

**Agenda For The Meeting of Otago Fish & Game Council  
On 13<sup>th</sup> February 2021  
At Otago Fish and Game Council Office  
Cn Hanover and Harrow Streets Dunedin**

<b>Timetable</b>	
12:30pm	Lunch for Councilors
1pm	Edward Ellison - Ngai Tahu
1.30pm	Council meeting
3.00pm	Public Forum
3.15pm	Afternoon Tea
3.30pm	Neill Gillespie - Contact Energy
4:00pm	Public Excluded Session
4.45pm	Council meeting resumes
6.30pm	Council Dinner

## **Contents**

1.0	Present and Apologies .....	3
1.1	Election of Officers .....	3
2.0	Matters to be raised not on the agenda .....	3
3.0	Declarations of Interest .....	3
4.0	Confirmation of Previous Minutes.....	4
5.0	Matters Arising from the Minutes .....	10
6.0	Health and Safety Report.....	11
7.0	Items Requiring Decisions.....	14
7.1	Proposed Changes to Otago Governance Policy.....	14
8.0	Public Excluded Items .....	18
8.1	Otago Fish and Game Council Public Excluded Minutes 26 <sup>th</sup> November 2020 .....	18
8.2	Habitat Enhancement Fund Application .....	18
8.3	Prosecutions Update .....	18
8.4	Staffing Update .....	18
8.5	Lindis High Court Case Memorandum .....	18
8.6	Wanaka Stormwater and Negotiation Points .....	18
9.0	Financial Report .....	19
10.0	Chief Executives Report .....	30
11.0	RMA Planning and Consents Report .....	37

12.0 Committee & Delegate Reports.....	43
12.1 CFT.....	43
12.2 NZC.....	43
12.3 Salmon Committee.....	43
12.4 Ngai Tahu.....	43
12.5 Conservation Board.....	43
13.0 Correspondence.....	44
13.1 NZC to Otago.....	44
13.2 Otago to NZC.....	49
13.3 General Correspondence In.....	55
13.4 General Correspondence Out.....	57
14.0 Items to be Received or Noted.....	58
15.0 General Business.....	59

## **1.0 Present and Apologies**

### **1.1 Election of Officers**

Elections for:

- Chairperson (currently Cr Wright)
- Deputy Chair (currently Cr Weatherall)
- Executive Committee (currently Cr's Wright, Weatherall, Whyte, Rae and McIntyre)
- NZC appointee (currently Cr Grubb)

## **2.0 Matters to be raised not on the agenda**

## **3.0 Declarations of Interest**

## **4.0 Confirmation of Previous Minutes**

### **Minutes of the Otago Fish and Game Council Meeting, Otago F&G, Dunedin Office, Cnr Hanover & Harrow Streets, Thursday 26 November 2020, commencing at 12.15 pm.**

#### **1.0 Present:**

Monty Wright (Chair), Colin Weatherall, Murray Neilson, Mike Barker, Dan Rae, John Highton, Vicky Whyte, Ian Cole, Ray Grubb, Adrian McIntyre and John Barlow.

**In attendance:** Ian Hadland (CE), Nigel Pacey (OF&GC and minute secretary), Nigel Paragreen (OF&GC) and Richard Twining via Zoom (Ngai Tahu)

**Apologies** were received from Donald Lousley and Rick Boyd (lateness)

#### **2.0 Matters to be raised not on the Agenda.**

Nil

#### **3.0 Declarations of Interest**

Cr Rae – Wife’s brother and sister and law have submitted a consent application to replace a deemed permit on the Strath Taieri. He said he wouldn’t be speaking to that item.

#### **4.0 Confirmation of Previous Minutes**

##### **4.1 Moved (Rae/Cole)**

**That the minutes of the Council Meeting held on 24<sup>th</sup> September 2020 be confirmed as a true and correct record without any amendments.**

Carried – Unanimously

#### **5.0 Matters arising from Minutes**

**5.1** CE gave an update concerning the “Jobs for Nature” scheme. Nothing on the books at the moment.

**5.2** 7.3.2 Conservation Act changes – OF&GC will need to identify spawning water in the region at the “reach scale” in future. This will require some work from staff to ensure the accuracy of the records on file as well as continued updating of the dataset with new information.

## 6.0 Health and Safety Report

CE spoke to the report – all auditing is complete.

Cr Highton reminded all to remain vigilant about COVID-19

Moved (Highton/Barker)

**That the Health and Safety report be received**

Carried – Unanimously

## 7.0 Items Requiring Decisions

### 7.1 Preliminary 2021 Game Bird Season Regulations

CE spoke to the report. Three changes are proposed;

- Increase the Swan bag limit from 5 to 10 birds (Area B) per day
- End the mallard/grey season in mid-July (10 week season)
- Keep the Paradise shelduck limit at 12 per day as long as favourable trend count data is received in January.

There was much discussion between councillors with many points of view expressed.

Cr McIntyre also noted that due to delayed shipping, there could be a shortage of sub-gauge non-toxic ammunition available. It was agreed that F&G should encourage retailers to ensure hunters get non toxic ammo supplies early. A reminder will be placed in the F&G Magazine due out in March/April 2021.

Moved (Rae/Neilson)

**That the recommendations for the 2020 game bird hunting season be adopted:**

- 1. That the Black Swan Bag limit for Area B be increased from 5 to 10 birds per day**
- 2. That the season for Grey/Mallard and Shoveler be 10 weeks (ending on the 11<sup>th</sup> July 2021)**
- 3. That the Paradise shelduck bag remains at 12/day subject to the population falling between 16,000 and 23,000 birds in the annual aerial moult count survey**

Carried - Unanimously

### 7.2 2021 Otago Fish & Game Council Meeting Schedule

CE spoke to the pre circulated schedule.

The council agreed to adopt the meeting schedule

### 7.3 Offence Guidelines for Otago – November 2020

Moved (Weatherall/Barker)

**That the prosecution guidelines be adopted, and the schedule of diversion payment levels be confirmed for use from this point onwards.**

Carried – Unanimously

## **8.0 Public Excluded Items**

Moved (Weatherall/Cole)

**That the meeting moves into the public excluded session.**

Carried – Unanimously

### **8.1 Confirm previous public excluded minutes**

Resolved (Barker/Neilson)

**That the public excluded minutes of the Council Meeting held on 24<sup>th</sup> September 2020 be confirmed as a true and correct record without any amendments.**

Carried – Unanimously

### **8.2 Habitat Enhancement Application – Royalburn Station**

Moved (Whyte/Neilson)

**The application be approved for \$2000**

Carried - Unanimously

### **8.3 RMA Projected Evidence Workload for 2021**

### **8.4 Contact Energy Sports Fish Management Plan Update**

### **8.5 Property Update**

### **8.6 Report on Application to vary Lake Onslow drawdown date**

### **8.7 Lindis High Court Case Update (Verbal – Lawyer Maree Baker-Galloway)**

Moved (Cole/Whyte)

**That the meeting moves out of the public excluded session.**

Carried – Unanimously

## **9.0 Finance and Licence Sales reports to 31<sup>st</sup> October 2020**

### **9.1 Finance Reports – CE spoke to reports**

### **9.2 Otago Fish & Game Reserves position– No discussion**

**9.3 Licence Sales – CE spoke to report. Licence sales are up 8% on this time last year.**

**9.4 Agent Debts – A total of \$828.41 is currently outstanding. CE thought this not at risk.**

Moved (Rae/McIntyre)

**That the Financial Report and Licence sales report be received**

Carried – Unanimously

## **10.0 Chief Executives Report**

CE spoke to the report contained in the agenda

### **10.1 Progress Against Councils 3 Year Strategic Priorities**

CE spoke to the report which was displayed in a new format to better link activity with strategic outcomes.

### **10.2 Other Staff Activity**

Mt Burke Access – The QLDC is going to re-survey the area. They are asking for F&G to contribute financially to this work. Council agreed to reaffirm the 2015 agreement between parties and asked the CE to clarify exactly what was being funded.

Moved (Rae/Neilson)

**That the CE report be received**

Carried – Unanimously

## **11.0 RMA Planning and Consenting Report**

Moved (Whyte/Neilson)

**That the RMA Planning and Consenting Report be accepted**

Carried – Unanimously

## **12.0 Committee & Delegate Reports**

### **12.1 CFT:**

Cr Cole presented his report.

Next meeting on 9<sup>th</sup> December

Building alterations in Cromwell have been completed

A draft strategic plan has been circulated – comment by 28<sup>th</sup> Nov

The trust plans to rebuild their website.

A request has been made from OF&GC for the Trust to help fund a Dissolved Oxygen study in the Manuherekia

### **12.2 NZC:**

Cr Grubb presented his report.

The NZC is trying to keep as much discussion as possible in the Public section of their meetings.

National Angler Survey is being now done by NIWA

The NZC have voted to close pheasant preserves with a lead time of 5 years.

The NZC has reconfirmed its opposition to trout farming but have commissioned some research to provide up to date information on the risks involved.

