B : PROJECT SUMMARY : BUDGET													Last Year's Actual (Annual Report 2023-2024)						
Code	Project/Category Item	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%
1110	Population Monitoring	\$ 29,520	825	\$ 77,499	\$ 4,500	\$ 102,519	62.8	\$ 24,020	825	\$ 72,451	\$ 2,500	\$ 93,971	61.0	\$ 23,681	1052	\$ 90,877	\$ -	\$ 114,558	71.2
1120	Harvest Assessment	\$ -	150	\$ 14,091	\$ -	\$ 14,091	8.6	\$ -	150	\$ 13,173	\$ -	\$ 13,173	8.5	\$ 2,097	163	\$ 14,038	\$ -	\$ 16,135	10.0
1130	Fish Salvage	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0
1140	Hatchery	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0
1150	Game Farm	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0
1160	Releases	\$ 16,000	55	\$ 5,167	\$ 5,000	\$ 16,167	9.9	\$ 18,300	55	\$ 4,830	\$ 5,000	\$ 18,130	11.8	\$ 16,735	104	\$ 8,984	\$ 8,389	\$ 17,330	10.8
1170	Regulations	\$ -	94	\$ 8,830	\$ -	\$ 8,830	5.4	\$ -	94	\$ 8,255	\$ -	\$ 8,255	5.4	\$ -	8	\$ 691	\$ -	\$ 691	0.4
1180	Control	\$ 1,000	235	\$ 22,075	\$ 1,500	\$ 21,575	13.2	\$ 1,000	235	\$ 20,638	\$ 1,000	\$ 20,638	13.4	\$ 1,695	143	\$ 12,353	\$ 1,816	\$ 12,232	7.6
	Species Management Expend	\$ 46,520	1359	\$ 127,662	\$ 11,000	\$ 163,182		\$ 43,320	1359	\$ 119,347	\$ 8,500	\$ 154,167		\$ 44,208	1470	\$ 126,943	\$ 10,205	\$ 160,946	
1210	RMA	\$ 5,000	2468	\$ 231,839	\$ -	\$ 236,839	56.7	\$ 25,000	2468	\$ 216,739	\$ 20,000	\$ 221,739	56.6	\$ 105,873	2179	\$ 188,191	\$ 138,410	\$ 155,654	51.7
1220	Works/Management	\$ 27,500	790	\$ 74,211	\$ 11,000	\$ 90,711	21.7	\$ 27,500	790	\$ 69,378	\$ 11,000	\$ 85,878	21.9	\$ 179,356	607	\$ 52,436	\$ 90,587	\$ 141,205	46.9
1230	Assisted Habitat	\$ 185,000	786	\$ 73,835	\$ 183,000	\$ 75,835	18.2	\$ 165,000	786	\$ 69,026	\$ 163,000	\$ 71,026	18.1	\$ 75,972	531	\$ 45,871	\$ 117,602	\$ 4,241	1.4
1240	Assessing/Monitoring	\$ 1,000	140	\$ 13,151	\$ -	\$ 14,151	3.4	\$ 1,000	140	\$ 12,295	\$ -	\$ 13,295	3.4	\$ -	2	\$ 173	\$ -	\$ 173	0.1
	Habitat Protection & Management	\$ 218,500	4184	\$ 393,037	\$ 194,000	\$ 417,537		\$ 218,500	4184	\$ 367,438	\$ 194,000	\$ 391,938		\$ 361,201	3319	\$ 286,670	\$ 346,599	\$ 301,272	
1310	Access	\$ 22,500	275	\$ 25,833	\$ 20,000	\$ 28,333	36.1	\$ 500	275	\$ 24,150	\$ -	\$ 24,650	34.5	\$ 3,331	479	\$ 41,361	\$ 3,000	\$ 41,692	73.4
1320	Satisfaction Survey	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0
1330	Newsletters	\$ -	100	\$ 9,394	\$ -	\$ 9,394	12.0	\$ -	250	\$ 21,955	\$ -	\$ 21,955	30.7	\$ 300	116	\$ 10,047	\$ -	\$ 10,347	18.2
1340	Other Publications	\$ 200	295	\$ 27,712	\$ -	\$ 27,912	35.6	\$ 200	145	\$ 12,734	\$ -	\$ 12,934	18.1	\$ -	13	\$ 1,123	\$ -	\$ 1,123	2.0
1350	Training	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0
1360	Club Relations	\$ -	136	\$ 12,776	\$ -	\$ 12,776	16.3	\$ -	136	\$ 11,943	\$ -	\$ 11,943	16.7	\$ -	42	\$ 3,628	\$ -	\$ 3,628	6.4
1370	Huts	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0
	Angler/Hunter Participation	\$ 22,700	806	\$ 75,714	\$ 20,000	\$ 78,414		\$ 700	806	\$ 70,783	\$ -	\$ 71,483		\$ 3,631	650	\$ 56,159	\$ 3,000	\$ 56,790	
1410	Liaison:Consv.Bds/DoC	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0
1420	Communication int. Organisations	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0
1430	Advocacy	\$ -	300	\$ 28,181	\$ -	\$ 28,181	82.1	\$ -	300	\$ 26,346	\$ -	\$ 26,346	82.0	\$ 120	219	\$ 18,918	\$ -	\$ 19,038	91.3
1440	Public Promotions	\$ 500	60	\$ 5,636	\$ -	\$ 6,136	17.9	\$ 500	60	\$ 5,269	\$ -	\$ 5,769	18.0	\$ -	21	\$ 1,814	\$ -	\$ 1,814	8.7
1450	Visitor Fac/Education/Interpretation	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0	\$ -	0	\$ -	\$ -	\$ -	0.0
	Public Interface	\$ 500	360	\$ 33,818	\$ -	\$ 34,318		\$ 500	360	\$ 31,615	\$ -	\$ 32,115		\$ 120	240	\$ 20,732	\$ -	\$ 20,852	

1510	Ranging	\$	500	529	\$	49,693	\$	-	\$	50,193	54.9	\$	500	529	\$	46,457	\$	-	\$	46,957	56.3	\$	1,475	338	\$	29,155	\$	-	\$	30,630	79.1
1520	Ranger Training	\$	500	40	\$	3,758	\$	500	\$	3,758	4.1	\$	500	40	\$	3,513	\$	500	\$	3,513	4.2	\$	438	0	\$	-	\$	-	\$	438	1.1
1530	Compliance	\$	20,000	250	\$	23,485	\$	6,000	\$	37,485	41.0	\$	17,000	250	\$	21,955	\$	6,000	\$	32,955	39.5	\$	6,636	50	\$	4,276	\$	3,251	\$	7,661	19.8
	Compliance	\$	21,000	819	\$	76,935	\$	6,500	\$	91,435		\$	18,000	819	\$	71,924	\$	6,500	\$	83,424		\$	8,549	387	\$	33,431	\$	3,251	\$	38,729	
1610	Licence Prod/Distribution	\$	-	90	\$	8,454	\$	-	\$	8,454	100.0	\$	-	90	\$	7,904	\$	-	\$	7,904	100.0	\$	6,678	48	\$	4,146	\$	-	\$	10,824	19.9
1620	Agent Servicing	\$	-	0	\$	-	\$	-	\$	-	0.0	\$	-	0	\$	-	\$	-	\$	-	0.0	\$	-	0	\$	-	\$	-	\$	-	0.0
1630	Commission	\$	-	0	\$	-	\$	-	\$	-	0.0	\$	-	0	\$	-	\$	-	\$	-	0.0	\$	43,551	0	\$	-	\$	-	\$	43,551	80.1
	Licensing	\$	-	90	\$	8,454	\$	-	\$	8,454		\$	-	90	\$	7,904	\$	-	\$	7,904		\$	50,229	48	\$	4,146	\$	-	\$	54,375	
1710	Cncl Elections	\$	-	0	\$	-	\$	-	\$	-	0.0	\$	-	0	\$	-	\$	-	\$	-	0.0	\$	-	20	\$	1,728	\$	-	\$	1,728	3.2
1720	Cncl Meetings	\$	3,000	650	\$	61,060	\$	-	\$	64,060	100.0	\$	2,000	650	\$	57,083	\$	-	\$	59,083	100.0	\$	3,213	571	\$	49,326	\$	-	\$	52,539	96.8
	Councils	\$	3,000	650	\$	61,060	\$	-	\$	64,060		\$	2,000	650	\$	57,083	\$	-	\$	59,083		\$	3,213	591	\$	51,054	\$	-	\$	54,267	
1810	Management/Strategic Planning	\$	-	0	\$	-	\$	-	\$	-	0.0	\$	-	0	\$	-	\$	-	\$	-	0.0	\$	-	0	\$	-	\$	-	\$	-	0.0
1820	OWP/Budget/Lic Fee setting	\$	-	40	\$	3,758	\$	-	\$	3,758	6.6	\$	-	40	\$	3,513	\$	-	\$	3,513	6.3	\$	-	10	\$	864	\$	-	\$	864	1.4
1830	Annual/Other Reporting	\$	14,000	45	\$	4,227	\$	-	\$	18,227	32.2	\$	16,000	45	\$	3,952	\$	-	\$	19,952	35.7	\$	11,041	123	\$	10,625	\$	-	\$	21,666	36.0
1840	National Liaison	\$	-	369	\$	34,663	\$	-	\$	34,663	61.2	\$	-	369	\$	32,405	\$	-	\$	32,405	58.0	\$	-	435	\$	37,578	\$	-	\$	37,578	62.5
	Planning/Reporting	\$	14,000	454	\$	42,648	\$	-	\$	56,648		\$	16,000	454	\$	39,870	\$	-	\$	55,870		\$	11,041	568	\$	49,067	\$	-	\$	60,108	
	PROJECT BUDGET	\$	326,220	8722	\$	819,329	\$	231,500	\$	914,049		\$	299,020	8722	\$	765,964	\$	209,000	\$	855,984		\$	482,192	7272	\$	628,203	\$	363,055	\$	747,340	
OVERHEADS		External Costs				Income		Net Cost		%		External Costs				Income		Net Cost		%		External Costs				Income		Net Cost		%	
1910	Salaries	\$	598,609		\$	-	\$	598,609	73.1	\$	565,749		\$	-	\$	565,749	73.9	\$	621,017		\$	28,445	\$	592,572		\$	-	\$	592,572	94.3	
1920	Staff Expenses	\$	60,750		\$	-	\$	60,750	7.4	\$	58,745		\$	-	\$	58,745	7.7	\$	78,922		\$	-	\$	78,922		\$	-	\$	78,922	12.6	
1930	Staff Houses	\$	-		\$	-	\$	-	0.0	\$	-		\$	-	\$	-	0.0	\$	-		\$	-	\$	-		\$	-	\$	-	0.0	
1940	Office Premises	\$	35,420		\$	-	\$	35,420	4.3	\$	31,920		\$	-	\$	31,920	4.2	\$	20,235		\$	-	\$	20,235		\$	-	\$	20,235	3.2	
1950	Office Equipment	\$	4,000		\$	-	\$	4,000	0.5	\$	4,000		\$	-	\$	4,000	0.5	\$	1,813		\$	-	\$	1,813		\$	-	\$	1,813	0.3	
1960	Communications/Consumables	\$	21,200		\$	-	\$	21,200	2.6	\$	21,200		\$	-	\$	21,200	2.8	\$	18,837		\$	-	\$	18,837		\$	-	\$	18,837	3.0	
1970	General	\$	14,850		\$	-	\$	14,850	1.8	\$	9,850		\$	-	\$	9,850	1.3	\$	11,140		\$	165,945	\$	(154,805)		\$	-	\$	(154,805)	-24.6	
1980	Gen Equipment	\$	6,500		\$	-	\$	6,500	0.8	\$	6,500		\$	-	\$	6,500	0.8	\$	1,010		\$	-	\$	1,010		\$	-	\$	1,010	0.2	
1990	Vehicles	\$	78,000		\$	-	\$	78,000	9.5	\$	68,000		\$	-	\$	68,000	8.9	\$	69,619		\$	-	\$	69,619		\$	-	\$	69,619	11.1	
	Administration	\$	819,329		\$	-	\$	819,329		\$	765,964		\$	-	\$	765,964		\$	822,593		\$	194,390	\$	628,203		\$	-	\$	628,203		
REGION: AUCKLAND /WAIKATO										0																					
SCHEDULE C : OUTPUTS BUDGET SUMMARY - 2025-2026										Current Year's Approved Budget (2024-2025)										Last Year's Actual (Annual Report 2023-2024)											
Code	Output	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%	External Costs	Hours	Internal Costs	Income	Net Cost	%												
1	Species Management Expend	\$ 46,520	1359	\$ 127,662	\$ 11,000	\$ 163,182	17.9	\$ 43,320	1359	\$ 119,347	\$ 8,500	\$ 154,167	18.0	\$ 44,208	1470	\$ 126,943	\$ 10,205	\$ 160,946	21.5												
2	Habitat Protection & Management	\$ 218,500	4184	\$ 393,037	\$ 194,000	\$ 417,537	45.7	\$ 218,500	4184	\$ 367,438	\$ 194,000	\$ 391,938	45.8	\$ 361,201	3319	\$ 286,670	\$ 346,599	\$ 301,272	40.3												
3	Angler/Hunter Participation	\$ 22,700	806	\$ 75,714	\$ 20,000	\$ 78,414	8.6	\$ 700	806	\$ 70,783	\$ -	\$ 71,483	8.4	\$ 3,631	650	\$ 56,159	\$ 3,000	\$ 56,790	7.6												
4	Public Interface	\$ 500	360	\$ 33,818	\$ -	\$ 34,318	3.8	\$ 500	360	\$ 31,615	\$ -	\$ 32,115	3.8	\$ 120	240	\$ 20,732	\$ -	\$ 20,852	2.8												
5	Compliance	\$ 21,000	819	\$ 76,935	\$ 6,500	\$ 91,435	10.0	\$ 18,000	819	\$ 71,924	\$ 6,500	\$ 83,424	9.7	\$ 8,549	387	\$ 33,431	\$ 3,251	\$ 38,729	5.2												
6	Licensing	\$ -	90	\$ 8,454	\$ -	\$ 8,454	0.9	\$ -	90	\$ 7,904	\$ -	\$ 7,904	0.9	\$ 50,229	48	\$ 4,146	\$ -	\$ 54,375	7.3												
7	Councils	\$ 3,000	650	\$ 61,060	\$ -	\$ 64,060	7.0	\$ 2,000	650	\$ 57,083	\$ -	\$ 59,083	6.9	\$ 3,213	591	\$ 51,054	\$ -	\$ 54,267	7.3												
8	Planning/Reporting	\$ 14,000	454	\$ 42,648	\$ -	\$ 56,648	6.2	\$ 16,000	454	\$ 39,870	\$ -	\$ 55,870	6.5	\$ 11,041	568	\$ 49,067	\$ -	\$ 60,108	8.0												
9	Administration						0.0						0.0						0.0												
	Total Overhead Staff Hours		3420						3420						3878																
	TOTAL BUDGET	\$ 326,220	12142	\$ 819,329	\$ 231,500	\$ 914,049		\$ 299,020	12142	\$ 765,964	\$ 209,000	\$ 855,984		\$ 482,192	11150	\$ 628,203	\$ 363,055	\$ 747,340													
	Less Interest income					\$ -		\$ 58,065				\$ 25,840				Interest		\$ (67,444)													
	Plus ARF					\$ 24,900						\$ 25,840				Depreciation		\$ 51,843													
	Plus other Capital items eg principle repayments on Loans					\$ -						\$ -																			
	Plus Reinstatement of Reserves					\$ -						\$ -																			
	TOTAL APPROVED BUDGET					\$ 938,949						\$ 881,824																			
	Made up from:																														
	Bulk Funding					\$ 938,949						\$ 881,824																			
	Contestable Pool Funding - Ongoing					\$ -						\$ -																			
	Contestable Pool Funding - One off					\$ -						\$ -																			
	Regional Reserve Funding - One off					\$ -						\$ -																			
	Plus Reinstatement of Reserves																														
	TOTAL BUDGET	2025-2026				\$ 938,949		2024-2025				\$ 881,824		Actual as per 2023 2024 Annual Report					\$ 731,739												
	Summary of Budget Changes								29																						

