



NORTHLAND FISH AND GAME COUNCIL AGENDA

PLACE	:	NORTHLAND FISH & GAME OFFICE UNIT A5, 7–11 NELL PLACE, WHANGAREI
DATE	:	<u>Thursday, 23 October 2025</u>
MEETING STARTS	:	7.00pm
DINNER	:	6.00pm

Welcome/Apologies

Annual or One Year Agenda Pg 1

**Confirmation of 15 August 2025 Meeting Minutes
Matters Arising from Minutes** Pg 2

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NZFGC Update

Consultation – Consolidated Annual Reporting Cover Report Separate Paper
Consultation 2 – Appendix 1 CAR KPI Separate Paper
Draft Infringement Notice compliance and Enforcement Policy Separate Paper
Health & Safety Audit Report Separate Paper

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Financial Report to 31 August 2025 Pg 22
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Other Business

NORTHLAND FISH & GAME ANNUAL OR ONE-YEAR AGENDA

Meetings	Council process	Regular agenda items	Annual items	Ad hoc items
Friday 21 February 2025	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Evaluation of Council’s Governance Review ▪ Confirm trout order for 2026 liberation ▪ Draft budget ▪ Draft OWP 	<ul style="list-style-type: none"> ▪
Friday 28 March 2025	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Report from Chairman on governance review 	<ul style="list-style-type: none"> ▪
Thursday 22 May 2025	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Licence Fee and Form consultation ▪ Anglers Notice – issues requiring NZC consideration ▪ Report from Chairman on governance review 	<ul style="list-style-type: none"> ▪
Friday 15 August 2025	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Budget and OWP – final sign-off ▪ Managers Annual Performance Review 	<ul style="list-style-type: none"> ▪
Friday 24 October 2025	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Meeting programme - dates & venues for next year’s meetings ▪ Managers performance review report 	<ul style="list-style-type: none"> ▪
Thursday 11 December 2025	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items. 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Chairman and Managers Annual Report ▪ Financial Statement for year ended 31 August 2025 ▪ Review of audit report for 2024-25 FY ▪ Draft Game Notice 	<ul style="list-style-type: none"> ▪

NORTHLAND FISH & GAME COUNCIL
UNCONFIRMED MINUTES OF A MEETING
HELD AT THE NORTHLAND FISH & GAME OFFICE
NELL PLACE, WHANGAREI
7.00PM THURSDAY 15TH AUGUST 2025

PRESENT:

Chairman: Phil Durham

Councillors: Mark Bell, Cameron Shanks, John McEntee, Russell Daniels, Barrie Barnes, Sean Brickland, Darryl Reardon, Kelvin Ellis, Lloyd Altham

Staff: Craig Deal (Manager), Rachael Quin (Administrator)

Member of the Public: Adrienne Murray (HR & HS Advisor, NZFGC)

The Chairman welcomed the councillors and Adrienne Murray. The Chairman introduced those present to Adrienne. Adrienne explained her role and purpose of visit. The Conflict-of-Interest register was circulated around the table for all councillors to sign and declare any conflicts.

APOLOGIES: Lewis Peart (leave of absence)

Previous Minutes

It was resolved: *That the minutes of the previous meeting held on the 22nd May 2025 are confirmed as true and correct.*

Russell Daniels / Darryl Reardon *CARRIED*

Matters Arising

Waitangi Wetland

The Manager has communicated to Department of Conservation (DOC) the intention to terminate the agreement that Northland Fish and Game Council has with DOC regarding management of water levels in the Waitangi Wetland. The manager was advised his request had been passed on to the DOC legal team for advice. No further communication has been received.

1122 Game Bird Hunter Harvest

The Manager reported a good response with hunter surveys and full analysis will be completed after the end of the game season.

1221 Jack Bisset Wetland

The Manager advised on the current state of the structure with the breached bund. The repair work will commence after winter.

1225 Flaxmill Maintenance

Action: The Manager to investigate whether poplar pulp is a viable option.

Action carried over to next meeting

Wetland Management Costs

Addressed as later agenda item.

Licence Fee Recommendation 2025-26

Addressed as later agenda item.

Managers' Report

The Manager advised the council that Auckland Airport intends to cull swan in Manukau Harbour and has received support from DOC. Although there will soon be a legislative requirement that game management does not impact on aviation safety it is concerning that Fish & Game was not involved until late in the planning of the cull as the proposed cull will affect the entire upper north island swan population across the Northland, Auckland/Waikato and Eastern regions. The level of risk to aircraft was discussed by councillors. David Klee from Auckland/Waikato region has corresponded with the airport and communicated swan dynamics and populations. The Chairman stated that it is worthwhile to know of any near-miss data that supports their decision to cull 7000 birds. The Manager will keep in close contact with David and convey support from Northland F&G Council.

1242 Botulism Monitoring and Clean Up

The Manager reported on progress and the remaining work (years) as it continues. The first and smallest pond is still being cleaned (work started in March) and to date 2500 tonnes of sludge has been removed.

1312 Anglers/Hunters Signs

The Manager highlighted that the new signs will be better placed and have a QR code.

1315 Fish Tuition

The Manager invited councillors to attend or help at the upcoming Fish Tuition Day on 18 October at Whau Valley Dam.

1531 Prosecutions

The Manager reported on the results with the most recent prosecution and clarified to the Chairman that any fines awarded go to the Crown while the legal bills come to Northland Fish & Game.

1840 National Liaison

The Manager reminded councillors that Northland Fish & Game has volunteered for an independent H&S audit on Monday to assist Adrienne Murray to plan for the drafting of the national H&S policy for all regions.

