

AGENDA

HBFG COUNCIL MEETING

Name:	Hawke's Bay Fish & Game Council
Date:	Wednesday, 23 July 2025
Time:	6:00 pm to 9:00 pm (NZST)
Location:	Hawkes Bay Fish & Game , 22a Burness Road Jervoistown Napier
Board Members:	Bruce Bates (Chair), Blair Slavin, Jeff Niblett, Callum Slavin, Dan Jones, Gary Bowcock, Glenn Morgan, Greg Duley, Henry Melville, Karl Goodchild, Peter Coles, Steve Evans
Attendees:	Corina Jordan, Kerry Meehan

1. Opening Meeting 6pm

1.1 Hawke's Bay Fish & Game Council

Bruce Bates

For Information

The Chairman welcomed members and those in attendance to the HBFGC meeting and informed members the meeting is being recorded.

1.2 Present & in Attendance

Bruce Bates

For Noting

Record noted of all those who attend meeting in full or in part.

1.3 Apologies

Bruce Bates

For Noting

Confirm apologies notified to Chairman from those Councillors for non-attendance or lateness.

1.4 Confirmation of Agenda & General Business

Bruce Bates

For Discussion

Any items from Council not included in agenda.

1.5 Conflict of interest

Bruce Bates

For Noting

That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised. The register is to be signed at each meeting by all Councillors regardless of whether Councillors have a conflict of interest or not.

1.6 Confirm Minutes

Bruce Bates

For Decision

To review & confirm minutes from the previous HBFGC council meeting

Supporting Documents:

1.6.a Minutes : HBFG Council Meeting - 20 May 2025

1.7 Matters arising from minutes

Bruce Bates

For Discussion

Any matters arising from the minutes

1.8 Hawkes Bay Risk Register

Bruce Bates

For Decision

This report to the Hawkes Bay Fish and Game Council provides an analysis of the risks facing Fish & Game as an organisation.

Supporting Documents:

1.8.a HBFGC Paper Risk Register.docx

1.8.b Hawkes Bay Risk Management Register.pdf

1.9 Health & Safety Report

Corina Jordan

For Decision

Include proposed Chainsaw SOP

Supporting Documents:

1.9.a HBFGC Paper H&S Report Cover July.docx

1.9.b Chainsaw SOP.docx

2. Discussions & Decisions

2.1 Operational Work Plan & Budget Sign off

Bruce Bates

For Decision

Final Operational Work Plan and Budget for 2025-26

Supporting Documents:

2.1.a 2025 2026 OWP Final.pdf

2.1.b FY26 Zero-based budget Hawke's Bay Final Draft Update.pdf

2.2 Game Farm Building Compliance & Insurance

Discuss issues with building compliance and change of use with NCC. Insurance Public liability added.

Supporting Documents:

-
- 2.2.a HBFGB Paper Game Farm Compliance.docx
-
- 2.2.b Resource Consent.pdf
-
- 2.2.c HAWKESBAYFISHANDGAME_Policy
Schedule_CLN15100SMZ_I04659590_1390795021.pdf
-

2.3 Education Trust

Bruce Bates

For Decision

Presentation of the draft deed to create an educational trust.

Supporting Documents:

-
- 2.3.a HBFGB Paper Education Trust.docx
-
- 2.3.b Education Trust Deed.docx
-

2.4 Lake Rūnunga Weir

Bruce Bates

For Decision

A report on the status of the Lake Rūnunga Weir

Supporting Documents:

-
- 2.4.a HBFGB Lake Rūnunga Weir.docx
-
- 2.4.b RunungaConsent Document - AUTH-117326-01.pdf
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2.5 NZC Update

Bruce Bates

For Discussion

A summary of the June New Zealand Fish & Game Council meeting

Supporting Documents:

-
- 2.5.a F&G NZC Meeting 175 Summary.pdf
-
- 2.5.b License Price Analysis - Southwick NZFGC-25-01 (Final 2025-06-04).pdf
-
- 2.5.c Consolidated Annual Reporting Cover Report.pdf
-
- 2.5.d Appendix 1 CAR KPI.pdf
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3. Regional Business

3.1 Operations Report

Corina Jordan

For Information

Update report in shared folder with all work completed May & June. Include details on spawning survey results, gamebird survey results, access report.

Supporting Documents:

3.1.a HBFGC Operations report July.docx

3.2 Application to purchase a tractor

Bruce Bates

For Decision

An application to council to approve the purchase of a tractor for grounds maintenance.

Supporting Documents:

3.2.a HBFGC Paper Application for tractor purchase.docx

3.3 Finance Reports

For Decision

Detailed reports on financial transactions for HBFGC

Supporting Documents:

3.3.a HBFGC Finance Report May 2025.docx

3.3.b Profit & Loss Report.pdf

3.3.c Balance_Sheet.pdf

3.3.d Account Transactions.pdf

3.3.e Approval of HB Budget transfer.docx

3.3.f HBFGC Investment Policy.docx

3.4 Licence Report

Bruce Bates

For Information

A summary of Fish & Game Licences year to date.

Supporting Documents:

3.4.a Licence Report.docx

4. General Business

4.1 General business

Bruce Bates

For Discussion

Discussion on any matters not included in the agenda

5. Public Excluded

5.1 Public excluded session

Bruce Bates

For Decision

Move session to public excluded to review previous meeting minutes & discuss regional management contract.

6. Close Meeting

6.1 Close the meeting

Next meeting: HBFGC Meeting - 16 Sept 2025, 6:00 pm