	Trend Counts:	Increase in external costs of \$2500 due to increased flight costs.													
	Banding:	Increase in external costs of \$3000 due to no staff member in Auckland and the need to pay someone to feed out northern sites, SMS study(\$1500) increased income \$1000 MPI grain reimbursement													
	Control	Increases income of \$500 due increase demand for Zon Gun hire.													
	MRP, Genesis, Winstones	Increase external costs and income by \$15,000 due to CPI adjustment in mitigation contracts. No net change													
	Trees	Increase external cost for trees to \$10,000 and income to \$8000 due to anticipated grant money. No net change													
	Sign/tracks	Increase external costs for signage by \$2000, new councils strategic priority to improve access and have identified need to replace and put in new signage where currently absent.													
	Legal	Increase external costs by \$3000. Lawyers fees have increased by 15%, higher priority on compliance activities leading to much larger numbers of prosecutions.													
	Meeting Costs	Increase external costs by \$1000 due to increased catering costs.													
	Annual Report/Audit	Reduced external costs by \$2000 to reflect lower than budgeted audit costs in 2023/24													
	Salaries	Increase in external costs \$32,860, in line with rem policy, Nov strategic pay documents and existing contractual obligations.													
	Maintenance	Increase external cost by \$5000. Office in serious need to remedial work to fix rot and leaks.													
	Vehicle Maintenance	Increase external Cost by \$5000 due to 25% rise in maintenance costs over last 3 years.													
	Vehicle Insurance	Increase external costs by \$4000 due to increase in insurance costs and assets coming from dissolution of LWHT which now need to be insured through F&G.								(3X tractors)					
	Fish surveys	increase income by \$1000													
	Fish Releases:	Decrease external costs by \$2300 due to lower anticipated costs.													
	RMA:	Reduction in \$20,000 income and external costs with CAF donation now to be put in the access fund.													
	Access Negotiation	Increase in \$20,000 of external cost and income for access fund through anticipated donations.													
	Digital Media	Allocated new budget item, and tagged 250hours in line with councils strategic objective for improved communication with licence holders.													
	OSH	Added new budget item and allocated \$5000 external cost to implement staff safety measures including Trackme,													
	Rent	Reduced \$1500 of external cost for Rent. No longer required in budget as Mischa works from Northland Office 1 day a week.													



AUCKLAND/WAIKATO FISH & GAME OPERATIONAL WORK PLAN

| 20254/20265

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APPENDIX

- I Budget/Project Summary**

1. INTRODUCTION

This Annual Operational Work Plan connects with Council's 2021 Sports Fish and Game Management Plan which is recommended to the reader who wishes to obtain an overview of issues within the region and the general priorities of Council.

The Management Plan backgrounds Council's evolution, its interaction with the wider community, the sustainable management of fish and game, the importance of habitat, issues, areas of conflict, future possible threats and conflict/threat/mitigation strategies.

The Auckland/Waikato Fish & Game Council region is unique in that the population it services is much larger than that of other Fish & Game Councils. The bulk of the population is centred north of the Bombay Hills with the major resource located southwards necessitating considerable travel and associated expense for the majority of gamebird hunters and freshwater anglers in the region. The composition of the population is also unique in that the bulk of such is urban, which has not had a close association with either the land or traditional field sports.

Auckland/Waikato sell 25% more game licences than any other Council which coupled with the essentially urban population, places additional pressures not experienced by other Councils on Auckland/Waikato's major income base. Moreover Auckland/Waikato is the only Council that owns a substantial area of wetland with over 1,700 hectares of endangered wetlands comprising some 15 properties.

Under its validating legislation, the Conservation Law Reform Act 1990, the Auckland/Waikato Fish & Game Council is required to:

- (i) Formulate and adopt an Operational Work Plan (Section 26Q (3)).
- (ii) Provide a report of its operations and financial statements audited by the Government Audit Office (Section 41 Public Finance Act 1989).
- (iii) Produce a Statement of Objectives specifying the output to be produced by the Council which at the end of the financial year will be reported on via a Statement of Service Performance (Section 41 Public Finance Act 1989).

2. REPORT FORMAT

The following plan presents a series of goals grouped under nine functional areas, with each goal addressed through a series of objectives with costings attributed to them. Each costing is an imputed net cost made up of projected direct and overhead costs less income. Costs other than those specific to the functional area are indirect items of budgeted expenditure divided by the hours available in order to produce the estimated cost relative to time expended on each objective - consequently those costs are indicative only.

Appendix (I) shows Council's budget for 202~~54~~/~~26~~~~5~~

Unless otherwise stated objectives are to be completed by the end of Council's financial year.

The attached Work Plan is based on Council employing a full-time Chief Executive, two field officers, a senior field officer, two Environmental Officers (2 part time positions, one being shared with Northland Fish and Game) and a part time Office Manager (0.75 FTE). Provision has not been made for the hundreds of hours and dollars donated to Council's operations by the twelve elected Councillors, 15 honorary rangers, Fish and Game Associations and other user groups who seek to put something back into their sport - all on an unpaid basis and without which the organisation would not survive. The Council is also increasingly dependent on the considerable efforts and long hours spent by researchers, often highly qualified biologists from North America, who are assisting on a voluntary basis with the council's research programme.

In preparing the plan three key aims are met namely

- (a) The need to provide useful means of predicting and reviewing activities within an operational year within the context of longer term objectives contained in a Management Plan.
- (b) The need to minimise the number of reports produced by Fish & Game Councils in meeting external and internal planning and reporting requirements.
- (c) To ensure that the Operational Work Plan and Annual Report are complimentary to extent that the latter reports clearly against the objectives established in the Operational Work Plan.

To this end the Operational Work Plan has been set out in a form that is modular and will in turn constitute a large part of the Annual Report simply by adding relevant information at year's end.

It must be pointed out that the attached work plan is in no way finite or exact. With only seven paid employees and as so much of Council's work is reactive and dependant on voluntary assistance and alternative funding, flexibility is essential to meet Council's obligations to its licence purchasers.

3. MISSION STATEMENT

"To manage and enhance sports fish and game resources on a sustainable basis in the recreational interests of anglers and hunters" (26Q (1)).

~~4. DETERMINING AUCKLAND/WAIKATO STRATEGIC PRIORITIES FOR THE 2024-2025 YEAR~~

~~4.~~
In ~~February 2025~~ ~~June 2024~~, the Auckland/Waikato Fish & Game Council reviewed its OWP Strategic priorities and programmes for the ~~following 3 years~~ ~~2024-2025 year~~. This year, Auckland/Waikato Fish & Game Council ~~aims to align~~ ~~acknowledges that its key priorities need to align its strategic priorities~~ with the recently created New Zealand Fish & Game Council's strategic plan.

~~On top of fulfilling its statutory obligations,~~ Auckland/Waikato Fish & Game's priority for ~~2025-2027~~ ~~2024-2025 is is~~ to assign staff time and financial resources towards projects that improve or increase;

- Access making it easier for anglers and hunters to locate and utilise resources.
- Revenue through increasing participation and developing alternative sources of income.
- Water quality and quantity addressing, the pressures on our free-flowing water resources and the water quality of the Waikato Lakes and Wetlands.
- Greyland populations and as a result, hunter opportunities.
- Communication with licence holders.

New Zealand Council's priorities are:

- **Unified and Enduring Organisation**, a national and regionally cohesive organisation built on a culture of shared values, trust and engagement. Delivering on a vision and purpose for stakeholders and Mana Whenua. Maintaining the statutory mandates that enable effective service delivery.
- **Attract and Retain Licence Holders**, deliver well-valued and cost-effective experience for licence holders by understanding their needs, providing simple and effective communication, making fishing and game bird hunting more attractive to a wider group of future participants.
- **Mana Whenua Connected**, Maori values are understood and reflected within Fish and Game with aligned advocacy and a positive collaborative approach that builds upon Te Tiriti obligations defined in Conservation Act.
- **Public Perception and Legitimacy**, understanding and reshaping public perception of Fish & Game NZ, angling and game bird hunting through positive messaging of natural environment protection, wild food harvesting and well-being through outdoor recreation.

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- **Healthy Species, Habitats, and Ecosystems**, Sports fish and game bird species are monitored, and sustainably managed, freshwater habitats are protected, and access to sustainable wild harvest opportunities are secured for future generations.