Field Officers Report

the impression of breaching section 23 of the Wildlife Act (1953). Council discussed the options presented. Also discussed was the privilege of stand holders over the other licence holders, stand terms of tenure and turnover. Cr Bell stated the priority should be to cycle as many hunters as possible through the wetlands that Northland Fish & Game have created. The Chairman posited that stand holders only be entitled to mark-up priority and not have a 9-day exclusive hunting period. The Manager proposed that casual hunters are not to be charged a habitat maintenance contribution to avoid discouraging use of Fish and Game managed wetlands. Cr McEntee stated that some wetlands and stands are not productive despite stand holder efforts to increase the appeal to wildlife. Discussions focussed around the worthiness of keeping possession of wetlands to provide social licence and benefit to wildlife versus the significant maintenance costs that predominantly benefit a handful of hunters - not all licence holders who finance the work. Cr Bell stated the Northland Fish & Game are good at making wetlands but cannot afford to maintain them. Cr Barnes stated that Fish & Games primary role does not require Councils 'to build wetlands'. Cr McEntee stated our core role is to 'create habitat' however. The Chairman stated that there is a strategic objective to encourage people to hunt. The Manager referenced the strategy in the OWP. The Chairman questioned if it would be better to spend the wetland maintenance funds elsewhere and sell off the properties. Cr Ellis suggested there are mechanisms to transfer ownership. It was raised that there are restrictions to the transfer of some properties into private ownership. The Chairman proposed that all stand holders are informed of the actual cost of their opening weekend hunting and show they have been subsidised by all licence holders. The Manager stated that the question remains, does the Council want to try to recover costs? A consultation process to all hunters was suggested. Promoting the wetlands to raise awareness and funds via a 'Friends of the Wetlands' was considered, using emails, newspapers, social media, rotary tours to raise awareness. The Chairman requested three people make up a subcommittee to move the initiative forward. Cr's Brickland and McEntee volunteered. The conclusion was to park the wetland cost recovery concept for the short term and look to raise \$30,000 from outside sources.

Action: Manager to seek outside funding sources for Jack Bisset bund repair.

Staff Code of Conduct

The Staff Code of Conduct policy was reviewed by Council and supported by the Manager. Adrienne Murray spoke to the need of a standard to avoid risk. Cr Ellis suggested that wording 'serious misconduct' and 'misconduct' need to be clearly defined. Adrienne said it can be added to disciplinary procedures later. Cr. Barnes stated that there is no inter-region code of conduct policy.

It was moved: *That Northland Fish & Game Council adopt the Staff Code of Conduct.*

Darryl Reardon / Barry Barnes

CARRIED

Health & Safety Policy

Adrienne explained employer requirements and liability. With H&S reforms underway, Northland F&G has volunteered for audit to create a baseline. A report will be available by

the next Council meeting. Addrienne offered support to the Manager and staff and offered to answer any questions. The Chairman thanked her.

Financial Report

The current game bird and fish licences sales were circulated.

It was moved: **That the Financial Report ending 30 June 2025 is adopted.**

Cameron Shanks / John McEntee **CARRIED**

Health and Safety Report

Northland Fish & Game is required to give a Health & Safety report at each council meeting detailing:

- The implementation and adherence to Health & Safety policy/manual
- Any new issues or hazards that have arisen and how these have been addressed
- Progress with any ongoing issues
- Outcomes of audits and reviews required in the Health & Safety manual
- Any near misses or injuries

The Manager advised of the recently signed updated H&S policy and described the recent creek incident.

It was moved: **That the Health and Safety Report be received.**

Darryl Reardon / Sean Brickland **CARRIED**

Executive Limitations Report

The Manager referred to the End of Year Budget Adjustment memorandum outlining the unplanned purchase of the gazebo and the intention to buy a quality zoom camera for trend counts and promotional material.

It was moved: **That the Executive Limitations Report be received.**

John McEntee / Kelvin Ellis **CARRIED**

It was moved: **To hold over \$10,000 from wetland work budget (project code 1223) to the 2025-26 financial year.**

Kelvin Ellis / Lloyd Altham **CARRIED**

It was moved: **That budget adjustments as per memorandum enclosure be approved.**

BDO Audit Proposal

The Manager advised the Council that the proposal is signed but is on a year-to-year basis. Cr Barnes stated there may be a national auditor in the future which will be a saving to regions.

Time 9.58pm

The Council moved into a public excluded session of the meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER THE OFFICIAL INFORMATION ACT 1982	SECTION	PLAIN ENGLISH REASON	WHEN REPORT CAN BE RELEASED
XX.	Protect the privacy of natural persons.	Sec. 9(2)(a)	Information provided identifies a particular person or can easily be connected with a particular person.	Once the person to whom the information relates consents to its disclosure.
	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Sec 9(2)(b)(ii)	Commercial information about a third party would likely prejudice the commercial position of that party if released.	Once the third party to whom the information relates consents to its disclosure.
	Protect information which is subject to an obligation of confidence ... where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied	Sec 9(2)(ba)(i)	Disclosing the information would jeopardise the relationship with the supplier because the supplier may no longer trust the Council to hold its information in confidence.	Not unless there is a public interest in disclosure of the specific information.
	Maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers and employees from improper pressure or harassment.	Sec 9(2)(g)(ii)	Prejudice or harm is likely to occur making it necessary to withhold the information to prevent that occurring.	Only where the public interest in disclosure of the information, in whole or part, outweighs the need to withhold the information.
	Maintain legal professional privilege	Sec. 9(2)(h)	To enable the Council to discuss legal advice.	Once the matter is completed and the legal advisor agrees to its release.

	Enable a Minister of the Crown or any Department or organisation holding information to carry out without prejudice or disadvantage, negotiations.	Sec.9(2)(j)	To enable the Council to discuss the information without improper gain or advantage being given to third parties.	Once agreement has been reached or contract signed.
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Time 10.15pm

The open meeting of the Northland Fish and Game Council resumed.

Legislative Reforms

The Chairman invited Councillors to respond to the Reform Update. Cr Ellis proposed that the issue is important enough to warrant a special meeting with an independent facilitator. The submission process was discussed and the need for a focussed submission from the Northland region. Cr Barnes stated that individual Fish and Game regions would have the opportunity to have their say in the development of the new legislation during the select committee process.

The Chairman will investigate the availability of a facilitator to assist with a special meeting for Council to address the legislative changes and isolate core issues of concern or support.

Action: The Manager to gather staff concerns and report back to the Council. The Chairman will contact a potential facilitator then arrange a special meeting date.

General Business

There being no further business the Chairman declared the meeting closed at 10.32pm.

