

# CONFIRMED MINUTES

## INAUGURAL COUNCIL MEETING

At the **NORTH CANTERBURY FISH AND GAME COUNCIL MEETING** on **8 Dec 2021** these minutes were **confirmed as presented**.

<b>Name:</b>	NORTH CANTERBURY FISH AND GAME COUNCIL MEETING
<b>Date:</b>	Thursday, 11 November 2021
<b>Time:</b>	6:35 pm to 8:50 pm
<b>Location:</b>	NORTH CANTERBURY FISH AND GAME COUNCIL, 595 JOHNS ROAD, HAREWOOD, CHRISTCHURCH
<b>Board Members:</b>	DAVE COLL, ALAN STRONG (Chair), CHRIS BRANKIN, DAVE BARRON, KEN LLOYD, NIALL COSTER, PHILLIP MUSSON, RICHARD O'KEEFE, TREVOR ISITT
<b>Attendees:</b>	DEBBIE AMBLER, RASMUS GABRIELSSON
<b>Guests/Notes:</b>	Keith Hawkins, Phil Ball, Larry Burke

### 1. MEETING BUSINESS

#### 1.1 OPENING OF MEETING

R Gabriellson, Chief Executive (CE) of North Canterbury Fish & Game (NCFG) welcomed new councillors and public, gave a health and safety briefing and outlined the structure of the meeting.

#### 1.2 KARAKIA

Chris Brankin who is the Statutory Advisor appointed to NCFG Council by Te Rūnanga o Ngāi Tahu was asked by the CE to lead councillors in a karakia at the start of the meeting.

#### 1.3 CONFLICT OF INTEREST

#### 1.4 NOTIFICATION OF GENERAL BUSINESS

#### 1.5 CONFIRM MINUTES FROM PREVIOUS MEETINGS

**COUNCIL MEETING - 20 OCTOBER 2021** 20 Oct 2021, the minutes were confirmed as presented.

Cr Isitt noted that the exit statements of R Gibson & G Nahkies given at the 20 October 2021 council meeting acknowledge that some of the criticism directed at past NCFG Council's had been caused by a chronic lack of baseline funding being given to NCFG. He asked if a statement to reflect this could be added to the minutes of 20 October 2021.



## Minutes

That subject to Cr Isitt's comments being added to the departing statements made by Cr Gibson and G Nahkies, that the 20 October 21 minutes be approved.

Cr Barron abstained.

**Decision Date:** 11 Nov 2021  
**Mover:** ALAN STRONG  
**Seconded:** PHILLIP MUSSON  
**Outcome:** Approved

## 2. FOR DECISION

### 2.1 Election of Chairperson to NCFG Council

Cr Strong was unopposed as the only nomination to the appointment of Chairman of NCFG Council.

Cr Strong accepted the nomination, then took over the meeting from R Gabrielsson.



### Election of Chairman NCFG Council

That Cr Strong be appointed as Chairman of NCFG Council.

**Decision Date:** 11 Nov 2021  
**Mover:** RICHARD O'KEEFE  
**Seconded:** PHILLIP MUSSON  
**Outcome:** Approved



### Appointment of Chairman to NCFG Council

To inform NZC that Cr Strong was appointed as Chairman of the NCFG Council.

**Due Date:** 19 Nov 2021  
**Owner:** RASMUS GABRIELSSON

### 2.2 Election of NZC Appointee

Cr Coll was unopposed as the only nomination as the NCFG Council appointment to the NZ Fish & Game Council (NZC).

Cr Coll accepted the nomination and appointment as NCFG Council's appointee to the NZC.



### Election of NZC Appointee

That Cr Coll be appointed as NCFG Council's appointee to the NZC.

**Decision Date:** 11 Nov 2021  
**Mover:** TREVOR ISITT  
**Seconded:** KEN LLOYD  
**Outcome:** Approved



## **Appointment of NCFG Council Representative to NZ Council**

To inform NZC of the that Cr Coll would be the NCFG Council appointee on the NZ Council.

**Due Date:** 20 Nov 2021  
**Owner:** RASMUS GABRIELSSON

## **2.3 Audit, Finance and Risk Committee**

Cr Strong stated the next three years would be very busy for this Council with the national governance and the resource allocation reviews. He stated that he needed a dedicated group of people to help drive the resource allocation review. He outlined that the Audit, Finance and Risk Committee would oversee the budgeting process, review monthly financial reporting, and oversee the Health and Safety, IT and Risk Assessment.

Cr Barron stated there needed to be a framework and terms of reference for this Committee to work to.

The three new Council members gave an overview of their experience that they could bring to the NCFG Council.