5. FUNCTIONAL AREA 1:

SPORTS FISH AND GAMEBIRD MANAGEMENT

Goal:

To maintain sustainable populations of harvestable species at levels to provide for angler and hunter satisfaction while mitigating adverse impacts of the species.

1.1 Sports Fish Management:

Council stocks lakes Pupuke, Parkinson's and Whatihua with trout as these waters have no natural recruitment and thus stocking is required to maintain productive trout fisheries. Trout liberations are also carried out in lakes Arapuni and Moana-nui to supplement natural recruitment which is considered to be low in both waters. Trout releases are monitored by marked or tagged fish, and assessing data from angling competitions and returns from individual anglers.

Council is currently investigating the use of sterile rainbow trout for fish releases. In 2019 rainbow trout ova were pressure tested to induce sterility and these trout were released into Lake Arapuni from 2020 to 2023. The fish were tagged, and we encourage anglers to report the capture of any tagged trout as this data will be crucial for the success of the project.

The bulk of the regions fisheries contain resident populations with abundant natural recruitment giving rise to angling opportunities not enjoyed in the more heavily fished regions. Angler surveys show the major attraction of the region's fisheries to be their un-commercialised wilderness qualities. Careful management is required to ensure that these important aspects are not over-exploited thus destroying the fisheries attributes.

Rainbow trout are abundant throughout the region in a wide variety of habitats that provide many different opportunities for trout anglers. Brown trout are typically limited in distribution to the large river systems and hydro-lakes, albeit in recent years they have colonised many rivers in the Coromandel Peninsula where they were previously absent.

Major river fisheries in the region are monitored by the wild trout tagging programme, drift dive surveys, and annual fishing competitions.

Coarse fish (rudd, perch and tench) are widespread throughout Council's region and attract a small but dedicated following of anglers.

SPORTS FISH MANAGEMENT

Project 1.1.1 Drift Diving

Objective	Planned Result	Actual Result
To monitor the trout population in the major clear rivers and impact of management decisions.	Drift dive representative river sites. Report and recommendations to Council detailing population status and management implications.	

Project 1.1.2 Fish Surveys

Objective	Planned Result	Actual Result
Sports fisheries monitored using techniques that may include netting, electric fishing, spawning, fin clipped and tagging surveys.	Report and recommendations to Council detailing population status and management implications.	

Project 1.1.3 Fish Harvest Assessment

Objective	Planned Result	Actual Result
Fish harvest assessments estimated in major fisheries.	Results analysed from fishing competitions to monitor both hatchery and wild fish catch rates and condition. Progress report to Council.	

Project 1.1.4 Fish Releases

Objective	Planned Result	Actual Result
Fish liberations undertaken where required to maintain productive trout fisheries in lakes where natural recruitment is inadequate.	<u>Review Fish releases annually and report recommendations to council.</u> Fish liberated as required and reported to Council. Assessment report on the triploid programme prepared with recommendations to Council.	

Project 1.1.5 District Anglers Notice

Objective	Planned Result	Actual Result
District Anglers Notice reviewed triennially approved considering based on best	<u>Monitor angler satisfaction and seek feedback prior to approving</u> District Anglers	

available science and angler aspirations.	Notice approved .	
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Budget \$ <u>45,25646,530</u> Actual:

1.2 Gamebird Management

Council sells 25% more gamebird licences than any other Fish & Game Council.

Grey and Mallard populations in 2024 were estimated to be between 430k ~~900~~ and 610k ~~900~~ (point estimate at just over 500k ~~900~~k). This is similar to the previous year but considerably up from 2021 and 2020. However, estimates are still down from the late 2000s, when estimates reached as high as 900k ~~900~~k. Similar population trends have been observed in the Eastern Region, ~~which lends itself to the idea that the grallard~~ population is primarily driven by environmental factors. However, we have yet to identify links between environmental factors (e.g., drought) and population size. In addition, an SMS survey was piloted with the aim of improving our estimates of band non-reporting. These estimates contributed to improving our population estimates (i.e., less uncertainty). ~~which is reassuring from a monitoring perspective.~~

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Paradise shelduck are present in good numbers throughout the region. The grazing by shelduck on emerging grass ~~necessitates may require~~ the holding of special seasons in February and March in specific areas within the region where shelduck numbers are considered to be too high. In February 2024⁴³ Special Shelduck Seasons were held in north Auckland (north of the harbour bridge) but numbers ~~were too low to sustain a season in the King Country~~ did not reach thresholds stipulated in council's policies to hold a special season in the King Country.

Prior to the commencement of the 2012 season considerable numbers of gamebirds were lost to botulism to the extent that such may have had a marked influence upon the population. Fish & Game staff have been successful in getting avian botulism plans inserted into conditions of consent for wastewater treatment plant applications, but compliance by plant operators is inconsistent. ~~However M~~ortality due to botulism can occasionally be high in some years, especially on the Hauraki Plains and the lower Waikato. The potential risk of High Pathogenic Avian Influenza reaching NZ is escalating. Mortalities associated with such an event are unpredictable but could be high. There is a risk that an uncontained outbreak could lead to a population crash in several game bird species, necessitating highly restrictive season conditions.

Swan numbers remain stable in most of the region, with a ~~pretortinally~~ proportionally high percentage of the total Waikato population found on the Taharoa Lakes, Aotea and Kawhia Harbours. although a noticeable increase in swan on Lake Whangape was observed in the 2023 trend count. It's possible that these birds have shifted due to changes in eel grass abundance, their primary food source in estuarine environments. Swan in the Nth Auckland counts have fluctuated markedly in recent years. Swan

numbers in the Manukau Harbour occasionally reach numbers where culls are carried out by the Auckland Airport Authority.

~~Pukeko numbers have increased to the point where they are considered by many farmers and horticulturists to be a pest with council receiving frequent requests for their control.~~

~~With modern farming practices and dairy conversions utilising intensified spray usage and the increased use of clean farming techniques destroying rough cover and shrubby gullies the pheasant population is perceived as declining in intensively farmed areas. In maize growing areas adjoining uncleared gullies the pheasant population is growing.~~

Californian quail a popular gamebird to a number of hunters thrive in pine forests, however with changing forestry practices, the planned biological control of broom, along with the same threats posed to pheasant suggest an overall decline in the population.

GAMEBIRD MANAGEMENT

Project 1.2.1 Banding

Objective	Planned Result	Actual Result
To estimate the mallard and grey duck population by banding and other appropriate techniques.	Population estimate derived from mallard & grey duck banded at five sites. Report to Council.	

Project 1.2.2 Trend Counts

Objective	Planned Result	Actual Result
To monitor the swan, shoveler and paradise shelduck populations.	Monitor black swan, shoveler and paradise shelduck populations within the Auckland/Waikato Region using aerial trend counts. Participate and participating in the national shoveler survey.	

Project 1.2.3 Gamebird Research

Objective	Planned Result	Actual Result
To monitor non-reporting rates of bands to improve population estimates. To support research on game birds that leads to improved management Results and options.	Research projects on game birds by Fish & Game and universities supported. Participation in national mallard research committee. Report to Council on research outputs. <u>Survey lic SMS. Estimate verified and non-verified rates. Report to Council.</u>	

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Project 1.2.4 Gamebird Harvest Assessment

Objective	Planned Result	Actual Result
Monitor the harvest of mallard/grey ducks to produce a measure of hunter success and contribute to population estimates.	Estimate harvest of mallards/greys derived by implementation of the 2025 ⁴ hunter survey.	

Project 1.2.5 Gamebird releases

Objective	Planned Result	Actual Result
Gamebird releases by private individuals are encouraged and subject to appropriate statutory approvals.	New applications for properties with special conditions are vetted. Annual reports received from existing properties.	

Project 1.2.6 Game Gazette

Objective	Planned Result	Actual Result
Game regulations gazetted based on best available science & hunter aspirations with the objective of maximising substantial yield to hunters while maintaining gamebird population.	Game Gazette approved	

Project 1.2.7 Gamebird Control

Objective	Planned Result	Actual Result
The dispersal of congregations of gamebirds where they are causing unacceptable damage to farm crops.	Respond to crop and pasture predation reports within two working days.	

Project 1.2.8 Botulism and HPAI

Objective	Planned Result	Actual Result
Control of Botulism outbreaks	Respond to botulism outbreaks to minimise impacts on gamebird populations. Help prepare final HPAI response plan. Submit to council.	

Budget: \$ 116,615,407,537 Actual:
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FUNCTIONAL AREA 2:

SPORTS FISH AND GAMEBIRD HABITAT PROTECTION AND MAINTENANCE

Goal:

To protect and increase suitable habitat for sports fish and gamebirds to the extent necessary to provide for the recreational interests of hunters and anglers.

2.1 Habitat Works

2.1.1 Council lands

Council owns some 1,700 hectares of endangered wetlands comprising some 39 properties which are managed for waterfowl production and hunter opportunity. Responsibility for day to day property management has been vested in the local Fish and Game Associations and wetland user groups, with Council budgeting funds to maintain and enhance these properties. Council properties have some 125 constructed ponds on them providing hunting for approximately 500 hunters on any one day. Access for itinerant hunters is an important issue in the region. Each year additional to those hunters who drew a ballot on the ponds some 400 permits are issued to hunt on Council land. The bulk of permits are taken up by hunters from urban areas. Council lands provide an excellent opportunity to get started in waterfowl hunting. Council has recently acquired several additional comprehensive consents that facilitate the maintenance of council owned wetland habitat. These consents have timing restrictions, planning and reporting requirements.

Project 2.1.1 Council Lands

Objective	Planned Result	Actual Result
Overview and report to Council on property maintenance. Undertake works necessary to maintain and enhance Council's properties. Continue to oversee restoration projects on Council's properties.	Council properties maintained to an appropriate standard and compliant with Resource consent requirements.	

Budget: ~~\$85,878~~ 90,530 Actual:

2.1.2 Other lands

Habitat work that enhances waterfowl productivity, and in particular greylands, is an ongoing focus for the Council, and involves a combination of directly enhancing wetland habitats including farm ponds, and supplying information and support to landowners and other groups.

Council provides direct assistance to landowners by way of advice on wetland development and riparian plantings and through securing contestable funds. Increasingly more time is spent on helping with a more complex consenting processes. In many instances the councils staff actively manage and implement projects on private land to maximise outcomes. Council also distributes some 5,000 trees per annum for habitat protection and enhancement, however national budgetary restraints have significantly reduced the number of trees distributed in recent years.

Council works closely with other agencies, including the Waikato Regional Council, DOC and Waikato RiverCare to create and maintain substantial areas of wetland habitat and to restore riparian margins on both public and private land.

Fish & Game clubs/associations throughout the region have habitat projects on non-council land and require advice/assistance from Fish & Game.

Project 2.1.2 Other Lands

Objective	Planned Result	Actual Result
Provide habitat assistance to land owners and assess habitat grant applications for presentation to Council and external habitat trusts. Utilise opportunities as they arise for habitat enhancement, creation and restoration in conjunction with Fish & Game Assoc's and other agencies.	Report to Council on opportunities for habitat enhancement, creation and restoration in conjunction with Fish & Game Assoc's and other agencies.	

Project 2.1.3 Trees

Objective	Planned Result	Actual Result
Annual tree order made up, received and delivered.	Trees delivered to Clubs and Projects.	

Budget: \$76,65571,026 Actual:
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2.2 Resource Management Act

Advocacy for habitat using the provisions of the Resource Management Act is a significant aspect of Council's operations. Today development activities continue to reduce the quality and quantity of available habitat. Council vets several hundred resource consent applications per year making appropriate submissions/objections as required. Council is also actively involved in the planning process with the preparation of submissions on many of the plans produced by district and regional councils where they affect freshwater habitats, water quality and quantity, and ecosystem health.

~~When the RMA was passed it was expected local authorities would safeguard the environment as it affected Fish & Game interests, however this did not occur with very considerable amounts of Fish & Game staff time being expended in this area in order to safeguard hunter/angler interests both present and future.~~

In 2023/24 Council was involved in a number of high profile cases including presenting expert evidence at RMA hearings for both District and Regional plan changes. Some of these cases will still be active in 2024/25

Botulism outbreaks are becoming more prevalent with longer drier summers and can severely impact local game bird population levels. Council will advocate that all wastewater treatment plants that have oxidation ponds and come up for reconsenting have botulism management plans in place.