A review of the NZC CE “This week in Wellington” publication is being undertaken

Further financial reviews will be undertaken in December and January to better gauge the financial position of the NZC and regions.

Cr Grubb stated that his new mantra with the NZC is “Consult, not Confront”

### **12.3 National Sea Run Salmon Committee: No Report**

### **12.4 Ngai Tahu**

Richard Twining presented his report via Zoom.

Suggested it would be a good idea to engage Edward Ellison (or similar person) to update the council on freshwater policy & mahinga kai etc

Mr Twining explained some of the other initiatives he was involved with in Southland Region including “Fish in Schools”.

### **12.5 Conservation Board: No report**

## **13.0 Correspondence**

Correspondence (circulated with agenda) was noted.

### **13.1 NZC to Otago**

#### **13.1.1 Feedback Sought on Financial Reserves Policy Discussion Document**

CE Spoke to the discussion document and presented a draft response. The council agreed to use the prepared draft as feedback.

#### **13.1.2 MOU on Licence Database Use – Feedback to NZC required**

CE spoke to the policy and noted that regional managers had drafted an alternative version.

Cr Boyd noted that there was no mention of the Privacy Act. This was needed as regions were responsible for their own database.

Moved (Whyte/Neilson)

**That the Otago Council recommend/endorse Appendix 1 (the alternative version) of the MOU .**

Carried – Unanimously

### **13.2 OF&GC to NZC**

#### **13.2.1 Customs Import Prohibition (Trout) Order**

#### **13.2.2 Feedback on Release of Commercial Origin Salmon Policy**

### **13.3 General Correspondence In: Nil**

### **13.4 General Correspondence Out: Nil**

Moved (Whyte/Neilson)

**That the correspondence be received/noted**

Carried – Unanimously

**14.0 Items To Be Received Or Noted**

**14.1 Shoveler Trend Count - Project 1110 Population Monitoring.**

**14.2 Otago Pukeko Monitoring Report 2020**

Cr Wright suggested that more monitoring be done of Pukekos in Central Otago, not just the coastal regions to build a more complete picture of changes in abundance.

**14.3 Southern Reservoir - Take a Kid Fishing 2020 and Adult Beginner Classes 2020.**

A suggestion that the event becomes a family fishing day to broaden the appeal was made.

**14.4 Project 1122 – Creel Surveys of Lake Wanaka – No discussion**

**15.0 General Business**

Nil

**The meeting was closed at 5:15 pm**

## **5.0 Matters Arising from the Minutes**

## 6.0 Health and Safety Report

### December 2020 and January 2021

- Covid 19 working restrictions continue to be maintained in light of recent community cases here in New Zealand. Stores of PEP and plans are ready if lock down occurs again. The tracer QR code remains available and all visitors must sign into the building.
- Otago Fish and Game Council Health and Safety Policy and confirmation of Health and Safety audits for 2020 are included in this February agenda.

#### Events

Christmas Holiday ranging – No incidents reported. Staff are investigating Coastguard membership for the southern lakes to take advantage of their networks and safety systems, particularly any overdue or breakdown procedures.

#### OHS Audits

- Audits completed – Cromwell office and workshop. Main audit check list for the year.
- Audits in process – Dunedin Office, vehicles
- Next audits – Dunedin workshop, PEP equipment

#### Incidents/Accidents/Near Misses

- Backpack with weed spray leaked - more precautions to be taken with clothing and equipment.
- A disagreeable person attending the office in an agitated state creating a small scene but was able to be calmed by the CE before matter escalated. He was proposing to visit other F&G office's so they were forewarned. People in this state are a rarity at our Dunedin reception. The reception area is surrounded by open plan offices which are occupied by field officers who can act in support quickly if matters get out of hand. All staff have been reminded to back away and seek assistance if they are in that situation.

#### Training

- Light utility vehicle course run for staff in December 2020. Very well received.
- New employee Ben Sowry inducted into workplace at both Dunedin and Cromwell offices.

#### Recommendation

**That is report be received.**

Sharon Milne  
Administration Officer  
February 2021

## H&S 2 MANAGEMENT AUDIT CHECKLIST 2020

Record of compliance with F&G Councils OSH systems, policies and procedures

✓	Action required	Notes – Evidence of completion
	<b>Policy and meetings</b>	
	Policies displayed or available	<i>All policy documents added to Sharepoint storage. Policy displayed both Cromwell and Dunedin communal areas</i>
	H&S promoted to staff	<i>H&amp;S is part of weekly and bi monthly meeting agendas All staff involved in audits and update of hazards</i>
	Notes of H&S meetings assembled	<i>Stored in folder and on Sharepoint.</i>
	H&S Minutes circulated to staff	<i>Yes, filed and emailed following full staff meetings</i>
	MSD (Material safety data) sheets current	<i>Current and stored with chemical at sites. Update and checked 6 monthly Dunedin and Cromwell</i>
	<b>Audit and drills</b>	
	Offices, Workshops, Hatchery audits complete	<i>All audits completed by Dec 2020</i>
	First Aid/ Fire Extinguishers checked	<i>All staff up to date with refresher courses. Extinguishers checked and serviced annually by external contractor, Dn and Cromwell</i>
	PPE Safety Equipment and Field Equipment Audits done	<i>All completed by Dec 20, Extras for vehicles to be compiled over Dec/Jan</i>
	MTOP Boat information current	<i>Compliant as at Oct/Nov 2020</i>
	Contractors/Volunteers induction records filed	<i>Yes, for events and onsite service contractors. Rangers trained and updated. CERT refresher held Dec 20</i>
	Hazards register current and dated	<i>Current and updated from regular meetings</i>
	Evidence of annual review of H&S processes and performance	<i>Constantly being reviewed at each individual audit to mitigate new hazards and incidents</i>
	Staff Emergency Evacuation drills and training for designated staff	<i>Evacuation drill completed December Cromwell Office Dunedin at staff meeting January 21 Boat handling and 4 wheel drive safety courses held for</i>
	<b>Training and inductions</b>	
	Training/Support for H&S rep	<i>Training on Mental health attended</i>
	New Staff/Contractor Induction records	<i>Completed for visitors and contracted workers and new Staff (Alana and Ben) inducted 2020</i>

	<b>Incidents/Accidents</b>	
	Accident Register complete	<i>Up to date – 4 incident reports filed, 1 required doctor visit 1 required treatment</i>
	Investigations results fed back	<i>All near miss or incidents had mitigation options discussed and noted at meetings</i>
	Return to work processes and procedures understood and used	<i>Covid 19 meant limitations to working at different levels though the year. No incidents/accidents limiting staff for work.</i>
	Near-miss reports filed	<i>11 reported – discussed at weekly meetings, form and hazard list updated where required.</i>
	Incident/hazard corrective actions documented and completed where possible	<i>Yes, documented in minutes and hazard list if required</i>
	Accident/Injury Prevention Initiatives	<i>Staff are all first aid trained Ilan, Paul, Morgan, Nigel2, Jack, Steve all did a 4 wheel drive course, Morgan refreshed - Helen, Ian, Paul, Cliff in boat handling, Nigel 2, Nigel 1, Morgan, Paul did CERT Ranger training refresher. Discussions of near misses to prevent repeats. Encouraging - lunch out of office, need to address unsettled or irritating issues, Exercise too help strains and stresses and general fitness/health.</i>

Completed by Chief Executive Signed:

Date: (December) 23.12.2020



Reported to OF&GC (February Mtg): 13.2.20

## 7.0 Items Requiring Decisions

### 7.1 Proposed Changes to Otago Governance Policy

Otago Fish & Game Councils Governance Policies were adopted in 2010 and last updated (CE delegations section) in June 2018. They are still fit for purpose, but a periodic review is always useful.

#### Background

A Councillor has raised that the current Executive Committee role in the Governance policies is not well described. That has been found as a deficiency in the generic document adopted by most F&G Councils and is being progressively being corrected elsewhere (NZC and Southland Councils).

#### Proposed changes

The Committees of Council section allows for the establishment of committees, but it is important to note that the first provision carries a rider that only when 'efficient or necessary'. Experience suggests that this is the correct approach, and that the full council should be involved in all aspects of decision making and discussion where possible.

There is a need however for a functional Executive Committee. The role has always included management of the CE's performance appraisal and remuneration discussion, but the present policy doesn't note that activity.

The Audit and Risk Committee provision can be retained but the Council has previously considered that subcommittee unnecessary given the scale of the organisation. It has agreed to undertake that role as a full council.

The following changes are proposed:

- Remove the option for a remuneration committee and subsume that into the role of the Executive Committee (how it has been operating over last decade)
- Adjust the text related to having to have 'a well-defined terms of reference' for each subcommittee because any terms of reference are largely covered in the role description for each committee anyway. An alternative would be to develop terms of reference for any subcommittees not described above.

#### Recommendation

***Adopt the changes to the 'Committees of Council' sections as proposed.***

**Ian Hadland**

**Chief Executive**

1.2.21

## **Existing Governance Policy on Committees of Council**

### **2.3 Committees of the Council**

2.3.1 Council committees will be formed only when it is efficient or necessary to facilitate efficient decision-making.

2.3.2 Council committees will observe the same rules of conduct and procedure as the Council unless the Council determines otherwise.