Phil Durham

Chairman

MEETING SCHEDULE 2026

NORTHLAND FISH & GAME ANNUAL OR ONE-YEAR AGENDA

Meetings	Council process	Regular agenda items	Annual items	Ad hoc items
Friday 13 Feb 2026	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Evaluation of Council’s Governance Review ▪ Confirm trout order for 2027 liberation ▪ Draft budget ▪ Draft OWP 	<ul style="list-style-type: none"> ▪
Wednesday 01 April 2026	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Report from Chairman on governance review 	<ul style="list-style-type: none"> ▪
Thursday 21 May 2026	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Licence Fee and Form consultation ▪ Anglers Notice – issues requiring NZC consideration ▪ Report from Chairman on governance review 	<ul style="list-style-type: none"> ▪
Friday 07 August 2026	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Budget and OWP – final sign-off ▪ Managers Annual Performance Review 	<ul style="list-style-type: none"> ▪
Friday 23 October 2026	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items. Final meeting of current council before elections 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Meeting programme - dates & venues for next year’s meetings. ▪ Managers performance review report 	<ul style="list-style-type: none"> ▪
Thursday 03 December 2026	<ul style="list-style-type: none"> ▪ Routine – Apologies, minutes of previous meeting, matters arising, agenda items. Inaugural meeting of new council 	<ul style="list-style-type: none"> ▪ Managers Operational & Financial Reports ▪ Urgent General Business 	<ul style="list-style-type: none"> ▪ Chairman and Managers Annual Report ▪ Financial Statement for year ended 31 August 2026 ▪ Review of audit report for 2025-26 FY ▪ Draft Game Notice 	<ul style="list-style-type: none"> ▪

To: All Councillors
From: Craig Deal
Date: 24 October 2025
Subject: Managers Report

The following is an account of activities that management has been involved in since the 15 August 2025 meeting.

1110 Species Monitoring

Shoveler survey occurred over the dates 4-5 August. Report summary shows that this year's count was at the lower end, similar to last year's count. The long-term trend indicates that this year's count is within the margin of normal variability, and that the long-term trend indicates a steady population and sustainable harvest.

Pheasant monitoring crow counts are planned for the dates 28-30 August 2025.

1122 Game Bird Hunter Harvest

Hunter harvest surveys are completed for 2025. The national satisfaction survey for opening weekend has been completed and the report is included as a separate paper in the agenda pack.

1210 Resource Management Act

A submission on the consent renewal for Kaikohe Wastewater Treatment Plant has been made. The applicant (FNDC) have since released more information and updated their proposed consent conditions, which should result in better quality water being discharged in the Wairoro Stream, a tributary of the Punakitere River (a trout fishery). I have indicated that I will withdraw my wish to be heard if they include NFGC on the consultation panel for the development of their botulism management plan.

A submission on the recently released draft of the Kaipara District Plan has been made and I am awaiting the hearing date.

1311 Negotiation with Forestry Companies

I made a submission to the Forest Stewardship Council regarding the difficulty in getting hunting access into PF Olsen forests. I have not heard a response.

1312 Anglers/Hunters Signs

New signs have been purchased to be placed at Wilsons Dam, Whau Valley Dam and Lake Manuwai. The Whau Valley sign will be placed up at the carpark near the water and has a QR code that anglers can scan to get a licence, view regulations or report a catch. There is a ruler on the sign for length measurements.

1315 Fish Out Day/Tuition

The Whau Valley Fish Out Day will occur Saturday 18 October.

1330 Newsletters

Reel Life articles are being produced monthly for the fishing season.



Button the spaniel with a pheasant and brown quail that took second place in the Whangarei Gundog Club Upland Combination competition

1411 Conservation Board Liaison

Graham and I have been engaging with the recently established regional bittern conservation group. This is a collective of organisations that have an interest in bittern conservation and management. Participants include DOC, Kiwi Coast, QEII, NRC and NGO's (Love Bittern Trust). We participate because we manage some of the best bittern habitat in the region and use our position to advocate in the interests of hunters and our game species.

1412 Mana Whenua Liaison

Far North Field Officer has been engaging with Te Hiku Iwi to determine if there is any interest in participating in the development of our new Sports Fish and Game Management Plan.

1413 Regional/District Council Liaison

I have been attending HPAI meetings held by NRC and attended by other stakeholders such as DOC to discuss the regional response to an outbreak of HPAI H5N1.

1440 Public Promotions

The competition offering a free full season licence to be drawn from a pool of all anglers that submit weight and length for trout caught in Northland is being run again this season.

1451 Regional A&P Shows

A 6x12m site has been booked for Northland Field Days.

1453 Office Habitat and Poster Material

The office print is now on display in the meeting room.

1455 Information to Licence Holders and Members of the Public

Graham hosted a visit to the Jack Bisset Wetland as part of a workshop that the Mountains to Sea Trust was running. A wetland expert from the South Island was brought in to discuss constructed wetlands with interested groups from the region. The workshop was attended by DOC, Mana Whenua, NRC staff and other interested groups. After visits to small scale wetlands on farms the visit to Jack Bisset was an absolute highlight for the group, with a bittern being sighted as well. As a result, NRC staff have asked if they could run school visits to the property, which we will happily facilitate.



A stocky rainbow caught in the Waipapa River earlier this year

1600 Licensing

Fish licence sales are significantly down (14%) on this time last year. This is not a national trend, nationally sales are down slightly (2.6%). This might be explained by the poor weather and lack of fishable water in the region through recent weeks but is still concerning.

1630 Commission

Commission is being paid by way of a credit on invoices issued to agents.

1821 Annual OWP/Budget

The approved budget for 2025-26 is underway. Any spend over the \$606,833.00 allocated will come from regional reserves.

NZC has indicated that the drafting of the 2026-27 budget will be required to be in the new Zero-Base-Budgeting format. Regional staff will require training arranged by NZC to complete this.

The work to get the 2024-25 financials ready for audit has been completed and our audit has commenced.

1840 National Liaison

The vessel Gamekeeper has undergone a survey as required by our Maritime Transport Operator Plan. The regional execution of the MTOP was also audited by the national coordinator Adam Daniel from Auckland Waikato Fish & Game.

Consultation for the Consolidated Annual Reporting and Infringement Notice Policy are included in the agenda for consideration.

Northland Fish and Game region underwent a Health and Safety audit that was arranged by NZC. The report has been included as a separate paper within the agenda pack. There are over 30 recommendations in the report. I have put these into spreadsheet format with progress updates. This will be reported on at each meeting until all are complete.

1900 Administration

The office has been open for all the required hours during the reporting period and has served the public and licence holders.

The Councils assets are well maintained and fully insured. New insurance for contents and vehicles was arranged as of 01 September 2025.

A new Mitsubishi Triton has been ordered to replace the oldest in our fleet (2021 and 110,000km). Delivery date will be 05 November 2025.