Land development primarily in the form of agricultural intensification and urban expansion continues to have an impact on the loss of wetlands and game bird and hunting opportunities and is a serious issue affecting water and habitat quality in the region.

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Project: 2.2.1 Resource Management Act

Objective	Planned Result	Actual Result
<ul style="list-style-type: none">To advocate for the interest of Fish & Game in response to resource consent applications & planning processes.<u>To advocate for the protection and increase of sports fish and game habitats through statutory and non-statutory processes.</u>To advocate that all wastewater treatment plants that have oxidation ponds and come up for	<p>Fish & Game interests are protected using the RMA. Report to Council on issues and Fish & Game response.</p> <p><u>Habitat for sports fish and game bird species is protected and increased.</u></p>	<p><u>Degraded wetlands have been fishable and safe for food gathering. Wetlands are functioning at a level and diverse fish and game populations.</u></p>

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reconsenting have botulism management plans in place.		
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Budget: \$236,274,224,739 Actual:
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2.3 Assessment & Monitoring

Council has requested that a Management Plan be prepared to maintain and enhance individual priority rivers.

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Project: 2.3.1 Assessment & monitoring

Objective	Planned Result	Actual Result
Management plan to maintain and enhance trout habitat in the Pokaiwhenua River developed.	Report to Council on monitoring.	

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Budget: \$12,295 Actual:

FUNCTIONAL AREA 3:

ANGLER AND HUNTER PARTICIPATION AND SATISFACTION

Goal:

To encourage maximum angler and hunter participation while maintaining quality of angler/hunter experience and satisfaction with Fish and Game management.

3.1 Access issues

Council administers balloted hunting on its own wetlands and via its association with Fish & Game Clubs and the Kopuatai and Whangamarino Wetland Associations is involved in management control of Lakes Okowhao, D, Cameron, Rotokauri, Kainui, Rangiriri Islands, Rayonier and Hancock forests, and the Kopuatai and Whangamarino Wetlands.

Council maintains a close liaison with local authorities and DoC to establish management plans and committees for crown lands to protect fish and game interests.

Council continues to monitor the situation regarding public land (reserve strips etc) over which hunters and anglers have legal access and as and where appropriate advocates on their behalf, now liaising with the newly established Walking Access Commission.

Habitat and Access are acknowledged as National Priorities that all Fish & Game Councils should be addressing. Auckland/Waikato having long been to the forefront of habitat issues.

Project 3.1.1 Access Negotiations

Objective	Planned Result	Actual Result
Angler and hunter access to the sport fish & gamebird resource is maintained and enhanced.	1 Permits are issued for balloted ponds before commencement of season. 2 As-of-Right access for licence holders & negotiated access where As-of-Right access not present. 3 Maintain Fish & Game presence on Wetland Management Associations. 5 Reported angler/hunter access problems reported to Walking Access Commission 6 One new permanent	

	access point is established annually.	
<u>Maintain Access Fund and look for opportunities to purchase land to provide access in perpetuity to significant hunting and fishing areas in the Auckland/Waikato Region.</u>	<u>Maintain Access Fund as a restricted reserve for the purchase of land or easements to secure access in perpetuity for licence holders. Staff to advertise the fund and seek contributions in the form of donations and bequests. Once properties have been purchased, work with Heranga a nuku, district councils and mana whenua to install esplanade strips and/or easements on the titles.</u>	

Project 3.1.2 Signs/tracks

Objective	Planned Result	Actual Result
Brand standard access signage progressively provided at appropriate hunter & anglers access points subject to landowner approval where required.	Brand standard access signage replaced where required and new signage installed where appropriate.	
Conduct stocktake of current signage at access points and determine need for <u>access</u> updates. <u>Information to feed into Use-updates for angler and hunter e-access maps and signage requirements, ground truth.</u>	Database created <u>to store access information. Staff to ground truth and identify areas indicating where new signage or updated access information</u> is required. <u>Report to council and update signage where necessary. and old signage needs to be replaced.</u>	

Budget: \$28,27024,650 ——— Actual:

3.2 Promotion

Regular contact with hunters and anglers plays an important part in retaining their interest. Councillors and staff regularly attend and address ward association and allied recreation group meetings. Production of Fish & Game magazines sent direct to all Auckland/Waikato licence holders prior to the game and fish seasons are considered an essential activity which is very well received by licence holders. Council also produces a monthly internet newsletter for anglers (*Reel Life*) and during the game season a monthly internet newsletter for hunters (*Both Barrels*). A 2023 survey of A/W licence holders indicated a rapid transition away from print media in favour of digital content.

Project 3.2.1 Magazine & Newsletters

Objective	Planned Result	Actual Result
The production and distribution of game and fishing magazine supplements to previous years licence purchasers before commencement of season.	Preseason magazine supplements produced and distributed.	

Project 3.2.1 Magazine & Newsletters

Objective	Planned Result	Actual Result
The production of online content including videos to better reach new and existing customers.	<ol style="list-style-type: none"> 1. Film content, edit and post online. 2. invest staff time to establish and online audience and promote content across online platforms 	

Project 3.2.2 Other Publications

Objective	Planned Result	Actual Result
<ol style="list-style-type: none"> 1 To Contribute to "Reel Life" & "Both Barrels" e-zines & hunting/fishing magazines. 2 Undertake pre-season publicity for hunting and fishing. 	<ol style="list-style-type: none"> 1 Contributions made to "Reel Life" & "Both Barrels" & hunting/fishing magazines. 2 Pre-season publicity undertaken. 	
Digital Media: Increase	Increase in online material	

<u>number of posts going up on our social media channels in order to improve communication with licence holders and showcase the outcomes we are achieving.</u>	<u>and increased views and subscribers to our channels.</u>	
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Project 3.2.3 User Groups

Objective	Planned Result	Actual Result
Represent Council interests at fish and game associations/clubs in the Auckland/Waikato Region	Council represented at local fish and game associations/clubs.	

Budget: \$49,95946,832	Actual:
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FUNCTIONAL AREA 4:

PUBLIC INTERFACE

Goal:

Acceptance of the recreation of sports fishing and gamebird hunting and community support for Fish & Game Council management.

Given that within its region approximately 40% of New Zealand's population is encompassed, which comprises the largest urban population in the country, Council well recognises the importance in its region of community support for its activities.

The importance of Auckland to Fish & Game interests has been identified by NZF&GC, who deem the raising of Public Awareness in Auckland an issue of national significance.

Council and staff are founding Trustees in the National Wetland Habitat Trust, Waikato Ecological Enhancement Trust, Waipa Peat Lakes and Wetlands Accord, Waikato District Lakes and Freshwater Wetlands Accord, South Waikato Rural Access Committee, Lower Waikato Enhancement Society, South Waikato Environmental Initiative Group, Lakes Rotokauri, D & Cameron Management Groups, and regularly attend Wetland Forums, Biodiversity Forums, Landcare and Rivercare meetings, Regional and local council sector liaison meetings and other like group meetings; organisations that not only provide benefits for fish and game habitat but also an important link in promoting acceptability of hunting and fishing.

Project 4.1.1 Liaison & Advocacy

Objective	Planned Result	Actual Result
Promotion of the interests of hunters and anglers with the public through the media. Liaison with appropriate organisations/ agencies in the interests of hunters and anglers.	1 Respond to inquiries for information and to issues affecting interests of anglers and hunters through provision of suitable information to public media and sector interest groups. 2 Maintain liaison as required with appropriate organisations/agencies.	
<u>Engage with iwi and Mana Whenua. Develop/maintain formal relationships with key iwi groups within the region and participate in Treaty Settlement processes that affect anglers and hunters. Continue to explore</u>	<u>Submit on Treaty Settlements affecting angler/hunter access and develop relationships with key iwi groups and report to Council.</u>	

- 20 -

<u>possibilities for collaborative projects, e.g. kids fishing and access projects</u>		

Project 4.1.2 Displays/promotions

Objective	Planned Result	Actual Result
Promotion of the interests of hunters and anglers by displays and promotions.	Assist local fish & game associations with displays and promotions and attend national coordinated promotional events where applicable.	
<u>Support Clubs and organisations in promoting kids fishing events.</u>	<u>Staff attend and seek sponsorship for kids fishing events.</u>	
<u>Develop project in conjunction with Hamilton Anglers club to provide easy fishing access to kids and families at suitable locations close to Hamilton</u>	<u>Develop plan to provide new or improved access to a suitable location including educational signs that highlight fish present in the waterbody and methods to catch them. Report to council.</u>	

Budget: ~~\$32,115~~\$34,235—Actual:

FUNCTIONAL AREA 5:

COMPLIANCE

Goal:

To ensure compliance with hunting and fishing regulations, to protect the resource and Council's financial base.

Council administers some 15 warranted officers. Planned and coordinated law enforcement work is carried out by as many rangers as can be mustered at the time.

Active gamebird ranging on opening day is limited to staff and a small number of honorary rangers. Given the longer period that fishing activities are undertaken a better coverage of fishing activities is achieved.

New national policy documents are being developed including H&S requirements which will significantly impact the role of honorary rangers in our region. Council is continuing to provide feedback to National office to ensure practical options are identified and implemented.

Project 5.1.1 Ranging

Objective	Planned Result	Actual Result
The protection and enhancement of the region's fish and game resource through an effective enforcement programme.	Liaise with honorary rangers to undertake ranging coverage as required. Compliance checks by rangers throughout the year.	

Project 5.1.2 Ranger training

Objective	Planned Result	Actual Result
Rangers are properly trained including OSH requirements.	Organise professionally run training sessions so OSH requirements are met for all rangers.	

Project 5.1.3 Compliance legal

Objective	Planned Result	Actual Result
Offenders for fish and game offences are successfully prosecuted or go through formal diversion process.	Arrange prosecutions, present evidence and follow-up fine monies outstanding as necessary.	

Budget: **\$91,24883,424** Actual:

FUNCTIONAL AREA 6:

LICENSING

Goal:

To produce and distribute legally correct licence forms by due date.

The sale of licences is Council's primary source of income. The administrative function of licensing has been contracted out however Council still maintains control over licences distributed and debt collection

Project 6.1.1 Licence Distribution

Objective	Planned Result	Actual Result
To issue fishing and hunting licences	<p>1 Game and fish licences and supporting material prepared and dispatched one month prior to opening of seasons.</p> <p>2 Legally binding contracts with personal guarantees maintained with all agents.</p> <p>3 Database of licences sold maintained and reconciled against income received. Game and fish licences and supporting material prepared and dispatched one month prior to opening of seasons.</p>	

Budget: ~~\$7,9048,434~~

Actual:

FUNCTIONAL AREA 7:

COUNCIL/COMMITTEE/CLUB SERVICING

Goal:

To service Council, committees and clubs, to provide for the democratic management of the Fish & Game system.

Given the informal and personal level upon which Council functions Council is able to maintain good levels of communication within the organisation. Council has always maintained an efficient monitoring administrative system via its detailed budgeting and accounting system along with its Chief Executive's Report .

Project 7.1.1 Council Meetings

Objective	Planned Result	Actual Result
To provide effective management and operation of the Council.	1 Conduct at least six meetings of the Council that comply with all legal requirements. 2 Compile and distribute agendas and supporting papers at least seven days prior to meetings. 2 Distribute minutes and Newsbrief within ten days after Council meetings.	

Budget: \$63,911~~59,083~~ Actual:

FUNCTIONAL AREA 8:

PLANNING/REPORTING

Goal:

To ensure cost efficient and appropriate management of fish and game resources.

Council's Management Plan was approved by the Minister of Conservation on 13 October 2010. The Plan was revised and updated over the 2019/20 year, with consultation occurring over the 2020/21 year.

Project 8.1.1 Management Plan/OWP/Budget fee setting

Objective	Planned Result	Actual Result
Produce Annual Operational Work Plan in approved format to NZF&GC deadlines.	1 Adoption of a proposed Operational Work Plan for 2022 54 /26 4 by August 202 54 .	

Project 8.1.2 Annual report/Audit

Objective	Planned Result	Actual Result
Produce Annual Report for the 2022/23 year and obtain Annual Audit within statutory time frame & present to Annual Public Meeting within required timeframe.	Annual Report produced and Annual Audit obtained within statutory time frame & present to Annual Public Meeting.	