2.3.3 Council committees will only speak or act for the Council when so authorised.

2.3.4 Council may maintain standing committees with the following roles:

2.3.4.1 An Audit and Risk Committee, consisting of three (who can be co-opted members pursuant to section 26E of the Conservation Act 1987) with relevant knowledge charged with the following:

- Liaison with external auditors and review of audit findings;
- Overseeing, reviewing and enhancing The Council's external financial reporting procedures;
- Overseeing the internal audit function and internal controls;
- Monitoring the Council's risk assessment and risk management strategies;
- Reviewing on a regular basis the performance and independence of the Council and its external auditors and their fees;
- Monitoring compliance with all statutory and regulatory requirements affecting the Council's financial information;
- Supervision of special investigations as requested by the Council; and
- Such other responsibilities as the Council in its discretion think appropriate.

2.3.4.2 A Remuneration Committee chaired by the Chairperson and consisting of two other Members with relevant knowledge (who can be co-opted members of Council pursuant to section 26E of the Conservation Act 1987) charged with making recommendations to Council on the following:

- Remuneration arrangements for the Chief Executive and other senior executives;
- Succession planning;
- Council and management development;
- The annual review of the Chief Executive's performance; and
- Such other responsibilities as the Council in its discretion thinks appropriate.

2.3.5 All committees, either standing or ad hoc, will be formally constituted by Council resolution and have well defined terms of reference.

### **Proposed Changes to Committees**

- Underlining denotes changes
- *Remuneration Committee section removed and subsumed into executive committee role.*

### **2.3 COMMITTEES OF THE COUNCIL**

2.3.1 Council committees will be formed only when it is efficient or necessary to facilitate efficient decision-making.

2.3.2 Council committees will observe the same rules of conduct and procedure as the Council unless the Council determines otherwise.

2.3.4 Council committees will only speak or act for the Council when so authorised.

2.3.5 Council may maintain standing committees with the following roles:

2.3.5.1 An Executive Committee, consisting of not less than three members shall be charged with the following:

- To carry out the functions of a Committee of the Otago Council in a manner consistent with the Council's Governance Policies and Standing Orders.
- To assist and advise the CE in the consideration and action of matters of urgency, confidentiality and sensitivity and inform the Otago Council in a manner deemed appropriate whilst ensuring adherence to the Council's high standards of ethics, corporate behaviour and transparency.
- To provide advice, guidance and support to the CE on an as requested basis but without impinging on the CE's delegated powers.
- At the Chairperson's discretion, the Executive Committee may collectively assume the Chairperson's representation and communication role outside of Otago Council meetings as prescribed

in Governance Policy 1.6 The Role of the Chairperson and specifically as regards policies 1.6.1.3 and 1.6.1.4.

- To temporarily act in the place of the Chairperson in the event of the Chairperson's unavoidable or unexpected absence or unavailability in any period prior to the next Otago Council meeting.
- Attend to the preparation and completion of the CE's annual performance appraisal including remuneration arrangements, succession planning and professional development.
- Report to Otago Council on its activities.
- To assume such other responsibilities as Otago Council deems appropriate.

2.3.5.2 An Audit and Risk Committee, consisting of three (who can be co-opted members pursuant to section 26E of the Conservation Act 1987) with relevant knowledge charged with the following:

- Liaison with external auditors and review of audit findings;
- Overseeing, reviewing and enhancing The Council's external financial reporting procedures;
- Overseeing the internal audit function and internal controls;
- Monitoring the Council's risk assessment and risk management strategies;
- Reviewing on a regular basis the performance and independence of the Council and its external auditors and their fees;
- Monitoring compliance with all statutory and regulatory requirements affecting the Council's financial information;
- Supervision of special investigations as requested by the Council; and
- Such other responsibilities as the Council in its discretion think appropriate.

- e. All committees, either standing or ad hoc, will be formally constituted by Council resolution and unless explicitly described above, have well defined terms of reference.

## **8.0 Public Excluded Items**

- 8.1 Otago Fish and Game Council Public Excluded Minutes 26<sup>th</sup> November 2020**
- 8.2 Habitat Enhancement Fund Application**
- 8.3 Prosecutions Update**
- 8.4 Staffing Update**
- 8.5 Lindis High Court Case Memorandum**
- 8.6 Wanaka Stormwater and Negotiation Points**

## 9.0 Financial Report

### Finance and Licence Sales 31<sup>st</sup> December 2020

#### 9.1 Finance Reports

The finance Profit and Loss report and Balance sheet for the period from 1<sup>st</sup> September 2020 to 31<sup>st</sup> December 2021 is below.

Expenditure at the 31<sup>st</sup> December for the 2020/21 financial year is \$669,002 (including levies \$177,951, agent commission \$54,716 and depreciation \$20,222) with 33% of the year complete. Annual expenditure budget is \$1,805,609.

Total income to date is \$ 1,415,750. The annual budget income is \$1,707,421  
Budget and expenditure figures are exclusive of GST.

The draft accounts show that the Council is \$275,271 ahead of it year to date forecast position.

#### **Funds Position at 31<sup>st</sup> December 2020**

ANZ 00 account        \$124,381.42  
ANZ 70 account        \$969,427.72

#### **Term Investments as at 31<sup>st</sup> December 2020**

ASB 0079        \$359,369.87 @ 1.70% maturing January 2021

#### **Donations and Grants (not in budget)**

<b>Date</b>	<b>Who</b>	<b>For</b>	<b>Amount GST excl</b>
Sept/Oct	Mixed Donations	Bullock Creek Plantings	\$480
Sept	Community Care Trust	Take A Kid Fishing	\$1,733
<b>Total</b>			<b>\$2,213</b>

#### **Debtors**

There are no bad or doubtful debts at the 31<sup>st</sup> December 2020

#### **Capital Expenditure and Sales**

No capital expenditure this period

## 9.2 Otago Fish and Game Reserves 31<sup>st</sup> December 2020

Otago Reserves Movements	Balance August 2020	Income (To) Reserve	Note	Outgoing (From) Reserve	Balance Dec 2020
Back Country Non-resident Levy	\$266,789	\$2916		\$747	\$268,958
Habitat Enhancement & Research	\$10,995	\$0	2	\$2,000	\$8,995
Bullock Creek Reserve	\$5,033	\$480.00		\$594	\$4,919
Mining Rights Reserve	\$23,947	0.0	3	\$6,410	\$17,537
Priority Consents Reserve	60,000		7		\$60,000
Historical Property Reserves	\$172,044		4	\$10,366	\$161,678
Renovation Reserves	\$8,175				\$8,175
Regional Policy Statement Reserve	\$60,000		5		\$60,000
Priority Plan Changes	\$118,485		6	\$14,564	\$103,921
<b>Total</b>					<b>\$694,183</b>

Note 2 Balance is \$8995. Less committed but not yet paid out of \$8500 so balance of \$495 is available for dispersal by way of grants.

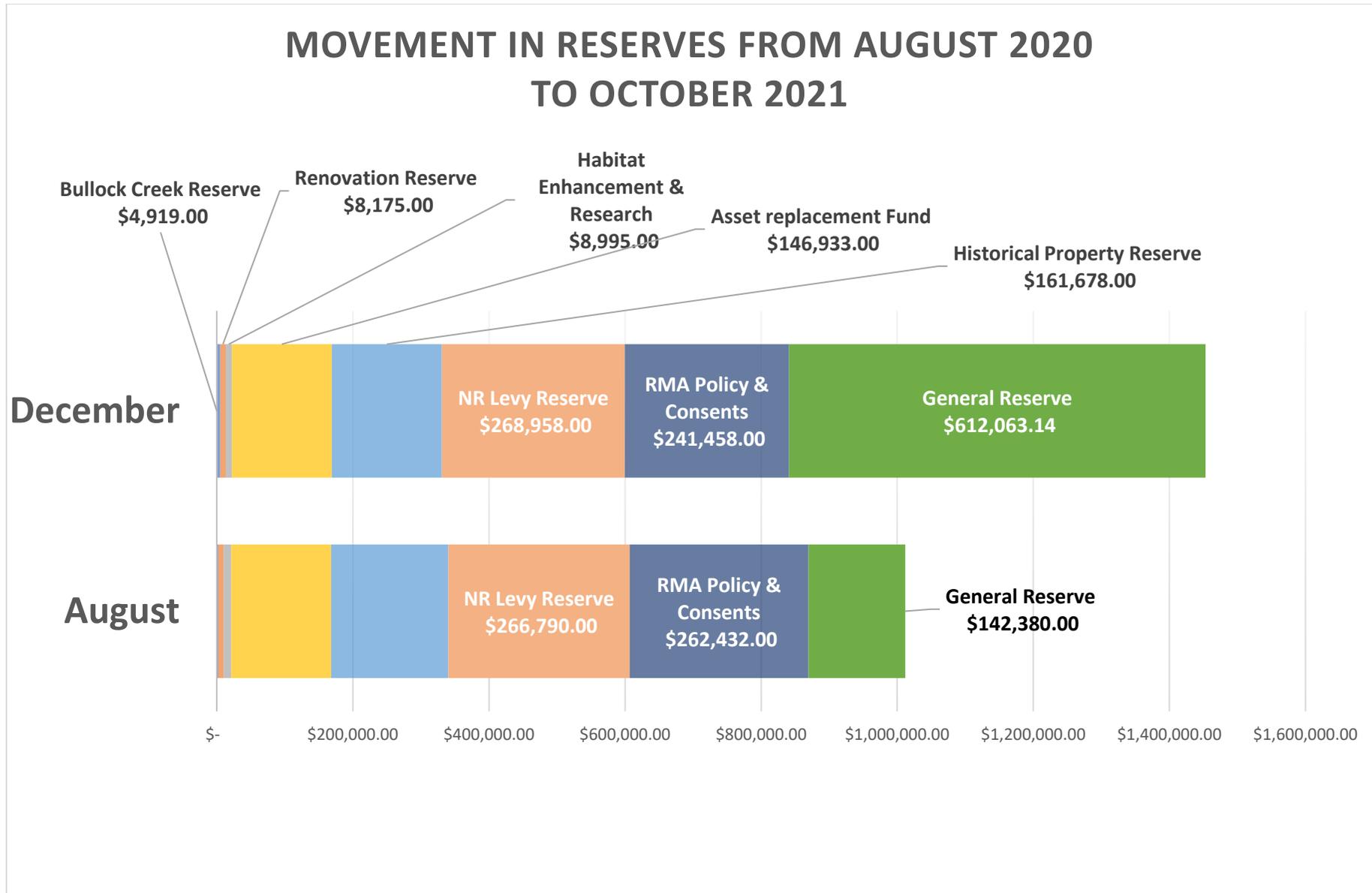
Note 3 \$150,000 (Mining Rights) approved prior to 2018 by NZC from our reserves. Includes \$80,000 of Lindis expenses, agreed by Council July 2019.