Staff performance and salary reviews are completed for 2024-25.

Recommendation

That the Northland Fish and Game Council receive this report.



Craig Deal
Manager
13 October 2025

To: All Councillors
From: Graham Gallagher
Date: 1 October 2025
Subject: Field Officer Report (Whangarei)

1111 Trend counts and population monitoring

Shoveller – The national shoveller census report will be presented at the December meeting.

1121 Game bird harvest assessment

The hunter harvest report and the wetland performance report have been completed and will be presented at the December council meeting along with the game notice.

1172 Regulations

Nothing to report.

1181 Game bird dispersal

The gamebird dispersal report has been compiled and will be presented at the December council meeting.

1220 Works and Management wetland summary

Bisset: The ground conditions at the Bisset and Greenheart are extremely wet. No repair work or investigation can be carried out until it dries out considerably. It appears that the entire bund has sunk and thinned out. The batter on the waterside is non-existent. The breach has widened slightly. Rat/possum bait has been applied in bait stations around the wetland.

Wairua: Tobacco weed control has been carried out along the internal tracks. DOC Whangarei has installed a water level meter as part of their bittern monitoring program.

Flaxmill: Rat/possum bait has been applied in bait stations around the wetland. The wattles have been drilled and filled with herbicide.

Underwood: Wattles on the WMR have been drilled and filled with herbicide. DOC Kauri Coast has provided additional traps for cat control. These have been placed alongside the ponds. This is part of their bittern recovery project.

1231/2 Landowner advice / NZGBHT applications

One NZGBHT application was submitted for a property near Ngunguru. This was not funded by the gamebird habitat trust.

Another property was inspected on Oneriri Road, Kaiwaka for a potential habitat grant.

1313 Ballots/Permits

Stand audits have been completed at the Fish and Game managed properties. No major breaches were reported.

1331 Media

Reel life and social media articles continue to be produced.

1455 Information to licence holders

A few enquiries regarding the fishing season are coming in and responded to.

1510 Ranging/Compliance

I assisted Eastern region with their opening day fishing ranging operation. I was posted on Lake Tarawera conducting licence checks and fish surveys from one of their vessels. The trout caught were very impressive with several fish weighing in over 3kg. The average was above 2.5kg.

1923 Staff Training

Nothing to report.

Maritime/Moss

A vessel survey of Gamekeeper was conducted by Steve Mabbot in September and passed. A fault on the vessel radio was identified, and the unit was replaced. We also passed an internal maritime audit conducted by Adam Daniel from the Auckland region. Drills and maintenance checks are being carried out according to the maintenance plan in Seaflux.



Graham Gallagher

Field Officer

To: All Councillors
From: John Macpherson
Date: 3 October 2025
Subject: Field Officer Report (Kaitaia)

Shoveler Trend Count

This year's count went well, although not as many shovelers or teal were seen, other birds were present on all properties counted, except Waitangi Wetland. All areas were in flood conditions, with excess water in all areas allowing birds to spread out as opposed to concentrating on the usual areas.

Surveys

The final survey of the year was done up to the end of August. A lot of people were interested in how the season had gone, although very few had hunted after opening weekend, there was still an interest overall. Most hunters surveyed enjoyed the Open Season, with the majority of complaints was the weather, rain, flooding.

Permits

A number of permits have come from the conversations with licence holders on the surveys. Permits are definitely on the increase as 3 years ago I was processing around 30 permits for the year, and at close of this financial year the permits for the previous year were over a hundred and climbing. A lot of people put in their return and apply for a new permit.

Meetings

Meetings are going good with DOC, NRC, Summit, and retail outlets. DOC staff are going through a restructure/downsizing, so keeping a good relationship is essential as we often overlap in game birds, wetlands, plantings, and complaints/issues the public have in all the above areas.

Summit

Never had any issues reported through the season. The cat traps were removed from the forest for pruning/thinning operations. Summit have identified an area with high concentration of gecko's. Summit staff will be looking into a trapping circuit for this area.

Health and Safety

We recently had a meeting with a health and safety rep. Craig the rep and I had a separate meeting due my recent medical issues. I would like to thank Craig and the rep for their professional approach and help. We also had our employment assessment with Craig, which was done in the same professional manner.



John Macpherson
Field Officer (Kaitaia)

Consolidated Annual Reporting Cover Report – for consultation. SEPARATE PAPER

Consolidated Annual Reporting KPI. Appendix 1. SEPARATE PAPER

Draft Infringement Notice Compliance & Enforcement Policy. SEPARATE PAPER

Health & Safety Audit Report SEPARATE PAPER

HEALTH AND SAFETY – October 2025

Background

As part of its commitment to Health and Safety and providing a safe workplace the Council requires a report at each meeting detailing;

1. implementation and adherence to Health and Safety policy / manual
2. any new issues and updates
3. progress with any ongoing issues
4. outcomes of audits and reviews required in the Health and Safety manual
5. any near misses or injuries and any new hazards and how these have been addressed

Update

1. Development of policy / manual	Status
Policy and Manual is in place.	Revised policy updated and signed July 2025. Health and Safety manual is under development but will require a significant overhaul in line with the findings of the independent audit.
2. New issues and information	
Independent Health & Safety audit completed	Report has been circulated to councillors. Audit recommendations will be presented in table format at each meeting to monitor progress and completion. Manager is adopting a lone work safety system called TrackMe. This is GPS based and is paired with an app-based system called "Get Home Safe". This will allow staff to complete Health and Safety documentation at task sites electronically and locations and check in times are monitored by an independent call centre. This system will likely be adopted nation-wide however this will take some time. Cost to the region is likely close to \$4000 annually.
3. Ongoing issues	
Nil	
4. Audits, reviews, and meetings	
H&S meetings Vehicle inspections Annual audits and reviews	Monthly meetings held. Carried out monthly. Hazard register reviewed and updated. Workplace Safety Checklist and Managers Audit completed. First Aid Kit checks completed. Hazardous substances audited.
5. Near misses, injuries, and hazards	
ATV brake line ruptured resulting in loss of braking.	ATV has emergency brakes but not suitable for hill use. ATV not used for rest of day. Repaired in September.