Project 8.1.3 National Liaison

Objective	Planned Result	Actual Result
Maintenance of effective liaison with NZF&GC. Contribute to national programmes.	1 Process submissions and information to NZF&GC within requested deadlines. 2 Undertake national & inter-regional liaison as required.	

Budget: \$~~56,544~~~~55,870~~—Actual:

FUNCTIONAL AREA 9:

ADMINISTRATION/OVERHEADS

Goal:

Manage the business of Fish and Game in a cost effective and efficient manner.

Project 9.1.1 Administration/Overheads

Objective	Planned Result	Actual Result
Manage the business of Fish and Game in a cost effective and efficient manner.	Completion of all administration tasks as and when required.	

BUDGET: ~~\$765,964~~\$819,329

ACTUAL
Reallocated to Outputs 1-8

TOTAL NET COST ~~\$855,984~~\$901,237
As per attached budget

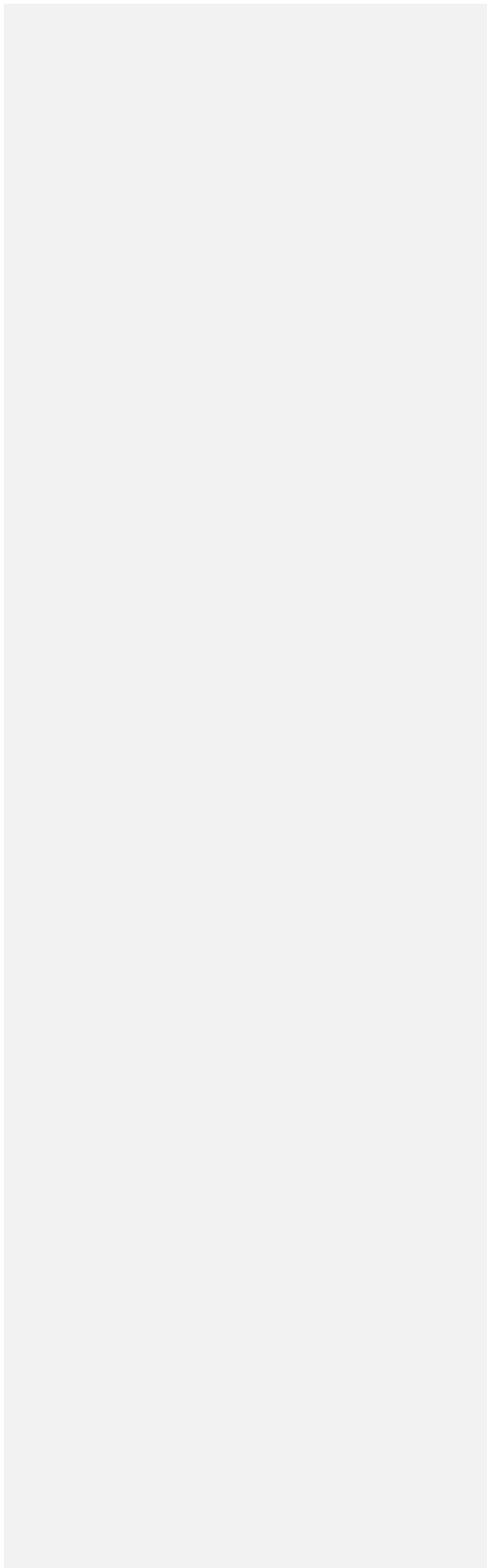
Plus ARF ~~\$ 24,900~~\$25,840

TOTAL APPROVED BUDGET: ~~\$926,173~~\$881,824

AUCKLAND/WAIKATO FISH & GAME COUNCIL STANDING ORDERS

Reaffirmed March 2025~~June 2018~~





Fish & Game Rules

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Fish & Game Rules

PREFACE

The purpose of these standing orders is to provide Fish & Game Councils with meeting procedures that enable them to govern their affairs effectively and to be publicly accountable.

1 GENERAL

1.1 Introduction

1.1.1 Citation of Legislation

These standing orders cite, or in some cases paraphrase, the provisions from the following Acts:

Local Government Official Information and Meetings Act 1987

Local Authorities (Members' Interests) Act 1968

Resource Management Act 1991

Conservation Act 1987

The Fish & Game Elections Regulations 1990

- (1) Every Fish & Game council shall adopt a set of Standing Orders for the conduct of its meetings and those of its committees.
- (2) The Standing Orders of a Fish & Game council shall not contravene any provisions of the Local Government Official Information and Meetings Act 1987, or of any other Act.

1.1.2 Interpretation

In these Standing Orders, unless inconsistent with the context:

Act means the conservation Act 1987

Chairperson means the Chairperson of a Fish & Game council, elected pursuant to Sections 26J or 26(2)c of the Conservation Act 1987

Committee includes, in relation to a Fish & Game council

- (a) A committee appointed by that Fish & Game council; and
- (b) A joint committee appointed by that Fish & Game council and any other Fish & Game council or public body; and

Manager means the manager of the Fish & Game council, appointed pursuant to Section 26J or any staff member acting in that capacity.

Meeting means any meeting of a Fish & Game council; and any meeting of any committee of the Fish & Game council.

At any meeting of a Fish & Game council or of any committee of a Fish & Game council, at which no resolutions or decisions are made, the provision of section 3 Public Access of these standing orders need not apply.

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Member means any person elected or appointed to the Fish & Game council or to any committee of the Fish & Game council, and includes the Chairperson of the Fish & Game council or of any committee of the Fish & Game council.

[s.2 Local Government Official Information and Meetings Act 1987]

Minutes means any minutes of other record of the proceedings of any meeting of the Fish & Game council and its committees.

[s.45 Local Government Official Information and Meetings Act 1987]

Ordinary meeting means any meeting publicly notified by the Fish & Game council in accordance with section 46(1)(2) of the Local Government Official Information and Meetings Act 1987 (see orders 3.2.1 and 3.2.2).

Public excluded information includes:

- (a) Information which:
 - (i) is currently before a public excluded session; or
 - (ii) is proposed to be considered at a public excluded session; or
 - (iii) had previously been considered at a public excluded session (other than information subsequently released by the Fish & Game council as publicly available information); and
- (b) Any minutes (or portions of minutes thereof) of public excluded sessions (other than those subsequently released by the Fish & Game council as publicly available information); and
- (c) Any other information which has not been released by the Fish & Game council as publicly available information.

Public excluded session refers to those meetings or parts of meetings from which the public is excluded by the Fish & Game council as provided for in the Local Government Official Information and Meetings Act 1987.

Publicly notified mean notified to members of the public by notice contained in a newspaper circulating in the region of the Fish & Game council.

Working day means any day of the week other than –

- (a) Saturday, Sunday, Good Friday, Easter Monday, Anzac Day, Labour Day, the Sovereign's Birthday, and Waitangi Day; and

Fish & Game Rules

- (b) A day in the period commencing with the 25th day of December in any year and ending with the 15th January in the following year.

1.2 Application of Standing Orders

- 1.2.1 These standing orders shall, so far as applicable, extend to the proceedings of all Fish & Game council meetings and of all committees of the Fish & Game council, including public excluded sessions.
- 1.2.2 All members of the Fish & Game council shall abide by the standing orders adopted.

1.3 Chairperson's ruling final

- 1.3.1 The Chairperson shall decide all questions where these standing orders make no provision or insufficient provision.
- 1.3.2 In regard to order 1.3.1 the Chairperson's ruling shall be final and not open to debate.
- 1.3.3 Disorderly members to be excluded by Chairperson
If any member who is required, pursuant to a ruling under standing orders, to leave a meeting –
 - (a) Refuses or fails to leave the meeting; or
 - (b) Having left the meeting, attempt to re-enter the meeting without the permission of the Chairperson –any constable, or any officer or employee of the Fish & Game council, may, at the request of the Chairperson, remove or, as the case may require, exclude that member from the meeting.

1.4 Suspension of standing orders

- 1.4.1 A Fish & Game council or committee may temporarily suspend standing orders during a meeting by a vote of three-quarters of the members present and voting and the reason for the suspension shall be stated in the resolution of suspension.
- 1.4.2 Any motion to suspend one or more standing orders shall state the specific order or orders which it is proposed to be suspended.
- 1.4.3 Standing orders may be suspended to allow open discussion.

1.5 Alteration of standing orders

Fish & Game Rules

- 1.5.1 After the adoption of the first standing orders of the Fish & Game council, the adoption or amendment of standing orders shall require, in every case, a vote of three-quarters of the members present.

1.6 First meeting of Fish & Game council following election

1.6.1

- (1) The first meeting of a Fish & Game council following a triennial general elections shall be called by the Manager as soon as practicable after the results of the election are known.
- (2) The Manager shall give the persons elected to the council not less than five working days notice of the meeting.
- (3) The meeting shall be chaired by the Manager (or, in the absence of the Manager, a nominee of that officer), until the Chairperson has been elected.
- (4) The business to be conducted at the meeting, and the order in which that business is to be conducted, shall be as follows:
 - (a) The election of the Chairperson (if any)
 - (b) A general explanation (to be given or arranged by the Manager) of –
 - (i) The Local Government Information and Meetings Act 1987; and
 - (ii) Other laws affecting members including the appropriate provisions of the Local Authorities (Members' Interests) Act 1968, sections 99, 105, and 105A of the Crimes Act 1961, and the Secret Commissions Act 1910:
 - (c) The fixing of the date and time of the first ordinary meeting of the Council, or the adoption of a schedule of ordinary meetings:
 - (d) The election of the council's nominee on the New Zealand Fish and Game Council (Section 26K Conservation Act 1987)
 - (e) Item of general business, if any.

1.6.2 Members to give notice of addresses

Every member of a Fish & Game council shall give the Manager a residential or business address (together with, if desired, an e-mail, facsimile, or other address) at which notices and material relating to meetings and Fish & Game council business may be sent or delivered.

1.7 Voting systems for certain appointments

1.7.1

- (1) For the purposes of –

- (a) The appointment of the Chairperson or Deputy Chairperson; and
- (b) The appointment of a representative of a Fish & Game council for any purpose

The Fish and Game council may, by resolution determine that the person be elected or appointed by a system of voting that requires that, except as provided in subsection (2) of this section, the person to be elected or appointed receive the votes of a majority of the membership of the Fish & Game council or committee voting, and that requires that, where more than one round of voting is required, the least successful candidate in a round of voting shall not be a candidate in the next round of voting.

- (2) Where the system of voting described in subsection (1) of this section is adopted and every equality of votes that is not to be determined by a further round of voting shall be determined by lot in such manner as the Fish & Game council or the committee determines.

1.8 Appointment of committees

1.8.1

- (1) Any Fish & Game council may appoint such standing committees and special committees and working parties as it considers appropriate.
- (2) Every committee shall be subject in all things to the control of the Fish & Game council that appointed it, and shall carry out all directions, general or special, of the Fish & Game council given in relation to the committee or its affairs.
- (3) Subject to any provision to the contrary in this Act or any other Act, a Fish & Game council, may at any time and from time to time discharge or reconstitute any committee, or working party.

1.9 Powers of delegation

- 1.9.1 Except as otherwise provided in the Conservation Act or any other Act, a Fish & Game council may delegate to any committee any of its functions, duties, or powers.

- 1.9.2 Committee use of delegate powers
Every committee to which any powers or duties are delegated may, without confirmation by the Fish & Game council, exercise or perform the same in like manner

and with the same effect as the Fish & Game council could itself have exercised or performed the same.

1.10 Membership of committees and working parties

1.10.1

- (1) A Fish & Game council may at any time and from time to time appoint or discharge any member of a committee (or working party).
- (2) Every committee shall, unless sooner discharged, be deemed to be discharged on the coming into office of the members of the Fish & Game council elected or appointed, as the case may be, at or following the general election next after the appointment of the committee.
- (3) A Fish & Game council may appoint to any committee or working party, as the case may be, any person who is not a member of the Fish & Game council, if, in the opinion of the Fish & Game council, that person has knowledge that will assist the work of the committee or working party.