Note 4 Historical Property Reserve May 2020 \$15,000 and July 2020 \$25,000 was allocated to Wanaka subdivision by the Otago Council.

Note 5 OF&GC agreed to \$60,000 May 2020. NZC notified.

Note 6 OF&GC agreed to \$120,000 May 2020. NZC notified. \$81,000 agreed to be spent by council September 2020.

Note 7 OF&GC agreed to \$60,000 May 2020. NZC notified.



# Profit and Loss

## Otago Fish and Game Council For the 4 months ended 31 December 2020

	NOV 2020	DEC 2020	YTD ACTUAL	YTD BUDGET	VARIANCE	% OF YTD BUDGET	ANNUAL BUDGET	LAST YEAR 2019
<b>Income</b>								
<b>Licence Sales</b>								
Fish Licence Sales	187,345	261,827	1,390,872	1,020,000	370,872	136%	1,324,365	1,683,279
Non-Resident Licence Revenue	1,046	749	2,917	-	2,917	-	-	70,828
Game Licence Sales	-	-	-	-	-	-	321,903	316,109
<b>Total Licence Sales</b>	<b>188,391</b>	<b>262,577</b>	<b>1,393,789</b>	<b>1,020,000</b>	<b>373,789</b>	<b>137%</b>	<b>1,646,268</b>	<b>2,070,216</b>
<b>Other Income</b>								
Interest Income	32	39	118	-	118	-	-	16,177
Fines - Fishing & Game Offences	31	-	197	668	(471)	29%	2,000	723
Rent Received	6,050	1,933	16,436	19,721	(3,285)	83%	59,153	53,498
Fishing Competitions	249	280	563	-	563	-	-	1,635
Profit on Sale of Fixed Assets	-	-	-	-	-	-	-	19,418
Donations & Grants	180	-	2,213	-	2,213	-	-	208,526
Merchandise Sales/Other	-	78	78	-	78	-	-	67
Sundry Income	-	26	2,355	-	2,355	-	-	17,128
Diversion - Habitat Enhancement and Research Fund	-	-	-	-	-	-	-	13,635
<b>Total Other Income</b>	<b>6,542</b>	<b>2,357</b>	<b>21,961</b>	<b>20,389</b>	<b>1,572</b>	<b>108%</b>	<b>61,153</b>	<b>330,808</b>
<b>Total Income</b>	<b>194,934</b>	<b>264,933</b>	<b>1,415,750</b>	<b>1,040,389</b>	<b>375,361</b>	<b>136%</b>	<b>1,707,421</b>	<b>2,401,025</b>
<b>Gross Profit</b>	<b>194,934</b>	<b>264,933</b>	<b>1,415,750</b>	<b>1,040,389</b>	<b>375,361</b>	<b>136%</b>	<b>1,707,421</b>	<b>2,401,025</b>
<b>Other Income</b>								
Govt Grants	-	-	-	-	-	-	-	85,726
<b>Total Other Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>85,726</b>

	NOV 2020	DEC 2020	YTD ACTUAL	YTD BUDGET	VARIANCE	% OF YTD BUDGET	ANNUAL BUDGET	LAST YEAR 2019
<b>Expenses</b>								
<b>Species Management</b>								
Population Monitoring	-	-	-	-	-	-	9,000	6,348
Harvest Assessment	-	-	4	-	4	-	3,000	2,700
Hatchery Operations	3	45	1,197	2,200	(1,003)	54%	9,000	3,912
Releases	232	-	422	600	(178)	70%	1,800	838
Game Bird Control compliants	-	-	-	-	-	-	-	119
<b>Total Species Management</b>	<b>235</b>	<b>45</b>	<b>1,623</b>	<b>2,800</b>	<b>(1,177)</b>	<b>58%</b>	<b>22,800</b>	<b>13,916</b>
<b>Habitat Protection &amp; Mngt</b>								
Contact Sports Fish Management Plan	-	-	35	-	35	-	-	58,197
Resource Mngt Act	14,670	1,110	20,975	668	20,307	3,140%	2,000	32,449
Works & Management	-	418	2,844	1,668	1,176	171%	5,000	14,196
Assisted Habitat	-	-	-	-	-	-	-	225,012
Habitat Enhancement Research Fund Grants	-	2,000	2,000	-	2,000	-	-	12,435
<b>Total Habitat Protection &amp; Mngt</b>	<b>14,670</b>	<b>3,528</b>	<b>25,854</b>	<b>2,336</b>	<b>23,518</b>	<b>1,107%</b>	<b>7,000</b>	<b>342,288</b>
<b>Participation</b>								
Access and Signage	51	36	285	832	(547)	34%	2,500	1,628
Back Country Surveys/Monitoring	-	-	747	-	747	-	-	6,037
Promotion Articles and Advertising	-	-	-	500	(500)	-	1,500	998
Publications and Web Site	-	-	-	210	(210)	-	700	1,085
OF&G Training Events	83	-	632	1,500	(868)	42%	2,000	1,266
Club Relations and Grants	-	-	9	332	(323)	3%	1,000	1,388
Fish Competitions and Data	-	-	27	-	27	-	-	-
<b>Total Participation</b>	<b>134</b>	<b>36</b>	<b>1,700</b>	<b>3,374</b>	<b>(1,674)</b>	<b>50%</b>	<b>7,700</b>	<b>12,403</b>
<b>PUBLIC INTERFACE</b>								
NZC National Water Campaigns	-	-	-	-	-	-	1,000	-

	NOV 2020	DEC 2020	YTD ACTUAL	YTD BUDGET	VARIANCE	% OF YTD BUDGET	ANNUAL BUDGET	LAST YEAR 2019
Liaison	9	-	13	500	(487)	3%	1,500	122
Communication	-	-	-	-	-	-	-	690
Media Releases	-	-	312	2,768	(2,456)	11%	7,000	1,068
<b>Total PUBLIC INTERFACE</b>	<b>9</b>	<b>-</b>	<b>325</b>	<b>3,268</b>	<b>(2,943)</b>	<b>10%</b>	<b>9,500</b>	<b>1,880</b>
<b>COMPLIANCE</b>								
Ranger Training and Expenses	-	7	74	4,000	(3,926)	2%	7,500	4,779
Compliance	-	-	-	1,500	(1,500)	-	5,000	1,282
<b>Total COMPLIANCE</b>	<b>-</b>	<b>7</b>	<b>74</b>	<b>5,500</b>	<b>(5,426)</b>	<b>1%</b>	<b>12,500</b>	<b>6,061</b>
<b>LICENCING</b>								
Agent Servicing	88	33	120	450	(330)	27%	750	257
Commission/Fees	7,112	9,637	54,716	29,681	25,035	184%	59,360	81,950
<b>Total LICENCING</b>	<b>7,200</b>	<b>9,670</b>	<b>54,837</b>	<b>30,131</b>	<b>24,706</b>	<b>182%</b>	<b>60,110</b>	<b>82,207</b>
<b>COUNCIL</b>								
Council Meetings	1,362	-	2,370	4,000	(1,630)	59%	15,000	15,167
<b>Total COUNCIL</b>	<b>1,362</b>	<b>-</b>	<b>2,370</b>	<b>4,000</b>	<b>(1,630)</b>	<b>59%</b>	<b>15,000</b>	<b>15,167</b>
<b>PLANNING &amp; REPORTING</b>								
Reporting/Audit	11,264	-	16,364	16,000	364	102%	16,000	17,236
National Liason	-	-	-	600	(600)	-	2,000	73
<b>Total PLANNING &amp; REPORTING</b>	<b>11,264</b>	<b>-</b>	<b>16,364</b>	<b>16,600</b>	<b>(236)</b>	<b>99%</b>	<b>18,000</b>	<b>17,309</b>
<b>ADMINISTRATION</b>								
Salaries	89,940	51,396	278,451	251,504	26,947	111%	754,500	769,829
Staff Expenses	277	3,787	7,753	3,464	4,289	224%	17,000	11,067
Office Premices	5,099	6,510	39,275	35,004	4,271	112%	88,996	80,359
Office Equipemnt	300	117	720	836	(116)	86%	2,500	2,340
Communications	1,249	2,672	7,149	7,336	(187)	97%	22,000	20,167
General Exp (incl Insurance)	192	535	2,361	2,100	261	112%	2,900	3,485