Craig Deal
Manager
October 2025

Executive Limitations Reports

Northland Fish and Game Council Meeting 24 October 2025

Prepared by: Craig Deal, Manager

Report frequency: Reports as required by ML 4.4.1

General Comment

The policy ML 4.4.1 requires the Manager to report bimonthly on financial planning and budgeting; financial condition and activities: protection of assets, programmes and services and public affairs. These are regular reports and they are primarily aimed at certification by me that I have complied with the Executive Limitations Policies, or identifying any occasions where I have, either not been able to comply with the policies or there are issues that I believe need to be brought to the Councils attention the format of this report is therefore to certify compliance and note any exceptions.

EL 1 Financial Planning and Budgeting

Level Two

EL 1.2 Financial Planning for any financial year or the remaining part of financial year shall not deviate materially from the Councils strategic Ends policies, risk financial harm or fail to be derived from a multiyear plan.

Report

Expenditure for 2024-25 has landed at about 92% of what was budgeted which is satisfactory. Expenditure is likely to exceed budget in the 2025-26 FY due to unforeseen costs which will be required. In the effort to modernise our health and safety systems and practices there will be some unplanned costs such as training courses that will need to be completed. I am also going to adopt the TrackMe lone worker safety system which could cost up to \$4000.00 per year. There is a national effort to coordinate this across regions which might save costs.

The repair to the Jack Bisset Wetland bund wall may end up costing more than anticipated and has the potential to either result in an operational overspend, or the requirement to draw funding from regional reserves. This will not be fully understood until ground conditions in the wetland allow for work to commence.

Sensitive Expenditure

A purchase has been made that meets the definition of sensitive expenditure. On Wednesday 13 August 2025 the refrigerator in the office broke down. Consultation with a whiteware specialist determined that it would be more expensive to get the refrigerator repaired than to purchase a working second-hand one. A review of stock in the major dealers in the city showed that at minimum a new refrigerator would cost \$1000 + delivery for a low-end model.

Rachael (Administration Manager) was selling a refrigerator at the time that was of the same design that is desirable for the office. I made the decision to purchase the refrigerator that Rachael was selling at a cost of \$431.00. I will list the sections of the Sensitive Expenditure Policy that apply and provide my justification.

Definition: This purchase meets the definition of sensitive expenditure in that it could be seen as giving some private benefit to a member of NFGC staff.

Principles applicable to the sensitive expenditure:

- The purchase has a justifiable purpose – the office refrigerator must be replaced for staff wellbeing, the hosting of guests and for servicing council meetings
- Impartiality has been preserved by having the refrigerator listed for public sale on TradeMe for several days before the purchase was made. The purchase was made at a very reasonable price – for its age and condition the purchased refrigerator was the best option available on TradeMe at the time
- Integrity – the decision to purchase this refrigerator was made because of the suitability, quality, value and convenience that it offered rather than the desire to purchase from a member of staff
- Moderate and conservative expenditure decision – this purchase is moderate and provides a functional solution at good value compared to other options
- Transparency – this appropriateness of the purchase was discussed between myself and Rachael, the Sensitive Expenditure Policy has been followed and the purchase is being reported to Council in accordance with the policy
- Appropriateness – this purchase is appropriate in that it replaces the broken refrigerator with a like-for-like option at better value than other options on offer at the time of purchase. The refrigerator purchased is modern (2021), in good condition and can be delivered at significant time and cost saving. It can also be obtained faster than ordering a new refrigerator online or making a different private or TradeMe purchase.

Approval:

- I (as the approver) am satisfied that a justified business purpose and other business principles have been met
- I approved this purchase prior to making it myself
- The purchase is within the statutory limits of NFGC delegations
- There is sufficient budget remaining to make this purchase. I as Manager have delegated authority to approve up to \$2000.00 of sensitive expenditure
- I (as approver) am senior to the person who might be perceived to benefit from the expenditure
- This purchase falls appropriately within project code 1951: Office Equipment Purchases

Spending Limits:

- As Regional Manager I have a spending limit of up to \$2000.00. This purchase of \$431.00 falls within my spending limit.

EL 2 Financial Condition

Level Two

EL 2.2 With respect to the actual and ongoing financial condition and activities the Manager shall not cause or allow the development of financial harm or material deviation of expenditures from Councils priorities.

Report

Expenditure has been in accordance with the Council priorities, and the Councils financial position is sound.

EL 6 Protection of Assets

Level Two

EL 6.2 The Manager shall not allow the Councils assets to be unprotected, inadequately maintained or unnecessary placed at risk.

Report

All of the Councils assets are regularly maintained and serviced by appropriate and experienced personnel. All assets are kept in secure locations and are fully insured against theft, loss or damage. Insurance for vehicles, the vessel, trailers and office contents has been renewed as of 01 September 2025.

EL 14 Programmes and Services

Level Two

EL 14.2 The Manager shall not allow programmes and services to be established which are not thoroughly researched prior to commencement and carefully managed, monitored and reviewed.

Report

No programmes or services have been entered into which do not align with the organisation's purposes or priorities.

EL 15 Public Awareness

Level Two

EL 15.2 The Manager shall not approve or in any way support any action or activity or statements to the news media that are derogatory or in any way damaging to Fish and Game New Zealand

Report

No actions or statements that might generate media attention have been made or supported in this reporting period and the reputation of Northland Fish and Game remains intact.



Craig Deal

13 October 2025

To: All Councillors
From: Rachael Quin
Date: 13 October 2025
Subject: Financial Report for the period ending 31 August 2025

Revenue

Fish & Game Bird Licence Income \$230,083

Both game bird and fish licence sales are higher than previous year's sales and above budget/forecast. The end of season and latest national licence sales spreadsheets will be circulated at the Council meeting for Councillor's information.

NZFG Council Grant \$372,490

The final instalment of the NZC grant was received 20 August 2025.

Interest Income \$18,500

Interest has been accrued on all bank accounts to the 31 August 2025. Interest income is well over budget. On 17 August 2025 the term investments were reinvested for a six-month term at a rate of 3.95%pa.

Other Income \$26,242

This figure includes gain on sale of Isuzu ute, Greenheart Wetland grazing lease, cookbook sales, NZC reimbursement for shirts printed, gas gun hire and sales, permit sales and recoup personal use cost of motor vehicles.

Total Income \$647,315

Expenditure

Total expenditure is under budget particularly Habitat Protection/Management. The wetland underspend was looked at in August. Underspent budget has been deferred to next financial year. All depreciation has been accumulated to 31 August 2025.