1.11 Joint Committees

1.11.1

- (1) Any Fish and Game council may unite with any one or more local authorities or other public bodies in appointing a joint committee or joint special committee for any purpose in which the local authorities or public bodies are jointly interested, and all such local authorities or public bodies are hereby authorised to unite with the Fish & Game council for that purpose.
- (2) The Fish & Game council may agree with the other local authorities or public bodies participating in the joint committee on the number of members to be appointed by each participating Fish & Game council or public body.
- (3) Any committee appointed under this section shall be deemed to be both a committee of the Fish & Game council and (subject to the law for the time being applicable to committees of any other participating Fish & Game council or public body) a committee of the other Fish & Game council or public body.
- (4) The powers to discharge any individual member and appoint another in his or her stead shall be exercisable by the Fish & Game council or public body that made the appointment.

1.12 Proceedings not invalidated by vacancies, irregularities

1.12.1

- (1) No act or proceedings of a Fish & Game council or of any person acting as a member of the Fish & Game council shall be invalidated in consequence of there

Fish & Game Rules

being any vacancy in the membership of the Fish & Game council or committee at the time of that act or proceeding, or of the subsequent discovery that there was some defect in the election or appointment of any person so acting, or that he or she was or is incapable of being a member.

1.13 General provisions as to meetings

1.13.1

- (1) Every Fish & Game council shall hold such meetings as are necessary for the good government of its region.
- (2) Every member of a Fish & Game council or of any committee of a Fish & Game council shall, unless lawfully excluded, have the right to attend any meeting of the Fish & Game council or committee.
- (3) Every meeting of a Fish & Game council shall be called, publicly notified, and conducted in accordance with –
 - (a) Part VII of the Local Government Official Information and Meetings Act 1987 (see Annex B); and
 - (b) the Standing Orders of the Fish & Game council.

1.14 Notification of ordinary meetings to members

1.14.1

- (1) Every Fish & Game council shall hold ordinary meetings as such time and at such places as it from time to time appoints.
- (2) The Manager shall give notice in writing to each of the members of the time and place of the meeting –
 - (a) Not less than 7 days before the meeting; or
 - (b) Where the Fish & Game council has adopted a schedule of ordinary meetings, not less than 7 days before the first meeting on the schedule.
- (3) Where a Fish & Game council adopts a schedule of ordinary meetings, -
 - (a) The schedule may cover such future period as the Fish & Game council considers appropriate and may be amended from time to time; and
 - (b) Notification of the schedule (or any amendment) shall constitute the notification of the meetings and the schedule.

1.15 Special meetings

1.15.1 Notification of special meetings to members

- (1) Every Fish & Game council may hold special meetings, as provided by 26K(3) and 26ZD(2) of the Conservation Act.

Fish & Game Rules

- (2) A 'special meeting' means a meeting called pursuant to –
 - (a) A resolution of the Fish & Game council; or
 - (b) A requisition in writing delivered to the Manager and signed by 3 or more members which resolution or requisition shall specify the time and place at which the meeting is to be held and the general nature of the business to be brought before the meeting.
- (3) Notice in writing of the time and place of the meeting, and of the general nature of business, shall be given by the Manager to every member of the Fish & Game council –
 - (a) At least 7 working days before the day appointed for the meeting; or
 - (b) Where the meeting is called pursuant to a resolution of the council, within such lesser period of notice, being not less than 24 hours, as is specified in the resolution.

1.16 Notices to members of meetings

1.16.1 Agenda to be sent to members

In the case of each ordinary meeting, an agenda detailing the business to be brought before that meeting, together with relevant papers, shall be sent to every member not less than seven days before the day appointed for the meeting. For special meetings the nature and timing of agendas shall be decided by the council at the time of scheduling the meeting. (see 2.3.1)

1.17 Meetings not invalid because notice not received

1.17.1

- (1) No ordinary meeting, special meeting, or emergency meeting of a Fish & Game council shall be invalid because notice of that meeting was not received or was not received in due time by any member of the Fish & Game council unless -
 - (a) It is proved that the person responsible for giving notice of the meeting acted in bad faith or without reasonable care; and
 - (b) The member concerned did not attend the meeting.
- (2) Any member of a Fish & Game council can waive any requirement regarding the giving of notice of a meeting to them.

2 MEETINGS

2.1 Online meetings

2.1.1 Councils may schedule a mix of in-person and online meetings according to meeting purpose. It is expected that members attend in-person meetings of council and committees, in person. Acknowledging that this may not always be possible, members may seek leave from the chairperson to attend online, and an electronic link for each meeting shall be provided for that purpose.

2.1.2 The chief executive must take reasonable steps to enable online meetings, but it is the responsibility of members to equip themselves with suitable connection, technology and devices that will enable them to participate productively.

2.1.3 A technological issue will not invalidate any acts or proceedings of the Fish and Game Council or its committees unless it prevents the quorum from being reached.

2.2 Chairperson's duties for online meetings

2.1.4 Where a meeting is conducted online or a member is attending a meeting by electronic link, the chairperson must be satisfied that:

- a. the technology for the link is available and of suitable quality
- b. procedures for using the technology in the meeting will ensure that:
 - i. everyone participating in the meeting can hear each other
 - ii. the member's attendance by electronic link does not reduce their accountability or accessibility in relation to the meeting
 - iii. the requirements of Part 7 of the Local Government Official Information and Meetings Act 1987 are met
 - iv. the requirements in these standing orders are met.

2.3 Giving or showing a document

2.1.5 A person attending a meeting by electronic link may give or show a document by:

- a. transmitting it electronically
- b. using the electronic link
- c. any other manner that the chairperson thinks fit.

2.4 Link failure

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2.1.6 Where an electronic link fails, or there are other technological issues that prevent a member who is attending by link from participating in a meeting, that member must be deemed to be no longer attending the meeting.

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2.5 Confidentiality

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2.1.7 A member who is attending a meeting by electronic link must ensure that the meeting's proceedings remain confidential during any times that the public are excluded. At such times, the chairperson may require the member to confirm that no unauthorised people are able to view or hear the proceedings.

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2.6 For discussion and decisions

2.6.9 A council or its committee can hold discussions by online meetings, using both the audio and video functions of the conferencing functions. Provided the quorum is met in meetings, decisions can be made. Discussions and decisions in committee and workshop discussions can be recommended to the next meeting for adoption.

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2.6.10 A meeting of the council or committee requires a quorum of members to be present at such times and places the council or chairperson appoints. This requires members attending online to maintain a visual presence. A quorum can be established without a visual presence; video can be turned off if the Chair agrees. A failure to do so should be recorded just as if they had physically stepped out of an in-person meeting.

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2.2.7 Chairperson to preside at meetings

2.2.12.7.1

- (1) The Chairperson of the Fish & Game council shall preside at every meeting of the Fish & Game Council at which he or she is present.
- (2) The Chairperson of any committee shall preside at every meeting of the committee at which he or she is present.
- (3) The Fish & Game council may appoint a member of any committee to be the Chairperson of that committee, and that power may be exercised by the committee where the Fish & Game council, on the appointment of the committee, does not appoint a Chairperson
- (4) If the Chairperson of the Fish & Game council or of any committee is absent from a meeting, the members present shall elect one of their number to preside at that meeting as acting Chairperson.

2.32.8 Agenda

2.3.12.8.1 Agenda

The Chairperson shall prepare for each meeting an agenda setting forth the items of business to be brought before the meeting. At the meeting the business shall be dealt with in the order in which it stands on the said agenda unless the meeting determines otherwise.

2.3.22.8.2 Agenda may be embargoed

The agenda detailing business to be considered by a meeting may be issued to members of the news media on the basis of being embargoed until the commencement of the relevant meeting, or such earlier time as is stated in the agenda.

2.42.9 Extraordinary business at ordinary meetings

2.4.12.9.1 Only business on the agenda shall be transacted at any meeting unless the Chairperson determines additional business to be extraordinary or urgent. The Chairperson's ruling in this regard shall be final and not open to debate (1.3.2).

2.52.10 Precedence of business

2.5.12.10.1 Notwithstanding anything to the contrary contained in these standing orders, and after the confirmation of the minutes of the previous meeting, the Chairperson as a matter of urgency, or the Fish & Game council on a motion duly passed without debate, may accord precedence to any business set down on the order paper for consideration.

2.62.11 Time limit at meetings

2.6.12.11.1 The Fish and Game council may, by resolution, set a time limit for meetings.

2.72.12 Quorum at meetings

2.7.12.12.1

- (1) A meeting shall be duly constituted if a quorum is present whether or not all of the members present are voting or intitled to vote.
- (2) No business shall be transacted at any meeting unless at least a quorum of members are present during the whole of the time at which the business is transacted.
- (3) The quorum at any meeting of a Fish & Game council shall consist of a majority of members.

2.82.13 Failure of a quorum

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2.8.12.13.1 If a meeting is short of a quorum at its commencement, or falls short of a quorum, the business shall stand suspended and, if no quorum is present within ten minutes, the Chairperson shall vacate the chair and the meeting shall lapse.

2.8.22.13.2 The business remaining to be disposed of following the lapsing of a meeting shall stand adjourned until the next ordinary meeting unless an earlier meeting is fixed by the Chairperson and notified by the Manager.

2.8.32.13.3 If a meeting lapses by reason of failure of a quorum, the names of the members then in attendance, and the fact of the adjournment shall be recorded by the Manager.

2.9.14 Leave of absence and apologies

2.9.12.14.1 The Fish & Game council may grant a leave of absence to a member from an ordinary meeting or other meetings of the Fish & Game council or its committees upon application by the member.

2.9.22.14.2 If a member has not obtained leave of absence an apology may be tendered on behalf of the member and the apology may be accepted or declined by the Fish & Game council. Acceptance of the apology shall be deemed to be a granting of leave of absence for that meeting.

2.9.32.14.3 The Chairperson of each meeting shall invite apologies at the beginning of each meeting and these and subsequent apologies during the meeting shall be recorded in the minutes, including whether they were accepted or declined.

2.9.42.14.4 If a member is absent for more than three consecutive ordinary meetings without leave of absence being granted in advance, he or she may be judged to have failed to carry out his or her functions under the Act. The Chairperson shall then notify the Minister of this situation, asking the Minister to consider removal of the member pursuant to Section 22A(3) of the Conservation Act 1987.

2.10.15 Minutes of proceedings

2.10.12.15.1 Every Fish & Game council shall cause minutes of all its proceedings to be kept. Such minutes when approved at the following meeting shall be prima facie evidence of those proceedings.

2.10.22.15.2 The minutes shall record the names of members attending each meeting, when requested the names of those voting in each division called, and every resolution of the meeting. The names of any members absent shall also be recorded, together with the arrival and departure times of any members not present at the beginning or end of the meeting, or during the course of the meeting.

2.10.32.15.3 The minutes of every meeting shall be circulated to members and considered at the next ordinary meeting succeeding, and, if approved by that meeting, or when amended

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as directed by that meeting, shall be signed by the Chairperson of such succeeding meeting.

2.10.42.15.4 No discussion shall arise on the substance of the minutes at the succeeding meeting, except as to their correctness.

2.11.2.16 Minute books

2.11.42.16.1 The minute books of the Fish & Game council shall be kept by the Manager and shall be open to inspection in accordance with the Local Government Official Information and Meetings Act 1987.

2.11.22.16.2 The Chairperson and the Manager shall be responsible for confirming the correctness of the minutes of the meeting of a Fish & Game council prior to the next election of members.

2.12.2.17 Deputations

2.12.42.17.1 Deputations may be received by the Fish & Game council provided a request setting out the subject has been lodged with the Manager at least ten days before the date of the meeting concerned and has been subsequently approved by the Chairperson. The Chairperson may refuse requests for deputations which are repetitious or offensive.

2.12.22.17.2 Notwithstanding order 2.11.1 where in the opinion of the Chairperson the matter which is the subject of a deputation is one of urgency or major public interest, the Chairperson may determine that the deputation be received by the Fish & Game council.

2.12.32.17.3 The size of the deputation and the time it is given to address the meeting shall be at the discretion of the Chairperson.

2.12.42.17.4 The Chairperson may terminate a deputation in progress which is disrespectful or offensive, or where the Chairperson has reason to believe that statements have been made with malice.