Profit and Loss

	NOV 2020	DEC 2020	YTD ACTUAL	YTD BUDGET	VARIANCE	% OF YTD BUDGET	ANNUAL BUDGET	LAST YEAR 2019
General Field Equipment	138	-	351	822	(471)	43%	2,300	2,531
Vehicles	1,009	5,637	21,255	22,336	(1,081)	95%	51,000	45,736
<b>Total ADMINISTRATION</b>	<b>98,204</b>	<b>70,653</b>	<b>357,316</b>	<b>323,402</b>	<b>33,914</b>	<b>110%</b>	<b>941,196</b>	<b>935,514</b>
Depreciation	5,050	5,050	20,222	-	20,222	-	-	69,392
Loss on Disposal	-	-	-	-	-	-	-	2
NZ Fish & Game Levies	-	-	177,951	177,951	-	100%	711,803	1,011,763
Wanaka Subdivision	-	-	10,366	-	10,366	-	-	7,924
<b>Total Expenses</b>	<b>138,127</b>	<b>88,989</b>	<b>669,002</b>	<b>569,362</b>	<b>99,640</b>	<b>118%</b>	<b>1,805,609</b>	<b>2,515,826</b>
<b>Net Profit</b>	<b>56,807</b>	<b>175,944</b>	<b>746,748</b>	<b>471,027</b>	<b>275,721</b>	<b>159%</b>	<b>(98,188)</b>	<b>(29,076)</b>

# Balance Sheet

## Otago Fish and Game Council As at 31 December 2020

	31 DEC 2020	31 AUG 2020
<b>Assets</b>		
<b>Current Assets</b>		
Bank	1,094,009	652,613
<b>Receivables</b>		
Accounts Receivable	428,399	118,479
<b>Total Receivables</b>	<b>428,399</b>	<b>118,479</b>
GST	(58,817)	40,644
Investments	359,370	359,370
Inventory	20,958	20,958
Accrued Interest	870	870
<b>Total Current Assets</b>	<b>1,844,790</b>	<b>1,192,934</b>
<b>Fixed Assets</b>		
Property Plant & Equipment	1,365,337	1,385,558
<b>Total Fixed Assets</b>	<b>1,365,337</b>	<b>1,385,558</b>
<b>Total Assets</b>	<b>3,210,127</b>	<b>2,578,492</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	12,240	74,257
Other Payables	149,482	231,585
Employee Entitlements	93,182	64,175
Rounding	-	-
<b>Total Current Liabilities</b>	<b>254,904</b>	<b>370,017</b>
<b>Total Liabilities</b>	<b>254,904</b>	<b>370,017</b>
<b>Net Assets</b>	<b>2,955,223</b>	<b>2,208,475</b>
<b>Equity</b>		
<b>Accumulated Funds</b>		
Accumulated Funds	1,622,887	1,651,962
Current Year Earnings	746,748	(29,076)
Transfer (To)/From Reserves	(227,521)	(258,805)
<b>Total Accumulated Funds</b>	<b>2,142,113</b>	<b>1,364,081</b>
<b>Dedicated Reserves</b>		
Back Country Fisheries Reserve	268,959	266,789
Habitat Enhancement & Research	8,995	10,995
Priority Plan Changes Reserve	103,921	118,485
Priority Consents Reserve	60,000	60,000
Regional Policy Statement Reserve	60,000	60,000
Mining Privileges Reserve	17,537	23,947
Historical Property Reserve	161,678	172,044

## Balance Sheet

	31 DEC 2020	31 AUG 2020
Renovation Reserve	8,175	8,175
Asset Replacement Funding	118,926	118,926
<b>Total Dedicated Reserves</b>	<b>808,191</b>	<b>839,361</b>
<b>Restricted Reserves</b>		
Bullock Creek Reserve	4,919	5,033
<b>Total Restricted Reserves</b>	<b>4,919</b>	<b>5,033</b>
<b>Total Equity</b>	<b>2,955,223</b>	<b>2,208,475</b>

### **9.3 Licence Sales**

#### ***Fish Licence Sales 2020/21 season to 31<sup>st</sup> January 2021***

See table following, for fish licence sales volumes for various categories. This table shows fish licences sales for season 2020/21 to the 31<sup>st</sup> January with a comparison to 2019/20 and 2018/19 seasons. I have included the extra years details as 2019/20 was a complicated year due to the Covid 19 pandemic resulting in few non residents arriving in the county. More positively, resident anglers have greatly increased sales this season.

These figures include commission.

In summary, fishing licence sales to 31<sup>st</sup> January 2021 in whole season licence equivalents (LEQs) 13,143.94 LEQs compared with 12,810.67 LEQs for the same period last season.

Fish licence revenue from the Profit and Loss statement for the 2020/21 season recorded to 31<sup>st</sup> December 2020 totals \$1,393,789 compared with \$1,754,107 for the full 2019/20 Season. The 2020/21 budget for fish licence sales is \$1,324,365  
These figures exclude commission and GST.

### **9.5 Recommendation**

***That this report be received***

Sharon Milne  
Administration Officer  
1/02/2021

## Otago Fish Licence Sales to the 31st January of the Season

Channel	FWF	FWA	FWNA	FSLA	FLAA	FLBA	FSBA	FDA	FDNA	FWJ	FWNJ	FDJ	FDNJ	FWNC	FDNC	Total	Fish LEQ	Total Value
2020/2021	4,270	5,659	79	991	523	30	341	1,730	87	753	3	223	4	1	1	14,695	13,143.94	\$1,753,126.00
2019/2020	3,828	5,061	759	899	489	61	293	1,498	1,995	679	50	167	98	28	87	15,992	12,810.67	\$1,769,943.00
2018/2019	3,989	4,800	942	810	480	33	292	1,509	2,179	614	43	147	131	23	102	16,094	12,869.84	\$1,743,274.00

FWF (Family), FWA (Adult), FWNA (Non Resident), FSLA (Senior Loyal), FLAA (Local Area),  
 FWJ (Junior), FWNJ (Junior non resident), FLBA (Long Break), FSBA (Short Break), FDA (Adult Day), FDJ (Junior Day)  
 FDNJ (day non resident Junior), FWNC (non resident Child), FDNC ( day non Resident child day)

## 10.0 Chief Executives Report February 2021

### 10.1 Progress Against Councils 3 Year Strategic Priorities

SF&GMP Output	Goals 2020-2023	Draft Objectives (Specific, timebound and measurable)	February Update
Species Mgt	<b>Improved knowledge of Sportsfish population dynamics in Southern Lakes</b>	Robust monitoring system for southern lakes fisheries established by 2022 with enough sensitivity to detect population change. Research proposal to investigate drivers for that change lodged to NZC for funding by 2023	<p>Creel surveys are underway again and back up to date for lake Wanaka. Staff have also visited lakes Wakatipu, Hawea and Dunstan over the period as part of our CLE work.</p> <p>Staff have been interacting with Wai Wanaka who are looking at lake inputs and species diversity in its tributaries.</p> <p>A hold of funding (from reserves) to run a lake fisheries management workshop means that this project remains on hold.</p>
	<b>Improve Clutha River Salmon knowledge</b>	Contribution of southern lakes salmon population to lower river searun fishery researched by 2022. Options for enhancement of downstream migration by 2023. Benefits and risks of further liberations reported on by 2021. Salmon spawning sites surveyed and documented (ongoing)	<p>Contact Energy funding projects are underway including Creel surveys at the dam wall, electric fishing of lower Clutha tributaries. No searun salmon have been reported so far this season.</p> <p>Spawning surveys in the upper and lower catchment. They will commence in April</p>
<b>Habitat Protection &amp; Mgt</b>	<b>Improve outcomes in RMA planning</b>	Submissions reflecting F&G positions made on time and hearings attended for all planning matters	The RMA consenting and planning report is in this agenda. o.