Total Overheads \$534,477

Total Operating Expenditure \$601,276

Net Surplus \$46,039

Recommendation

That the financial report to the 31 August 2025 be adopted.

Rachael Quin
Office Administrator

Balance Sheet

Northland Fish and Game Council

As at 31 August 2025

Account	31 Aug 2025
Assets	
Bank	
ASB Cashflow	796.24
Cheque Account	12,321.24
Habitat Development Fund	4,581.98
Savings on Call Account	338,069.81
Term Deposit (73)	200,000.00
Term Deposit (74)	100,000.00
Total Bank	655,769.27
Current Assets	
Accounts Receivable	3,191.52
Accrued Interest	659.48
Prepayments	786.14
Total Current Assets	4,637.14
Fixed Assets	
Accum Dep Field Equipment	(6,665.50)
Accum Dep Improvements	(41,296.40)
Accum Dep Office Equipment	(26,222.03)
Accum Dep Vehicles	(102,731.43)
Field Equipment	19,915.32
Improvements	140,383.00
Land	278,592.75
Office Equipment	29,951.93
Vehicles	180,894.12
Total Fixed Assets	472,821.76
Total Assets	1,133,228.17
Liabilities	
Current Liabilities	
Accounts Payable	13,518.67
Accrued Expenses	11,380.00
Annual Leave & Time in lieu	38,900.18
GST	11,647.24
Income in Advance	5,910.00
PAYE Clearing	8,439.43
Wages Payable	14,490.01
Visa Credit Card - Craig Deal	4,368.02
Total Current Liabilities	108,653.55
Total Liabilities	108,653.55
Net Assets	1,024,574.62
Equity	
Accumulated Funds	
Current Year Earnings	46,038.93
Accumulated Funds	1,002,346.48
Transfer To/From Reserves	(330,052.50)
Retained Earnings	(23,810.79)
Total Accumulated Funds	694,522.12
Asset Replacement Reserve	10,970.48
Non-Resident Levy Reserve	23,989.75
Habitat Development Fund Reserve	4,581.94
Kai Iwi Lakes Fishing Competitions Reserve	1,204.00
NFGC Sports Fish & Game Mgmt Plan Reserve	3,535.00
Habitat Enhancement Programme	4,165.33
Game Bird Habitat Development Reserve	281,606.00
Total Equity	1,024,574.62

Profit and Loss

Northland Fish and Game Council
For the year ended 31 August 2025

Account	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Unused Budget	% of Budget
Trading Income						
Licence Sales						
Fish Licence Sales	81,107	61,586	19,521	61,586	19,521	132%
Fish Licence Income in Advance	(1,348)	0	(1,348)	0	(1,348)	0%
Game Bird Licence Sales	150,324	148,354	1,970	148,354	1,970	101%
Total Licence Sales	230,083	209,940	20,143	209,940	20,143	110%
Grants NZC	372,490	372,490	(0)	372,490	(0)	100%
Interest Income	18,500	10,104	8,396	10,104	8,396	183%
Other Income						
Gain On Sale	10,590	0	10,590	0	10,590	0%
Greenheart Wetlands	3,500	3,500	0	3,500	0	100%
Jack Bisset Wetlands	0	700	(700)	700	(700)	0%
Key Deposits and Decoy Hire	130	0	130	0	130	0%
Miscellaneous Income	6,589	0	6,589	0	6,589	0%
Flaxmill Wetland Maintenance	0	600	(600)	600	(600)	0%
Te Hiku Forest Predator Project	0	700	(700)	700	(700)	0%
Game Bird Dispersal Income	795	1,000	(205)	1,000	(205)	80%
Permit Fees	4,638	2,000	2,638	2,000	2,638	232%
Total Other Income	26,242	8,500	17,742	8,500	17,742	309%
Total Trading Income	647,315	601,034	46,281	601,034	46,281	108%
Gross Profit	647,315	601,034	46,281	601,034	46,281	108%
Operating Expenses						
Species Management						
1111 Trend Counts	10,468	10,500	(32)	10,500	(32)	100%
1161 Trout Liberations	5,132	5,000	132	5,000	132	103%
1181 Gamebird Dispersal	1,669	2,000	(331)	2,000	(331)	83%
Total Species Management	17,270	17,500	(230)	17,500	(230)	99%
Habitat Protection/Management						
1212 Consents	96	0	96	0	96	0%
1221 Jack Bisset Wetlands	3,500	0	3,500	0	3,500	0%
1223 Habitat Maintenance	2,644	26,000	(23,356)	26,000	(23,356)	10%
1224 Borrow Cut Wetland	180	0	180	0	180	0%
1225 Flaxmill Development	3,868	0	3,868	0	3,868	0%
1226.1 Underwood Wetland Development	3,270	0	3,270	0	3,270	0%
1228 Wairua River Wildlife Management Res	653	0	653	0	653	0%
1228.2 Greenheart Lease/Development	180	0	180	0	180	0%
Total Habitat Protection/Management	14,391	26,000	(11,609)	26,000	(11,609)	55%
Participation						
1312 Anglers/Hunters Access Signs	675	1,000	(325)	1,000	(325)	68%
1313 Ballots/Permits/Liability insurance	1,574	1,600	(26)	1,600	(26)	98%
1315 Fishing Comp & Tuition Days	307	500	(193)	500	(193)	61%
Total Participation	2,556	3,100	(544)	3,100	(544)	82%
Public Interface						
1431 Media Liaison	163	0	163	0	163	0%
1451 Regional A&P Shows	2,621	2,600	21	2,600	21	101%
1453 Office Habitat Print & Poster Material	274	300	(26)	300	(26)	91%
Total Public Interface	3,058	2,900	158	2,900	158	105%
Compliance						
1511 Ranger Allowance/Mileage	463	400	63	400	63	116%
1531 Court Prosecutions	841	1,000	(159)	1,000	(159)	84%
Total Compliance	1,304	1,400	(96)	1,400	(96)	93%
Licensing						
1613 Printing Regulation booklets (Fish)	71	100	(29)	100	(29)	71%
1614 Printing Regulation booklets (Game)	97	300	(203)	300	(203)	32%
1617 Transaction Fees	303	0	303	0	303	0%
1618 Transaction Fees excl GST	2,125	0	2,125	0	2,125	0%
1631 Commission on Sales - Fish	444	2,463	(2,019)	2,463	(2,019)	18%
1632 Commission on Sales - Game	6,409	5,934	475	5,934	475	108%
Total Licensing	9,450	8,797	653	8,797	653	107%
Councils						
1721 Council Meals	2,005	2,000	5	2,000	5	100%
1722 Councillor Travel Reimburse/Accom	4,590	4,000	590	4,000	590	115%
Total Councils	6,595	6,000	595	6,000	595	110%
Planning/Reporting						
1822 Annual Report & Financial Statements	2,950	3,000	(50)	3,000	(50)	98%
1831 Audit	8,430	8,070	360	8,070	360	104%
1841 Managers Meetings	76	0	76	0	76	0%
1843 Maritime currency and qualifications	720	800	(80)	800	(80)	90%
Total Planning/Reporting	12,176	11,870	306	11,870	306	103%