2.13.2.18 Procedural motions to terminate or adjourn debate

2.13.42.18.1 Any member may move any one of the following procedural motions to terminate or adjourn debate, but not so as to interrupt a member speaking:

- (a) That the item of business being discussed be adjourned to a time and place to be stated; or
- (b) That the motion under debate be now put (a "closure motion"); or
- (c) That the meeting move directly to the next business, superseding the item under discussion; or

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- (d) That the item of business being discussed lie on the table, and not be further discussed at that meeting;

~~2.13.22.18.2~~ Procedural motions to terminate or adjourn debate shall take precedence over other business (other than points of order), and shall, if seconded, be put to the vote immediately without discussion or debate.

~~2.13.32.18.3~~ All procedural motions to terminate or adjourn debate shall be determined by a majority of those members present and voting. If lost, a further procedural motion to terminate or adjourn debate may not be moved by any member within a quarter of an hour thereafter.

~~2.13.42.18.4~~ Notwithstanding order 2.12.3 a closure motion shall be put if there is no further speaker in the debate.

~~2.13.52.18.5~~ When an amendment to a motion is under debate, a closure motion relates to the amendment and not to the motion.

~~2.13.62.18.6~~ If a closure motion is carried, the mover of the motion then under debate is entitled to the right of reply, and the motion or amendment under debate shall then be put.

~~2.13.72.18.7~~ Adjourned items of business shall be taken first at the subsequent meeting.

~~2.142.19~~ Notices of motion

~~2.14.12.19.1~~ Notices of motion shall be in writing signed by the mover, stating the meeting at which it is proposed that the notice of motion be considered, and shall be delivered to the Manager at least ten clear days before such meeting.

~~2.14.22.19.2~~ The Chairperson may direct the Manager to refuse to accept any notice of motion which is:

- (a) Disrespectful or which contains offensive language or statements made with malice; or
- (b) Not, in subject, within the scope of the role or functions of the Fish & Game council; or
- (c) Contains an ambiguity or a statement of fact or opinion which cannot properly form part of an effective resolution, and where the mover has declined to comply with such requirements as the Manager may make.

~~2.14.32.19.3~~ No notice of motion shall proceed in the absence of the mover, unless moved by another member authorised in writing by the mover to do so.

~~2.14.42.19.4~~ A notice of motion may only be altered by the mover with the consent of the meeting.

~~2.14.52.19.5~~ Notices of motion not moved on being called for by the Chairperson shall lapse.

~~2.152.20~~ Repeat notices of motion

~~2.15.42.20.1~~ When a motion which is the subject of a notice of motion has been considered and rejected by the Fish & Game council, no similar notice of motion which, in the opinion of the Chairperson, is substantially the same in purport and effect shall be accepted within the next six months unless signed by not less than one-third of the members of the Fish & Game council (including vacancies).

~~2.15.22.20.2~~ If such a repeat notice of motion as provided for in order 2.14.1 is also rejected by the Fish & Game council, any further notice prior to the expiration of the original period of six months shall need to be signed by a majority of the members of the Fish & Game council (including vacancies).

~~2.15.32.20.3~~ Where a notice of motion has been considered and agreed by the Fish & Game council, no notice of any other motion which is, in the opinion of the Chairperson, to the same effect shall be put again whilst such original motion stands.

~~2.162.21~~ Motions and amendments

~~2.16.42.21.1~~ All types of motions and amendments moved in debate (including notices of motion) must seconded.

~~2.16.22.21.2~~ The Chairperson may require the mover of any motion or amendment to submit it in writing signed by the mover.

~~2.16.32.21.3~~ The Chairperson or the meeting may require a complicate motion (whether an original motion, a substituted motion, or amendment thereto) to be divided.

~~2.16.42.21.4~~ No further amendment shall be allowed until the first amendment is disposed of, although members may give notice to the chair of their intention to move further amendments and the tenor of their content.

~~2.16.52.21.5~~ Where an amendment is carried, the motion as amended become the substantive motion, and any member, other than previous movers or seconders in the debate, may then propose a further amendment.

~~2.16.62.21.6~~ Every proposed amendment must be relevant to the motion under discussion and not be in similar terms to an amendment which has been lost.

~~2.16.72.21.7~~ No amendment which amounts to a direct negative shall be allowed which, if carried, would have the same effect as negating the not allowed motion.

~~2.16.82.21.8~~ All or part of a resolution agreed at a meeting of the Fish & Game council may be revoked or alters as follows:

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- (a) Notice of motion for the revocation or alteration of all or part of a previous resolution shall be given to the Manager by the member intending to move such a motion. Such notice shall set out:
 - (i) the resolution or part thereof which it is proposed to revoke;
 - (ii) the meeting date when it was passed;
 - (iii) and the motion, if any, that it is intended to move in substitution therefore;
- (b) Such notice shall be given to the Manager at least ten clear days before the meeting at which it is proposed to consider such motion and shall be signed by not less than one third of the members of the Fish & Game council (including vacancies);
- (c) Notice of the intended motion shall be included in the agenda for the meeting at which it is to be considered.

2.16.92.21.9 Where a notice of motion has been given in terms of order 2.15.8 no action which is irreversible shall be taken under the resolution proposed to be revoked or altered until the proposed notice of motion has been dealt with by the Fish & Game council. However, if in the opinion of the Chairperson, the practical effect of the delay so occasioned would be equivalent to a revocation of the resolution, or if, by reason of repetitive notices the effect of the notice is, in the opinion of the Chairperson, an attempt by a minority to frustrate the will of the Fish & Game council then, in either case, action may be taken as though no such notice to the Manager had been given or signed.

2.16.102.21.10 If, during the course of a meeting of the Fish & Game council, fresh facts or information are received concerning a matter already resolved at the meeting, then such previous resolution may be revoked or altered by the consent of three-quarters of the members present and voting.

2.16.112.21.11 Any Fish & Game council meeting may, on a recommendation contained in a report by the Chairperson or Manager, or the report of any committee, revoke or alter all or part of any resolution previously passed by the Fish & Game council or committee thereof, provided that notification of such recommendation shall have been given to the chairperson and members in the agenda of the meeting at which such recommendation is to be considered.

2.16.122.21.12 The Chairperson may, immediately prior to any division being taken, request the Manager to restate the motion upon which the division is to be taken. Once the Chairperson has put the motion, no member may speak to that motion after it has been put and voted upon.

2.172.22 Rules of debate

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~~2.17.42.22.1~~ The person in the chair shall be addressed in such terms as denotes the statutory office of that person – the choice of mode of address being as determined by that person.

~~2.17.22.22.2~~ A member may second a motion or amendment without speaking to it, reserving the right to speak later in the debate.

~~2.17.32.22.3~~ In speaking to any motion or amendment, members shall confine their remarks strictly to such motion or amendment, and shall not introduce irrelevant matter or indulge in tedious repetition. In this matter, the Chairperson's ruling shall be final and not open to challenge.

~~2.17.42.22.4~~ If three speakers have spoken consecutively in support of, or in opposition to, any motion the Chairperson may call for a speaker to the contrary. If no such speaker is forthcoming the motion shall be put. Any member speaking shall, if called upon by the Chairperson to do so, announce whether they are speaking in support of or against the motion or amendment.

~~2.17.52.22.5~~ Except pursuant to orders 2.16.7, and 2.16.8 a member may not speak more than once to a motion.

~~2.17.62.22.6~~ Members may request the Chairperson to restate the motion for their information at any time during the debate, but not so as to interrupt.

~~2.17.72.22.7~~ The mover of an original motion shall have the right of reply. After the mover has commenced such reply, or has intimated the wish to forego this right, or having spoken to an amendment to the motion and the Chairperson has intimated his intention to put the motion, no other member of the Fish & Game council shall speak on the motion. Movers in reply shall not introduce any new matter and shall confine themselves strictly to answering previous speakers.

~~2.17.82.22.8~~ With the permission of the Chairperson, explanation of some material part of a previous speech in the same debate may be given by a member who has already spoken, but new matter may not be introduced.

~~2.18.23~~ Conduct of meetings

~~2.18.42.23.1~~ The Chairperson shall decide all points of order and any member who refuses to obey any order or ruling of the Chairperson shall be held guilty of contempt.

~~2.18.22.23.2~~ Whenever the Chairperson so requests during a debate any member then speaking or offering to speak shall be silent so that the Chairperson may be heard without interruption.

~~2.18.32.23.3~~ Members desiring to speak shall indicate this to the Chairperson.

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~~2.18.4~~2.23.4 When two or more members indicate a wish to speak, the Chairperson shall name the member who has the right to speak first, provided that the following members shall have precedence, where in order, when they state their intention to:

- (a) Raise a point of order (2.18), including any request to obtain a time extension for the previous speaker;
- (b) Move a motion to terminate or adjourn the debate (see 2.15)

~~2.18.5~~2.23.5 Members called to order by the chairperson shall resume their seats and/or stop speaking, as the case may be. Should any member refuse to obey, such member may be directed by the chairperson to withdraw from the meeting. Upon such direction, any such member shall withdraw and shall not be permitted to return during the meeting, or any period thereof of that meeting that the Chairperson may determine (see 1.3.3).

~~2.18.6~~2.23.6

- (a) No member of the Fish & Game council shall at any meeting, be disrespectful in speech or use offensive or malicious language, including in reference to:

- (i) any Fish & Game council, or
- (ii) any other member, or
- (iii) any officer or employee of any Fish & Game council.

- (b) In addition, no member shall impute improper motives, or make offensive remarks about the private affairs of any other member of the Fish & Game council or its staff.

~~2.18.7~~2.23.7 Any member having used offensive or malicious language at a meeting who does not retract or apologise, may thereupon, by resolution of the meeting, be held guilty of contempt.

~~2.18.8~~2.23.8 Any member making a disturbance or creating disorder whilst any other member is speaking or at any other time during a meeting and who refuses, when called upon by the Chairperson to desist, may thereupon by resolution of the meeting be held guilty of contempt.

~~2.18.9~~2.23.9 Should the disorder continue, the Chairperson shall have the right to suspend the meeting for fifteen minutes. At the end of that period the meeting shall resume and decide without debate the question as to whether the meeting shall proceed or be adjourned. The Chairperson may also take such action in relation to disorder from other sources or in the event of an emergency.

~~2.18.10~~2.23.10 Contempt, censure and removal

Every member held guilty of contempt by reason of any standing order or breach thereof shall be censured by the Chairperson who may also order them to leave the meeting. Every such contempt, censure, and removal shall be recorded in the minutes.

~~2.18.11~~2.23.11 Use of recording device

No person may use, or be associated with the use of, a recording device without the knowledge of the meeting and the consent of the Chairperson.

2.19.2.24 Points of order

2.19.4.2.24.1 Members rising to points of order.

Any member may ask to speak to a point of order upon any breach of these standing orders and the member previously speaking shall stop speaking.

2.19.2.24.2 The member shall state without explanation precisely the subject matter of the point of order.

2.19.3.2.24.3 No point of order shall be raised during a division except by permission of the Chairperson.

2.19.4.2.24.4 Types of point of order

The following shall be recognised as substance for points of order:

- (a) Discussion of a question not before the Fish & Game council; or
- (b) Use of offensive or malicious language, or
- (c) The breach of any standing order, or
- (d) Misrepresentation of any statement made by a member or by an officer or employee of the Fish & Game council, or
- (e) Request that words objected to be recorded in the minutes.

2.19.5.2.24.5 Contradiction not point of order

Speaking to express a difference of opinion or to contradict a statement of a speaker shall not be construed as speaking to a point of order.

2.19.6.2.24.6 Decision of Chairperson final

The Chairperson may decide on any point of order immediately after it has been raised by any member, or may first hear further argument before deciding. The ruling of the Chairperson upon any point of order shall not be open to any discussion and shall be final (see 1.3).

2.20.2.25 Voting

2.20.1.2.25.1 Every question before any meeting of a Fish & Game council, or committee shall be determined by a majority of the members present and voting on the question.

2.20.2.2.25.2 Members may abstain

Any member may abstain from voting and shall have their abstention recorded in the minutes where requested.

2.20.3.2.25.3 Method of voting

The method of voting at meetings of the Fish & Game council shall be as follow:

- (a) The Chairperson in putting the motion shall call for an expression of opinion on the voices or take a show of hands, the result of either of which, as announced

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by the Chairperson, shall be conclusive unless such announcement is questioned immediately, in which event the Chairperson shall call a division;

- (b) The Chairperson may call for a division instead of, or after receiving opinion on the voices and taking a show of hands;
- (c) Any member may alternately call for a division immediately the Chairperson has declared the result of a vote on the voices or by a show of hands.