	<b>processes – Plans reflect F&amp;G input</b>	<p>impacting on F&amp;G managed species, habitat and users (lumpy workload so no dates fixed) Additional advocacy in the form of;</p> <ul style="list-style-type: none"> <li>• Once yearly Governor to governor meetings with ORC</li> <li>• Twice yearly meetings between CE's of orc and territorial authorities, iwi and DOC. (Same at a staff level)</li> <li>• Pre circulation of key submissions (two weeks ahead) to allies for comment and to seek alignment.</li> </ul> <p>By 2022, establish three way agreement (Aukaha, DOC, F&amp;G) on freshwater values and bottom lines for input into FMU process.</p>	<p>In the meantime we continue to maintain our key relationships through meetings and sharing of submissions, particularly at staff level.</p> <p>Over the period CE has liaised with the ORC GM regulatory, QLDC Chief engineer and had a brief discussion with Aukaha Chair Edward Ellison during the period.</p> <p>Staff are meeting regularly with Aukaha and DoC to generate consistent submissions on Plan Change 7 and consider the group Manuherikia Consent applications for water which were lodged before year end.</p>
	<b>Create or improve more wetland areas with emphasis on irrigation dams as habitat and headwater wetlands</b>	10 ponds/wetlands on private land developed or enhanced or protected annually (30 wetlands/ponds by 2023)	<p>Investigations for new pond development has slowed over the summer break. The Fund is depleted so there is little point in offering assistance until the HEF fund is restored.</p> <p>Some of the staff effort has been diverted to catchment group work which could provide major improvements to wetland across Otago.</p>
<b>Angler &amp; Hunter Participation</b>	<b>Maintain or improve current participation levels, especially among females</b>	Maintain current Participation levels and improve female participation by 5% by 2023	Staff are contributing to national marketing efforts to increase participation in angling among NZ based holiday makers. At present licence sales are up 5% on the same time last year with large increases in family and whole season licence sales. The survey of female anglers is scheduled for the new year.
<b>Access (under Participation in SF&amp;GMP)</b>	<b>No net loss of access</b>	Identify and log current access points by 2021 20% More access points identified in Otago region available to anglers and hunters by 2023.	Current access points are being fed into a database as time permits and this work will increase towards winter.

<b>Public interface</b>	<b>High licence holder understanding of F&amp;G organisation and its work on their behalf</b>	Improve licence holder knowledge of F&G activities (by two unit points in licence holder survey) by 2023	<p>Social media activity continues to rise. The lack of a communications officer over the summer break held up media activity across all channels.</p> <p>The Game magazine has been completed with all articles now at the publisher. Staff are waiting on a final draft.</p> <p>A repeat survey will be required to see if there is progress against the objective.</p>
	<b>Improved understanding by the general public of F&amp;G role and work</b>	<p>Establish information portal including option of an educational facility in conjunction with Contact energy by 2023</p> <p>Generate and conduct general public survey of understanding by 2021 to establish base metric. PR/PA programme established and implemented by 2021. Follow up survey 2023 to check progress</p>	<p>Negotiations related to a hatchery and information site at Roxburgh hosted by Contact Energy are continuing.</p> <p>PR survey is on hold due to funds from reserves being held back at present. It may be possible to complete internally now that the communications role has been filled</p>
	<b>Proactive engagement with Ngai Tahu</b>	MOU/Principles document extended to cover wider Otago water and wildlife values and agreed by 2022.	<p>Relationship with Aukaha continues to build with regular meetings and communication around planning and consenting matters.</p> <p>The CE has invited Edward Ellison to attend this next council meeting to provide an overview.</p> <p>A proposal to meet at Otakou marae for the May meeting is still being advanced, although we may need to look at an alternative date to make it fit.</p>
	<b>Improved FGO and Ranger visibility</b>	15% of Otago fish licence holders and 10% of game licence holders have direct contact via CLE or through other F&G activities on an annual basis	Ranger training has been completed and a summer ranging plan has been exercised, especially at peak times in the southern lakes. Targets may not be met due to staff changes, replacement ranger warrants being on hold, and a delay in recruitment.

	<b>Form alliances/collaborations with landowners (and stakeholder organisations) on areas of common interest</b>	360 degree survey of all stakeholders and other groups on organisational attitude and effectiveness by 2021. Draft and implement strategic communications plan for stakeholders by 2022. Review for positive progress and report 2023	Stakeholder survey on hold as funding from Reserves on hold.
<b>Administration</b>	<b>Find alternative sources of income to support F&amp;G activities</b>	At least 20% of external expenditure is from alternative sources.	As previously advised, a good portion of the target figure for this year has been secured through the Contact Energy Sportsfish Management Plan. (\$100,800 worth of work)
<b>Compliance</b>	<b>Regulations understandable by licence holders</b>	Make regulations easier to interpret through simplification and improved user interfaces, especially online	Project is now part of a nationally lead project and changes will be integrated into the website rebuild proposed for later 2021. A national staff group has been put together to advance the project.
	<b>Improved compliance rates</b>	Improve compliance rate from 95% to 97%	A spate of recent offending has put the target in doubt but with the support of some media attention around these, staff are confident the compliance rate should improve.
	<b>Prosecutions completed in a compassionate and professional way</b>	Revisit prosecution guidelines annually (Sept) and sign off alongside diversion payment schedule	Prosecution guidelines adopted last meeting and prosecution update provided to Council in these meeting papers.

## **10.2 Other Staff Activity**

### **10.2.1 SPECIES MANAGEMENT**

#### **Gamebird Monitoring**

Gamebird monitoring (Paradise Sheduck counts) were delayed by a week for bad weather. They have been completed now. The results at individual sites have been variable but overall any change was not significant enough to change from the current bag limit. The gamebird hunting regulations as agreed at the November meeting have now been confirmed to NZC

#### **Wanaka Creel Surveys**

These are back on track with a two-person team being restored at the Cromwell office. They will continue until the end of April at four days per month.

#### **Hatchery Operations**

Survival of this year's fry has been very good so donations of surplus 0+ age fish have been made to Southland and CSI Fish & Game Councils to support their release programmes.

#### **Silverstream Fish Kill**

The CE has met with ORC staff to follow up the situation and in particular their role in pumping putrid flood waters back into lower Silverstream. Ryders Consulting is investigating and will report but, in the meantime, the cause still looks to be low oxygen resulting from a combination of heat shallow water and rotting grass beneath floodwaters. Water testing, taken at the time, may reveal more.

### **10.2.2 HABITAT PROTECTION AND MANAGEMENT**

#### **Contact Energy – Lower Clutha Sportsfish Management Plan Implementation**

Several of the approved projects are advancing including Bengerburn willow removal and the electric fishing of lower Clutha tributaries. Manuka Island plantings, as part of a wider enhancement project, have been maintained by contractors. They are proposing to complete supplementary planting in the Autumn.

Contact Energy representatives will address the meeting to provide an update on the longer-term plan for a hatchery and sportsfish enhancement activities.

#### **Wetland habitat creation**

At present, staff are not focused on finding additional areas for wetland enhancement on private land. A primary reason is the small amount of funds in the reserve for distribution to worthy projects. Instead, staff time has been diverted to catchment group work, largely in the upper Taieri and Wanaka catchments.

### **10.2.3 USER PARTICIPATION**

#### **Mt Burke Station Access**

The QLDC are still looking at a joint funding approach to resolve longstanding access issues at Mt Burke Station. The proposal is only limping forward but QLDC have assured us that they have made recent contact with the landowner about the proposal.

#### **Gamebird Magazine**

Staff have completed the articles during a very busy period and a key staff member departing put real pressure on. A final draft of our pages is due any day now.

### **10.2.4 PUBLIC INTERFACE**

#### **Liaison**

As noted elsewhere, staff continue to maintain contact with catchment groups (Pomahaka Watercare Group, Upper Taieri Water Users Group). It is consuming time, but the relationships are seen as important.

*John Highton to update  
For discussion*

### **10.2.5 COMPLIANCE**

#### **Ranging**

Ranger activity has increased over the summer break and as such offences being encountered. The compliance rate remains high at this stage but the number of offenders who just became complacent about licencing is concerning. (see separate confidential report)

### **10.2.6 LICENCING**

#### **Agents**

The administration Officer visited most of the agents around Otago ahead of the summer break. They were largely in good spirits and looking forward to seeing more domestic travellers and anglers coming in. They were resupplied with F&G pamphlets and regulation books.

### **10.2.7 COUNCIL**

#### **Staffing**

Following the departure of a F&G officer from our Cromwell office we have appointed a Senior F&G officer into the role and have since appointed a field officer into the Cromwell office role on a short-term contract. He started mid-December. We will look at this position again mid year with a view to filling the F&G Officer Cromwell role permanently. We have also filled the

vacancy left by the Communications Officer in Dunedin. (See separate report in confidential agenda)

### **Meeting Schedule**

Still trying to settle on a date for the May meeting which is proposed to be held on Otakou Marae. It may be necessary to change the scheduled date of 20<sup>th</sup> May. (Monday 17<sup>th</sup> May or Tuesday 25<sup>th</sup> May dates available)

### ***For discussion***

## **10.2.8 PLANNING AND REPORTING**

### **Audit Report**

The Audit report has been circulated to you separately by email. No deficiencies were found but they do hint a different style of reporting in future – outcome as opposed to output - as we do now. We are hoping for more guidance on this from NZC office.