Nominees to this Committee were Cr's O'Keefe, Cr Barron and Cr Lloyd. After discussion, a decision was made to split this Committee into two, and form a "Audit and Finance Committee" as well as a "Health and Safety, IT and Risk Committee".

Financial and H&S / IT.



### **Audit and Finance Committee**

That Cr's O'Keefe, Barron and Strong form the Audit and Finance Committee and form terms of reference, elect a Chair for the Committee and report back to the December meeting.

**Decision Date:** 11 Nov 2021  
**Mover:** TREVOR ISITT  
**Seconder:** PHILLIP MUSSON  
**Outcome:** Approved



### **Health and Safety, IT and Risk Committee**

That Cr's Lloyd, Musson and Strong form the Health and Safety, IT and Risk Assessment Committee and form terms of reference, elect a Chair for the Committee and report back to the December meeting.

**Decision Date:** 11 Nov 2021  
**Mover:** TREVOR ISITT  
**Seconder:** PHILLIP MUSSON  
**Outcome:** Approved

## **2.4 Election of Chief Executive Employment Committee**

Cr Strong explained that this Committee would work with the CE on performance and remuneration and also would be used for staff employment.

Cr Strong spoke on the two co-opted members of NCFG Council; Federated Farmers Representative and the Governance Specialist. It was noted that it would be a good idea to seek G Nahkies guidance especially with the ministerial and resource allocation reviews going forward.

Concern was raised that there was no budget for funding a Governance Specialist to attend Council meetings. Attendance would be via Zoom or in person on an as and when required basis.



### **Election of Chief Executive Employment Committee**

That Cr's Isitt, Strong and Lloyd form the Chief Executive Employment Committee at this stage.

That Cr Strong to approach G Nahkies with a view to co-opt to NCFG Council as a Governance Specialist. If G Nahkies accepts the co-opted position, he will then be asked to be part of the Chief Executive Employment Committee.

**Decision Date:** 11 Nov 2021  
**Mover:** PHILLIP MUSSON  
**Seconder:** DAVE COLL  
**Outcome:** Approved



### **Chief Executive Employment Committee**

That Cr Strong approach G Nahkies to become the co-opted Governance Specialist to NCFG Council and if he accepts becomes part of the Chief Executive Employment Committee.

**Due Date:** 8 Dec 2021  
**Owner:** ALAN STRONG

## **2.5 Advisory Committees**

R Gabrielsson explained that he wanted to resurrect Advisory Committees, and while these were Operational Committees that would be asked to provide him with advise on management matters he did ask the Council to appoint Governance liaison's.

The following Councillors volunteered for the CE's Advisory Committees:

- (1) GAMEBIRD MANAGMENT - C Brankin and Cr Musson
- (2) TROUT / SALMON MANAGEMENT - Cr's Coster and Barron
- (3) RANGING / COMPLIANCE - Cr's Isitt and Lloyd
- (4) AGENT LIAISON - Cr Isitt

## **2.6 Bank Authorities**

After discussion the following were appointed as Bank signatories for NCFG Council

Cr's Coll, O'Keefe, Strong and R Gabrielsson

The possible benefits and need to adopt a Vice Chairman was discussed, and it was agreed this would be on a case by case basis.



### **Bank Authorities**

That R Gabrielsson liaise with Kiwibank to adopt Cr Coll as a new signatory for bank authorisations for NCFG.

**Due Date:** 8 Dec 2021  
**Owner:** RASMUS GABRIELSSON

### 3. FOR DISCUSSION

#### 3.1 Board Pro Platform

R Gabrielsson stated an overview of Board Pro would be given at the first workshop in the new year for all Councillors. That the use of "Flying Minutes" would be used to confirm sets of minutes and financial reports in the interim periods when no Council meeting would be held. He encouraged Councillors to bring their laptops to use when attending Council meetings instead of relying on the printed form.

### 4. PUBLIC SESSION

#### 4.1 Federated Farmers Representative

As a past co-opted member to Council C Brankin was concerned with the problem of the Federated Farmers Representative not attending meetings.

Discussion on whether this position would be in a more of a liaison role rather than a co-opted member. It was agreed this discussion be held over until the February meeting.



#### Federated Farmers Representative

That a decision on how the role would be formed (i.e. a liaison person versus co-opted council member) be held over until February 2022 meeting.

R Gabrielsson to let current Federated Farmers Representative know of Council view.

**Due Date:** 2 Feb 2022  
**Owner:** RASMUS GABRIELSSON

#### 4.2 Encouraging Signs of Returns of Salmon

L Burke (NZSAA) stated that an angler reported and was excited to see small salmon in good condition in the Rakaia and Waimakariri rivers.