2.20.42.25.4 Pecuniary interest

No member shall vote nor take part in the discussion of any matter at any meeting where they directly or indirectly, have any pecuniary interest as defined in law, other than an interest in common with the public, in the matter under consideration.

2.20.52.25.5 Declaration of pecuniary interest

Every member present when any matter is raised where they directly or indirectly have a pecuniary interest therein, apart from any interest in common with the public, shall be under a duty to fully declare any such interest to the meeting. This disclosure and the subsequent abstention of such member from both discussion and voting on the item shall be recorded in the minutes.

2.20.62.25.6 Pecuniary interest a reason for leaving room

Members who have declared a pecuniary interest in matters to be discussed under order 2.19.5 should consider leaving the meeting room for the full duration of discussion on such matters.

2.21.2.26 Qualified privilege

2.21.42.26.1 This order cites section 52 of the Local Government Official Information and Meetings Act:

"Where a meeting of any Fish & Game council is open to the public during the proceedings or any part thereof, and –

- (a) There is supplied to a member of the public a copy of the agenda for the meeting with or without further statements or particulars for the purpose of indicating the nature of any item included in the agenda; or*
- (b) The minutes of that meeting or part are produced for inspection by any member of the public or a copy thereof is given to any member of the public, -*

the publication thereby of any defamatory matter included in the agenda or in the further statements or particulars or in the minutes shall be privileged unless the publication is proved to be made with malice".

2.21.22.26.2 This order cites section 53 of the Local Government Official Information and Meetings Act:

- (1) *"Any oral statements made at any meeting of a local authority in accordance with the rules that have been adopted by that local authority for the guidance and order of its proceedings shall be privileged, unless the statement is proved to be made with malice.*
- (2) *The privilege conferred by subsection (1) of this section is in addition to and not in substitution for or derogation of any other privilege, whether absolute or qualified, that applies, by virtue of any other enactment or rule of law, to the proceedings of any Fish & Game council"*

2.22.27 Maintenance of public order at meetings

2.22.42.27.1 This order cites section 50 of the Local Government Official Information and Meetings Act:

- (1) *"The person presiding at any meeting of any Fish & Game council may, if that person believes, on reasonable grounds, that the behaviour of any member of the public attending that meeting is likely to prejudice or to continue to prejudice the orderly conduct of that meeting if that member of the public is permitted to remain in that meeting, require that member of the public to leave the meeting.*
- (2) *If any member of the public who is required, pursuant to subsection (1) of this section, to leave a meeting of a local authority –*
 - (a) *Refuses or fails to leave the meeting; or*
 - (b) *Having left the meeting, attempts to re-enter the meeting without the permission of the person presiding at the meeting -*

any constable, or any officer or employee of the Fish & Game council, may, at the request of the person presiding at the meeting, remove or, as the case may require, exclude that member of the public from the meeting".

3 PUBLIC ACCESS

3.1 Public at meetings

3.1.1 Meetings normally to be open

All meetings of the Fish & Game council shall be open to the public and news media except where otherwise provided by Part VII of the Local Government Official Information and Meetings Act 1987.

[s.47 and 49 Local Government Official Information and Meetings Act 1987].

3.1.2 Information to be available to public etc.

All information provided to members at Fish & Game council meetings shall be available to the public and news media unless a specific provision of the Local Government Official Information and Meetings Act 1987 applies;

[s.5 and s.49 Local Government Official Information and Meetings Act 1987].

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- (1) Any member of the public may, without payment of a fee, inspect, at the office of the council, during normal office hours, within a period of at least two working days before every meeting, all agendas and associated reports circulated to members of the council and relating to that meeting.
- (2) Any member of the public may take notes from any agenda or report inspected by that member of the public under subsection (1) of this section.
- (3) Every member of the public who inspects an agenda or report made available under subsection (1) of this section and who requests a copy of any part of any such agenda or report and tenders the prescribe amount (if any) shall be given such a copy as soon as practicable.
- (4) Where a meeting is an emergency meeting or a special meeting, the agenda and any associated reports shall be made available as soon as is reasonable in the circumstances.
- (5) Exclusion of reports discussed with public excluded.
The Manager may exclude from the reports to be made available under subsection (1) of this section, reports or items from reports that he or she reasonably expects the meeting to discuss with the public excluded.
- (6) The Manager shall indicate on each agenda the items that he or she reasonably expects the meeting to discuss with the public excluded.

3.1.3 Agenda to made available to public who are at meetings

The public shall be entitled without charge to copies of the agenda (including copies of any documents deemed part of the agenda) to be considered at that part of the meeting which is to be open to them. The necessary quantity of copies shall be made available.

3.1.4 Public entitled to inspect minutes

The public shall be entitled without charge to inspect, take notes from, or receive copies of, minutes (either confirmed or unconfirmed) of any meeting or part of any meeting from which the public was not excluded.

3.1.5 Requests for minutes of meetings in closed session

Where a member of the public makes a request for the minutes of a meeting from which the public were excluded, that request shall be considered by the Manager as a request for official information in terms of the Local Government Official Information and Meetings Act 1987.

3.2 Reasons to exclude public

3.2.1 Lawful reason to exclude public

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A Fish & Game council subject to Part VII of the Local Government Official Information and Meetings Act 1987 may by resolution exclude the public from the whole or part of the proceedings of any meeting only on one or more of the grounds specified in s.48 of the Act (see Annex A).

- 3.2.2 Form of resolution to exclude public
Any resolution to exclude the public shall state the general subject of each matter to be considered while the public is excluded, the reason for passing that resolution in relation to that matter, and the grounds on which the resolution is based.
- 3.2.3 Motion to exclude public to be put with the public present
“Every resolution or motion to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution or motion (or copies thereof) –
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the Fish & Game council.”
- 3.2.4 A resolution may also provide for one or more specified persons to remain after the public has been excluded if that person, or persons, has or have in the opinion of the Fish & Game council, knowledge that will assist it.

3.3 Use of public excluded information

- 3.3.1 Public excluded business not to be disclosed
Subject to the provisions of the Local Government Official Information and Meetings Act 1987, no member, officer or other person shall disclose to any person other than a member or officer, any information which has been presented to, or is to be presented to any meeting from which the public is properly excluded, or where it is proposed that the public be properly excluded, nor shall any discussion, deliberations or decisions be divulged following any such meeting except by way of release of information by the Fish & Game council.

4 MISCELLANEOUS

4.1 Information

- 4.1.1 information to be used properly
No information obtained by any member shall be used for any purpose other than for the proper discharge of duties as a member.
- 4.1.2 Reporting of information misuse
Where the Chairperson of the Fish & Game council has reasonable grounds for believing that public excluded information provided to any member has been misused, the Chairperson may report this and any proposed action the Fish & Game council.

4.2 Expenses

- 4.2.1 Council may pay expenses occurred attending meetings
Subject to any national policy on reimbursement levels, Councils may meet reasonable travel and extra-ordinary accommodation expense incurred by Councillors attending meetings of the council, and where specifically approved by the council, attending committee meetings and on other council business.
- 4.2.2 Travel expenses for Councillors living outside of the Council region
If a Councillor lives outside the region managed by the Council, travel expense will only be paid for travel within the region. Accommodation will not be paid unless specifically approved council business requires an overnight stay.

The foregoing Standing Orders were made by the Auckland/Waikato Fish & Game Council at a meeting on the 17th February 2001 and revoke any previous Standing Orders.

Appendix A

48 Right of local authorities to exclude public

(1) Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds:

(a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist,—

(i) where the local authority is named or specified in Schedule 1, under section 6 or section 7 (except section 7(2)(f)(i));

(ii) where the local authority is named or specified in Schedule 2 of this Act, under section 6 or section 7 or section 9 (except section 9(2)(g)(i)) of the Official Information Act 1982;

(b) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information the public disclosure of which would—

(i) be contrary to the provisions of a specified enactment; or

(ii) constitute contempt of court or of the House of Representatives;

(c) that the purpose of the whole or the relevant part of the proceedings of the meeting is to consider a recommendation made to that local authority by an Ombudsman under section 30(1) or section 38(3) of this Act (in the case of a local authority named or specified in Schedule 1) or under section 30(1) or section 35(2) of the Official Information Act 1982 (in the case of a local authority named or specified in Schedule 2 of this Act);

(d) that the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

(2) Paragraph (d) of subsection (1) applies to—

(a) any proceedings before a local authority where—

(i) a right of appeal lies to any court or tribunal against the final decision of the local authority in those proceedings; or

(ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings; and

(b) [Repealed]

(c) any proceedings of a local authority in relation to any application or objection under the Marine Farming Act 1971.

(3) Every resolution excluding the public from any meeting shall be in the form set out in Schedule 2A and shall state—

(a) the general subject of each matter to be considered while the public is excluded; and

(b) the reason for the passing of that resolution in relation to that matter, including, where that resolution is passed in reliance on subsection (1)(a), the particular interest or interests protected by section 6 or section 7 of this Act, or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings in public; and

(c) the grounds on which that resolution is based (being 1 or more of the grounds set out in subsection (1)).

(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—

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(a) shall be available to any member of the public who is present; and

(b) shall form part of the minutes of the local authority.

(5) A resolution pursuant to subsection (1), may also provide for 1 or more specified persons to remain after the public has been excluded if that person, or persons, has or have, in the opinion of the local authority, knowledge that will assist the authority.

(6) Where a local authority resolves that 1 or more persons may remain after the public has been excluded, the resolution must state the knowledge possessed by that person or those persons which will be of assistance in relation to the matter to be discussed and how it is relevant to that matter.

Section 48: substituted, on 1 October 1991, by section 6(1) of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

Section 48(2)(b): repealed, on 1 October 1991, by section 362 of the Resource Management Act 1991 (1991 No 69).

OSH Report for March 2025 Council Meeting

Fatigue Management: With staff doing some very long days at banding sites and driving long distances, I have put a large emphasis on ensuring that processes are in place to prevent fatigued driving. We are doing this by ensuring workload and driving is spread between staff I have also told staff that if they should take regular breaks when driving long distances and they should feel free to pull over and take a nap if required.

Staff Safety System: At the time of writing, I am yet to receive an updated budget template so I am uncertain how new OSH protocols will be budgeted for. Adrienne has not attended the last few national H&S meetings, and it does not appear that any progress has been made to developing a fit for purpose national framework using the likes of track me or a similar service. Given the lack of progress at a national level, I will be budgeting for the use of track me in our region in the 25/26 FY. I understand other councils such as Hawks Bay are now using their service.

Working Bees on Council Wetlands: Dani has attended four working bees on different wetlands in the last few months, the latest was on the Cocks Wetland 22/02/2024. They had a good approach to the H&S at group working bees, with both their set up and H&S discussions as a group:

- They have high vis vests (donated by one of the pond holders) for everyone to wear during the working bees.
- They also have 3 life jackets stored at the meeting shed, alongside a first aid kit, map of the wetland and the high vis vests (see photo attached below).
- The check out log sheets being completed by everyone, and it was discussed beforehand what the latest checkout time for everyone at the working bee to ensure everyone had been accounted for at the end of the day.
- They discussed the specific known hazards for the day (mainly wasps), along with the general hazards, the meeting point, location of the first aid and defib, contact numbers etc.



Photo: H&S equipment at Cocks Wetland.

OSH discussions from monthly staff meetings. Monday 4th February 2025 commencing at 9am.

PRESENT: D. Klee, J. D. Lelievre, B. Jarvis-Child, R. Simmonds, A. Daniel, M. Davis

OSH:

Accidents or near misses

Nil.

Working bee returns:

There was a number of working bees completed, and all of the forms were filled in correctly that were returned. Replacement forms are needed for some wetlands and Dani will get these out. A need for a volunteer time report to show the amount of time that has been spent on each wetland.

Drift dive:

Drift diving needs to be scheduled for the Whakapapa. We plan to dive a new section out the back of Oioi farms. Adam to go and scout the potential dive location to ensure it is feasible and safe for staff.

Completed tailgate forms December/January staff

Date	Activity
30/01/25	Drift Dive -Adam
20/01/25	Banding

Completed tailgate forms July-August volunteers

Date	Activity
18/01/25	Cocks Working bee
22/01/25	Cocks Working bee

David Klee
Chief Executive
28/02/2025