Overheads						
Salaries						
1911 Salaries	370,974	370,975	(1)	370,975	(1)	100%
Kiwisaver Contributions	11,397	10,800	597	10,800	597	106%
1913 Seasonal Contractor	4,611	5,000	(389)	5,000	(389)	92%
1914 Allowances	1,765	1,800	(35)	1,800	(35)	98%
Total Salaries	388,748	388,575	173	388,575	173	100%
Staff Expenses						
1921 ACC Levy	899	1,000	(101)	1,000	(101)	90%
1922 Fringe Benefit Tax	9,815	7,000	2,815	7,000	2,815	140%
1923 Staff Training	1,286	2,500	(1,214)	2,500	(1,214)	51%
1924 Health & Safety (OSH)	1,728	2,000	(272)	2,000	(272)	86%
1925 Staff Expenses	3,577	2,500	1,077	2,500	1,077	143%
1926 Staff Uniforms	349	500	(151)	500	(151)	70%
Total Staff Expenses	17,655	15,500	2,155	15,500	2,155	114%
Office Premises						
1941 Rent	38,000	38,000	0	38,000	0	100%
1942 Office Premises Rates (inc Water)	10,010	8,200	1,810	8,200	1,810	122%
1943 Office Maintenance	458	500	(42)	500	(42)	92%
1944 Insurance (mgmt fees)	490	500	(10)	500	(10)	98%
1945 Power	2,989	2,200	789	2,200	789	136%
1946 Office Security	809	900	(91)	900	(91)	90%
Total Office Premises	52,756	50,300	2,456	50,300	2,456	105%
Office Equipment						
1951 Purchases (Under 2,000) Office Equipment	569	500	69	500	69	114%
1952 Asset Replacement/Depreciation	4,169	3,838	331	3,838	331	109%
1953 Equipment Maintenance	109	400	(292)	400	(292)	27%
1954 Equipment/Contents Insurance	1,116	1,000	116	1,000	116	112%
Total Office Equipment	5,962	5,738	224	5,738	224	104%
Communications/Consumables						
1961 Telephone/fax/Internet	5,158	6,000	(842)	6,000	(842)	86%
1963 Courier/Freight	424	500	(76)	500	(76)	85%
1964 Stationery	539	500	39	500	39	108%
1965 Photocopier	1,874	1,800	74	1,800	74	104%
1966 Computer Expenses	4,739	4,000	739	4,000	739	118%
Total Communications/Consumables	12,735	12,800	(65)	12,800	(65)	99%
General						
1972 Subscription	647	500	147	500	147	129%
1974 Bank Charges	108	0	108	0	108	0%
1975 General (inc Petty Cash)	892	800	92	800	92	112%
1976 Public & Statutory Liability Insurance	505	700	(195)	700	(195)	72%
Total General	2,152	2,000	152	2,000	152	108%
General Equipment						
1981 Purchases (Under 2000) Field Equipment	969	7,700	(6,731)	7,700	(6,731)	13%
1982 Asset Replacement Field Equipment	1,818	1,738	80	1,738	80	105%
1983 Field Equipment Maintenance	138	200	(62)	200	(62)	69%
Total General Equipment	2,926	9,638	(6,712)	9,638	(6,712)	30%
Vehicle Expenses						
1991 Purchases (Under 2,000) Vehicles	0	500	(500)	500	(500)	0%
1992 Asset Replacement -Vehicles	19,540	14,861	4,679	14,861	4,679	131%
1993 Vehicle Maintenance	6,753	6,500	253	6,500	253	104%
1994 Vehicle Insurance	6,893	6,000	893	6,000	893	115%
1995 Vehicle Registration	1,376	1,000	376	1,000	376	138%
1996 Vehicle Fuel & RUC	14,694	15,000	(306)	15,000	(306)	98%
1997 General Trailer Maintenance	178	500	(322)	500	(322)	36%
1999.1 Boat Maintenance	777	1,000	(223)	1,000	(223)	78%
1999.3 Polaris ATV	1,331	1,500	(169)	1,500	(169)	89%
Total Vehicle Expenses	51,544	46,861	4,683	46,861	4,683	110%
Total Overheads	534,477	531,412	3,065	531,412	3,065	101%
Total Operating Expenses	601,276	608,979	(7,703)	608,979	(7,703)	99%
Net Profit	46,039	(7,945)	53,984	(7,945)	53,984	-579%