#### 4.3 Sea Run Salmon Committee

Cr Musson asked that the work on establishing National Fish & Game Policies for Fish Screen and Hatchery Best Practice be resurrected and asked for NCFG to adopt both Policies.

R Gabrielsson suggested this be raised in the February workshop, and that a three year strategic policy to be discussed at the workshop as well.



#### Fish Screen and Hatchery Best Practice Policies

That the national Fish Screen and Hatchery Best Practice Policies be discussed at the February 22 Governance workshop.

**Due Date:** 1 Feb 2022  
**Owner:** RASMUS GABRIELSSON

## 5. GENERAL BUSINESS

### 5.1 Lake Coleridge Competition

Due to Covid-19, the High Country Lakes opening at Lake Coleridge was postponed. Cr Isitt advised that the sponsorship would carry forward until the event was held (possibly March 2022).

C Brankin advised that Outdoor Access had put a camera at Lake Coleridge to enable the public to see the condition of the Lake in real time.



#### Speakers for the Annual General Meeting - 8 December 2021

R Gabrielson to ask Brett Conglan from Outdoor Access to speak at the NCFG AGM.

**Due Date:** 8 Dec 2021  
**Owner:** RASMUS GABRIELSSON

NCFG was relinquishing the use of the main raceways at the Isaacs Conservation Park. Cr Isitt asked what was happening to the infrastructure that NCFG owned.

R Gabrielson stated there would be continued use of the lower raceways to hold TAKF and other fish stocks, as and when required. And that he was in discussions with representatives Isaacs Conservation Trust and Mt Cook / Alpine Salmon about how to best deal with any pump or piping infrastructure that NCFG had contributed to.



#### Equipment Handover to Isaacs

That this Council give R Gabrielson authority to negotiate an agreement with Isaacs and Mt Cook / Alpine Salmon, and if appropriate without the need for any money changing hands.

**Decision Date:** 11 Nov 2021  
**Mover:** DAVE BARRON  
**Seconder:** TREVOR ISITT  
**Outcome:** Approved



#### Hatchery Infrastructure Discussion with Isaac's and King Salmon

That R Gabrielson to start a dialogue with Isaacs and Mt Cook / Alpine Salmon to find a way to explore options to offload any remaining infrastructure equipment, and if needed with no transfer of monies be undertaken.

**Due Date:** 8 Dec 2021  
**Owner:** RASMUS GABRIELSSON

### 5.2 Unpublished ECan Report - Rakaia River Flow Regime

Discussion on the lack of oversight by ECan regarding the Water Conservation Order (WCO) along the Rakaia. Points raised:

1. ECan appears to be letting Trustpower allocate water without detailed oversight
2. Challenge ECan to explain - seek meeting
3. Approach NZC for legal funds to investigate if the WCO is being adhered to
4. ECan consents rolling over but renewals not being notified to NCFG

5. NZC to go back to lawyer who initially completed the ground work to review
6. In conjunction with NZC, take case to ECan regarding compliance, if required
7. Put ECan on notice that they should notify NCFG of all relevant Rakaia River Water Allocation Consent Renewals going forward



#### **Rakaia River Flow Regime**

Cr Coll to request that NCFG work with NZC on the issues regarding the WCO on the Rakaia River at the next NZC Council meeting.

**Due Date:** 11 Feb 2022  
**Owner:** DAVE COLL



#### **Rakaia River Flow Regime**

That a letter be written to ECan stating NCFG displeasure of their non effectiveness in overseeing the WCO on the Rakaia River. That Councillors be copied into this correspondence.

**Due Date:** 8 Dec 2021  
**Owner:** ALAN STRONG



#### **Rakaia River Flow Regime**

C Brankin to find out from Ngai Tahu who looks after the WCO within their organisation.

**Due Date:** 8 Dec 2021  
**Owner:** CHRIS BRANKIN

### **5.3 Governance Workshop - February 2022**



#### **WORKSHOPS FOR 2022**

Cr Strong and R Gabrielsson to develop a plan for workshops in 2022 and bring back to the Council on 8th December 2021 for confirmation.

**Due Date:** 8 Dec 2021  
**Owner:** ALAN STRONG

### **5.4 Governance Policies**

### **5.5 Volunteer of the Year Award**

Nominations by Council to be advised to R Gabrielsson

## **6. FOR INFORMATION**

## **7. MEETING CLOSED**

### **7.1 MEETING CLOSED**

**Next meeting:** No date for the next meeting has been set.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_