The Auditors were very complimentary about your staff.

The delays in signing off the final accounts are an issue being managed separately.

### **Annual Planning**

Sundays planning session material will be circulated separately. It is fair to assume we will be working in a financially constrained operating environment again next year so our planning and strategic plan outcomes may have to reflect that. It's possible that the national strategic review and resource allocation project may also influence next year's workplan development and budget too.

**Ian Hadland**

**Chief Executive**

1<sup>st</sup> February 2020

## 11.0 RMA Planning and Consents Report

17 November 2020 – 2 February 2021

*Please note, the format and content of this report has been changed:*

- *Planning matters have been incorporated, which were previously reported within the Chief Executive's report.*
- *Notifications and subsequent submissions made during the period are identified.*
- *Incremental updates on key consents have been replaced with a summary of all written approval requests to the Council at the time of writing.*

*Should Councillors want a copy of a submission or an update on a specific application, this can be provided to in writing or via a presentation to a Council meeting when requested. This will provide an opportunity for a fuller update, which doesn't require Councillors to review previous reports.*

### Updates Of Note

#### *Long Term Visions*

The National Policy Statement for Freshwater Management 2020 (NPS-FM) requires the Otago Regional Council (ORC) to create long-term visions for every Freshwater Management Unit (FMU), or sub-sets of FMUs, and insert it into the Regional Policy Statement (RPS). This requirement has caused the ORC to push back its planned notification of a revised RPS by six months, to mid-2021.

The ORC sought feedback from the public on this process, which staff contributed to.

### Current Legislation, Policy and Planning Processes

#### *Plan Change 7, 8 & 1*

This period has been marked by a focus on Plan Change 7, as an evidence deadline for submitters is due on 5 February 2021. Hearings are expected to begin in early March.

A hearing date has not yet been set for Plan Change 8 & 1; however, a timetable is expected to be announced imminently. Staff expect the focus to shift quickly from Plan Change 7 evidence, to preparing for evidence for Plan Change 8 & 1.

#### *Environmental Officer to Update Councillors at meeting*

#### *Manuherekia Deemed Permits*

Staff understand that permit holders in the Manuherekia have begun the process of submitting their applications for to replace their deemed permits and surface water abstraction consents, including Falls Dam. Together, the applications will likely represent a very large and complex application for surface water abstraction. Staff had not yet received a copy of the application. It is understood the ORC is receiving and processing the applications, which could take considerable time due to the complexity.

Without a positive result on Plan Change 7, significant time and resources may be required to be spent on this application.

### *Partial Review to the Otago Conservation Management Strategy*

The Otago Conservation Management Strategy (CMS) is currently under review to add cycle paths. Due to a quirk of the CMS, cycle ways are not allowed on conservation land unless they are specifically identified. This affects the development of cycleways for both concessions (for obvious reasons) and in Resource Management Act 1991 processes, as the Department of Conservation's advocacy must be consistent with the CMS.

Unfortunately, the call for cycle way proposals as part of the review process has created something akin to a 'gold rush' mentality among cycle way proponents. The number of cycle ways proposed is significant. Nonetheless, they have been reviewed by staff and a submission to the process made which identifies cycle ways of concern to angling and hunting activities have been identified and asked for them not to be included in the CMS.

### *Review of the Regional Plan: Water for Otago*

The Otago Regional Council (ORC) is undertaking a review of the Regional Plan: Water for Otago (RPW) and asked for input from stakeholders and the public. Staff prepared a written feedback which was submitted to the ORC.

### *Dunstan Downs Tenure Review*

Land Information New Zealand has sought feedback on a preliminary proposal for tenure review on the Dunstan Downs property. This block straddles a ridge between the Otago and Central South Island Fish and Game Council areas. Staff from both Councils have worked together to produce submissions, which have been submitted separately.

## **Current Notification Processes**

Applicant	Activity	Outcome
<i>Otago Regional Council applications</i>		
Various abstractors within the Pigburn catchment	To abstract water from the Pigburn.	A submission in opposition was put forward and a pre-hearing held. However, the application was then amended at the applicants' request, re-notified and staff have made a submission in opposition was made on the amended application. Staff are currently in discussions with the applicant regarding potential off-sets.
JN & CA Davis	To abstract water from the Stratford and Colour Burn Creeks.	A submission in opposition was written in response to being limited notified. No hearing date has been set.

**Written Approval Requests Being Processed**

Applicant	Activity	Status
<i>Otago Regional Council applications</i>		
Lone Star Farms Ltd.	To abstract water from various waterways in the Strath Taieri.	The applications are lodged together but it is not clear if they will be assessed together. Staff are reviewing the applications.
Various abstracters within the Strath Taieri		
Janefield Family Trust and Stephen and Michelle Holland		
John and Pauline Curruthers		
A R Murdoch and J L Yee-Murdoch	To abstract water from Duohys and the Lowburn Creeks.	Staff will seek additional information from applicants.
Pioneer Energy	To vary existing consents to store and use water at Lake Onslow to increase the drawdown rate.	Staff are developing adaptive management conditions with the applicant. Please see the associated report for additional details.
Mount Earnslaw Station	To extract and divert water from the Earnslaw Burn for irrigation and hydropower.	Staff are awaiting additional information from the applicant
RJS & SJ Elliot	To abstract water from Spiller Creek.	Staff are reviewing the application.
Trustpower Ltd.	To divert water from Crystals Creek to Lake Mahinerangi.	Staff are reviewing the application.
Willowcroft Ltd.	To extract gravel from the Taieri River and Mill Stream, near Outram.	Awaiting information from applicant.
Glenorchy Community Association Inc.	To extract gravel from the Buckler Burn, near Glenorchy.	Applications amendments agreed with applicant, awaiting confirmation they have been made.
Wanaka River Journeys	To expand the number of jet boat trips up the Matukituki River.	In discussion with the applicants.
Queenstown Hardfill Management Company Ltd.	To extract gravel from the Rees River.	Awaiting additional information from the applicant.

K R & R Ross (Tahakopa River tribs)	To clear water courses of sediment and vegetation.	Staff are awaiting information from the applicant.  For Delmont, staff are reviewing the application, which has been amended. Affected party approval has been given in the past and is to be formally withdrawn.
S J Clark and J E Paul Partnership		
Delmont		
Cullen Farms Limited		
GT Davidson and partners (Tuapeka tributary)		
Roberts Family Trust – McDougalls Block	To subdivide and develop property near Cardrona and alter the bed of nearby waterways.	Awaiting information from the applicant.
Waitaki District Council	Global consent for road works instreams.	Awaiting information from the applicant.
Dunedin City Council	To discharge from the Forrester Park Landfill to a tributary of Lindsay Creek.	Awaiting information from the applicant.
Rees River Supplies Limited (Dart River Safaris)	To undertake instream works involving the disturbance of the bed, blasting rock, removal of gravel, logs, and material in the Dart River.	Awaiting information from the applicant.
Earthworx Taieri	To extract gravel from sections of the Taieri River	Staff are reviewing the application.
Penvose Farms	Water permit to dam water for the purpose of irrigation	Staff are reviewing the application.
Otago Regional Council	Discharge from the Silverstream Pumpstation	Staff are reviewing the application.
Arrow Irrigation Company	To abstract water from the Arrow River	Staff are reviewing the application.
Lindis Crossing and Pritchard- Jones	To abstract groundwater connected to the Lindis River	Staff are reviewing the application.
ORC	To disturb	
Lone Pine Forest Beamont		

**Written Approval Provided During The Period**

Applicant	Activity	Outcome
<i>Otago Regional Council applications</i>		
ORC	Divert water from Lovells Stream and Stony Creek	The ORC sought a interim permit to continue diverting water around Lake Tuakitoto until a new knife gate structure is installed. This is a extension on a previous agreement between stakeholders and the ORC, with an improved lake regime being expected to be delivered within a few years. Staff provided written approval.
Dunedin City Council	Variation to a consent to replace a sewer pipe at Malvern Street	Staff negotiated for the variation to require a continuous flow around the work site and for improved sediment discharge restrictions. Written approval was provided.
Central Otago District Council	Variation to a consent to lay water pipes across the Manuherekia	The application was to vary the location of the pipe marginally and to add scope to enable the pipe to be drilled directly under the river. These variations either had no additional adverse effects, or significantly decreased them. Written approval was provided.
Nicholas Biggin	To erect a structure over the bed of Smiths Creek, a tributary of the Dunedin Harbour, and discharge stormwater to the same.	Written approval was provided.
Central Otago District Council	To discharge wastewater to land near Cardrona, for 2 years	Staff understand this consent is temporary and will enable the applicant to improve the Cardrona wastewater treatment plant. Written approval was provided on the understanding that future discharges will be improved.
F. S. Mee	To abstract 28l/s from the Kawarau River	Staff and the applicant could not reach agreement on the application of Plan Change 7 to this consent. Rather than argue the issue via a notification process, it was agreed that the decision could be pushed onto the ORC, if Fish and Game gave written approval. Importantly, the assessment by staff is that the application of PC7 in this case does not hinge on impacts to Fish and Game. Written party approval was given on the above logic.
Matukituki Station – Southern Farms NZ Ltd	To extract gravel from the dry Matukituki River bed	Restrictions on the amount of gravel to be extracted, timing of extraction, and setbacks were negotiated. Written approval was provided as a result.