Overheads						
Salaries						
1911 Salaries	370,974	370,975	(1)	370,975	(1)	100%
Kiwisaver Contributions	11,397	10,800	597	10,800	597	106%
1913 Seasonal Contractor	4,611	5,000	(389)	5,000	(389)	92%
1914 Allowances	1,765	2,500	(735)	2,500	(735)	71%
Total Salaries	388,748	389,275	(527)	389,275	(527)	100%
Staff Expenses						
1921 ACC Levy	899	1,000	(101)	1,000	(101)	90%
1922 Fringe Benefit Tax	9,815	7,000	2,815	7,000	2,815	140%
1923 Staff Training	1,286	2,500	(1,214)	2,500	(1,214)	51%
1924 Health & Safety (OSH)	1,728	2,000	(272)	2,000	(272)	86%
1925 Staff Expenses	3,577	2,500	1,077	2,500	1,077	143%
1926 Staff Uniforms	349	500	(151)	500	(151)	70%
Total Staff Expenses	17,655	15,500	2,155	15,500	2,155	114%
Office Premises						
1941 Rent	38,000	38,000	0	38,000	0	100%
1942 Office Premises Rates (inc Water)	10,010	8,200	1,810	8,200	1,810	122%
1943 Office Maintenance	458	500	(42)	500	(42)	92%
1944 Insurance (mgmt fees)	490	500	(10)	500	(10)	98%
1945 Power	2,989	2,200	789	2,200	789	136%
1946 Office Security	809	900	(91)	900	(91)	90%
Total Office Premises	52,756	50,300	2,456	50,300	2,456	105%
Office Equipment						
1951 Purchases (Under 2,000) Office Equipment	569	1,500	(931)	1,500	(931)	38%
1952 Asset Replacement/Depreciation	4,169	3,838	331	3,838	331	109%
1953 Equipment Maintenance	109	400	(292)	400	(292)	27%
1954 Equipment/Contents Insurance	1,116	500	616	500	616	223%
Total Office Equipment	5,962	6,238	(276)	6,238	(276)	96%
Communications/Consumables						
1961 Telephone/fax/internet	5,158	6,000	(842)	6,000	(842)	86%
1963 Courier/Freight	424	1,000	(576)	1,000	(576)	42%
1964 Stationery	539	1,000	(461)	1,000	(461)	54%
1965 Photocopier	1,874	1,800	74	1,800	74	104%
1966 Computer Expenses	4,739	5,000	(261)	5,000	(261)	95%
Total Communications/Consumables	12,735	14,800	(2,065)	14,800	(2,065)	86%
General						
1972 Subscription	647	500	147	500	147	129%
1974 Bank Charges	108	0	108	0	108	0%
1975 General (inc Petty Cash)	892	800	92	800	92	112%
1976 Public & Statutory Liability Insurance	505	700	(195)	700	(195)	72%
Total General	2,152	2,000	152	2,000	152	108%
General Equipment						
1981 Purchases (Under 2000) Field Equipment	969	1,500	(531)	1,500	(531)	65%
1982 Asset Replacement Field Equipment	1,818	1,738	80	1,738	80	105%
1983 Field Equipment Maintenance	138	700	(562)	700	(562)	20%
1985 Equipment Hire/Rental	0	500	(500)	500	(500)	0%
Total General Equipment	2,926	4,438	(1,512)	4,438	(1,512)	66%
Vehicle Expenses						
1991 Purchases (Under 2,000) Vehicles	0	500	(500)	500	(500)	0%
1992 Asset Replacement -Vehicles	19,540	14,861	4,679	14,861	4,679	131%
1993 Vehicle Maintenance	6,753	6,500	253	6,500	253	104%
1994 Vehicle Insurance	6,893	6,000	893	6,000	893	115%
1995 Vehicle Registration	1,376	1,000	376	1,000	376	138%
1996 Vehicle Fuel & RUC	14,694	15,000	(306)	15,000	(306)	98%
1997 General Trailer Maintenance	178	500	(322)	500	(322)	36%
1999.1 Boat Maintenance	777	1,000	(223)	1,000	(223)	78%
1999.3 Polaris ATV	1,331	1,500	(169)	1,500	(169)	89%
Total Vehicle Expenses	51,544	46,861	4,683	46,861	4,683	110%
Total Overheads	534,477	529,412	5,065	529,412	5,065	101%
Total Operating Expenses	601,276	608,979	(7,703)	608,979	(7,703)	99%
Net Profit	46,039	(7,945)	53,984	(7,945)	53,984	-579%

Aged Receivables Summary

Northland Fish and Game Council

As at 31 August 2025

Ageing by due date

Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
Craig Deal	329.64	0.00	0.00	0.00	0.00	0.00	329.64
Fish & Game, Eyede Solutions Ltd for	1,472.17	0.00	0.00	0.00	0.00	0.00	1,472.17
Graham Gallagher	108.26	109.45	248.00	0.00	0.00	0.00	465.71
McCoy & Thomas Hunting & Fishing Kaitaia	532.00	0.00	0.00	0.00	0.00	0.00	532.00
Riders Sports	392.00	0.00	0.00	0.00	0.00	0.00	392.00
Total	2,834.07	109.45	248.00	0.00	0.00	0.00	3,191.52
Percentage of total	88.80%	3.43%	7.77%	0.00%	0.00%	0.00%	100.00%

Aged Payables Summary

Northland Fish and Game Council

As at 31 August 2025

Ageing by due date

Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
Aged Payables							
BP Oil New Zealand Ltd	948.51	0.00	0.00	0.00	0.00	0.00	948.51
Eastern Fish & Game Council	86.54	0.00	0.00	0.00	0.00	0.00	86.54
Electro-Tek Engineering	776.25	0.00	0.00	0.00	0.00	0.00	776.25
Fast Signz Ltd	172.50	0.00	0.00	0.00	0.00	0.00	172.50
Firewatch Northland 2018	23.00	0.00	0.00	0.00	0.00	0.00	23.00
Frankensignz Ltd	603.75	0.00	0.00	0.00	0.00	0.00	603.75
Graphic Press & Packaging Limited	41.95	0.00	0.00	0.00	0.00	0.00	41.95
New Zealand Fish and Game Council	9,402.18	0.00	0.00	0.00	0.00	0.00	9,402.18
Northland Business Systems Limited	158.29	0.00	0.00	0.00	0.00	0.00	158.29
Northland Regional Council	130.50	0.00	0.00	0.00	0.00	0.00	130.50
OfficeMax	192.02	0.00	0.00	0.00	0.00	0.00	192.02
Paymark / Worldline	21.74	0.00	0.00	0.00	0.00	0.00	21.74
Powershop	435.70	0.00	0.00	0.00	0.00	0.00	435.70
TSC IT Consultants	525.74	0.00	0.00	0.00	0.00	0.00	525.74
Total Aged Payables	13,518.67	0.00	0.00	0.00	0.00	0.00	13,518.67
Total	13,518.67	0.00	0.00	0.00	0.00	0.00	13,518.67
Percentage of total	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

CORRESPONDENCE

September 2025 to August 2026

Inward

No.	DATE	FROM	SUBJECT	FILED
1807	19/09/2025	Hon James Meager	Sports Fish and Game Management Plans	Craigs emails

Outward

No.	DATE	SENT TO	SUBJECT	FILED
927	4/09/2025	Nicholas Walsh	Response to letter querying season length	Northland - Documents\1900 ADMINISTRATION\Correspondence\Outgoing\L etter to N Walsh - 4 Sep 2025.doc