No written approvals were provided during the period for consents from the following bodies:

- Queenstown Lakes District Council
- Central Otago District Council
- Dunedin City Council
- Clutha District Council
- Waitaki District Council

**Recommendation:**

1. That this report be received.

**Nigel Paragreen**  
**Environmental Officer**

**Jack Harland**  
**Environmental Officer (RMA Support)**

**02 November 2021**

## **12.0 Committee & Delegate Reports**

**12.1 CFT**

**12.2 NZC**

**12.3 Salmon Committee**

**12.4 Ngai Tahu**

**12.5 Conservation Board**

## 13.0 Correspondence

### 13.1 NZC to Otago

#### 13.1.1 Game Bird Guide's Licence Latent Provisions



26 January 2020

Dear Regional Chairs,

**Re: Game Bird Guide's Licence Latent Provisions**

The Department of Conservation has sought Fish and Game's view on the retention of the latent provisions for game bird guide's licencing under the Wildlife Amendment Act 1996 (see attached). Each year Parliamentary Counsel Office (PCO) reviews latent legislation with an eye to revoking superfluous latent legislation. As part of this process they seek DOC's comment on latent legislation within DOC's legislative framework, and DOC has in turn asked for our views.

In 1996, via s24 of the Conservation Amendment Act 1996 and s6 of the Wildlife Amendment Act 1996, latent provisions were inserted into the Conservation Act 1987 and the Wildlife Act 1953 to facilitate licencing schemes for sports fishing guides and game bird guides. There has been a significant amount of work done on a proposal to licence sports fishing guides since 1996, including the currently active proposal. However, to my knowledge there has been no substantial proposal put to DOC on licencing game bird guides in the past 25 years.

DOC have informed us that they intend to advise PCO to retain the latent legislation relating to sports fishing guide's licences but, unless Fish and Game provide them with adequate reason, they intend to advise PCO that they do not see any reason to retain the latent provisions relating to game bird guide's licences. We are, therefore, seeking feedback from regional Fish and Game councils on:

- Whether your council thinks the game bird guide licence provisions should be retained?
- And, if so, what your reasons for retaining the provisions are?

Note that it is unlikely to be sufficient for us to simply state that Fish and Game would like the option to licence game bird guides at some stage in the future. Rather, to retain the provisions there would need to be some intention to put forward a proposal or undertake work in this field shortly.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Rainsford Grubb".

Rainsford Grubb  
NZC Chair

*Statutory managers of freshwater sports fish, game birds and their habitats*

**New Zealand Council**

## **Gamebird Hunting Guides Licencing – Latent Provisions**

The New Zealand Council has sought feedback from regional Councils on whether to keep the provision currently sitting in the Conservation Act related to the licencing of gamebird hunting guides. The letter from the NZC Chair covers the reasoning for reconsideration of our position very well.

### **Background to the provision**

The gamebird hunting guides licencing provisions were inserted into the Act alongside the provisions for angling guides. The reasons for having both were similar;

- At that time there were a number of overseas guides operating in rural NZ. Some were tying up exclusive hunting and angling arrangements with landholders at the expense of more casual gamebird hunters and anglers.
- F&G had little idea of the number of guides operating and had no way to communicate with them.
- No mechanism in place to guides assist with information gathering on the resource or its use.
- No system in place to ensure they made a financial contribution to management of the resource they were taking advantage of.

### **Staff comment**

The difficulties in getting the Fishing Guides licence into regulations and operational has meant the Gamebird Hunting Guide Licencing has become a secondary priority. We consider that the original reasons for having Gamebird Hunting Guides are still valid so would rather see the provisions in the Act remain.

It is perhaps a shame that the gamebird guide licencing regime wasn't promoted in parallel with the Fishing Guide Licencing proposal. NZC should include the development of a case for Guides Licencing regulations into their work programme while guide licencing matters are fresh in the Ministers mind. It is important that that process doesn't delay or derail the gains made on the Angling Guide licencing though.

A further reason for its retention at this stage would be to ensure that removal of the latent provision doesn't put additional pressure on the Fishing Guides licence provision which could also be considered as latent, even though it is still being advanced, albeit slowly.

### **For discussion and feedback**

Ian Hadland  
**Chief Executive**  
1.2.21

### 13.1.2 DRAFT Email Security and Access Policy (Microsoft 365)

#### Background

The NZC holds all of the Microsoft 365 accounts on behalf of the 13 Councils under the domain name fishandgame.org.nz and they are managed substantially by a third party IT provider. (Redstripe Ltd)

A breach of trust by NZC staff in asking the provider to download email data (metadata) from regional staff accounts without their knowledge or notice highlighted the lack of account security and general policy for access to individual email accounts and information they may hold. This policy is designed to address that gap.

If a comprehensive contract for the IT service had been generated in the first instance much of this would have been covered in the detail. Beyond that it appears more of an operational matter.

NZC has sought feedback on the policy draft.

#### Staff comments on the Draft Policy

- The policy is a good first cut.
- It should be extended to cover security for associated Microsoft 365 Sharepoint and Onedrive accounts which hold actual data and information, including material which may be confidential (staff performance reviews, prosecution documents).
- 5d in the policy needs to be strengthened. It requires a mechanism for regional managers to go directly to the IT provider to extract the emails of their own staff for lawful investigations. Eg Bullying or harassment claims.
- Except for establishing accounts and deleting redundant accounts, a more secure system would be for the IT provider to manage the account entirely.
- A small audit group of regional managers and NZC staff member/administrator should be established to consider requests for information from accounts (such as OIA requests) and approve these before they are undertaken.

#### Recommendation

That the above points make up part of the Councils reply.

Ian Hadland  
Chief Executive  
29.1.21

## **DRAFT Email Security and Access Policy (Microsoft 365)**

1. The purpose of the policy is to minimise risk associated with Internet and e-mail services, and defines controls against the threats of unauthorised access, theft of information, theft of services, and malicious disruption of services.

### **Principles:**

- The New Zealand Council coordinates the hosting of all Microsoft 365 accounts on the fishandgame.org.nz domain on behalf of all 13 Fish and Game Councils.
- All emails are considered the property of each individual entity (regional Fish and Game Council/NZ Fish and Game Council).
- All Intellectual Property (IP) contained in the emails of an individual entity is considered the property of that entity.
- Appropriate security protocols and security updates must be used by The Provider and these security protocols provided in writing. This documentation should include, but is not limited to, security protocols, security updates, hacking notification and protocols, details of System Administrator (postmaster) access, privacy policy, and a copy of the contract documents.
- The emails of each individual entity must be considered in the context of the Privacy Act, Public Records Act and Official Information Act and is a matter between the employer and employee.

### **Operational Policy:**

2. The New Zealand Council coordinates and pays for all Microsoft 365 accounts on the fishandgame.org.nz domain on behalf of all 13 Fish and Game Councils.
3. The NZC Administrator at the NZ Fish and Game Council must be nominated by name and confirmed as the principal point of contact between the service provider and all Fish and Game regions. The Regions will contact the NZC Administrator before contacting the provider in order to ensure there is one point of contact.
4. NZC Administration logon
  - a. The NZC Administrator has a limited admin login that allows them to change a password if requested by a region entity and add or delete users when staff change.
  - b. The updating of system users noted in 4(a) should be conducted at six monthly intervals.

- c. The NZC Administrator does not have access to any content of emails, (including recipients, senders, or subject title data) or any metadata<sup>1</sup> relating to those emails.
  - d. The NZC Administrator does not have access to users' passwords. They can only reset the passwords (on request as noted in 4(a). When the System Administrator resets passwords, users will have to change the reset password first time they logon.
  - e. The administration function and abilities to interact with the Provider are to be specified (including the necessary authorisation of any entity to undertake requests of the Provider).
5. Metadata and search requests:
- a. The Provider<sup>2</sup> is able to provide metadata reports on all *fishandgame.org.nz* emails, on request.
  - b. The New Zealand Council will only request metadata reports once any region that might be impacted by a request has been consulted. This will only ever be needed to meet specific Official Information Act or legal requirements.
  - c. The Provider will also notify regions if a metadata search is undertaken under 5a.
  - d. Any region can also request a metadata search be undertaken. The regions shall consult with the NZC Administrator who will pass the request on to the Provider.
6. Monthly Reporting to all entities by the NZC Administrator including information on:
- a. Security updates
  - b. Any formal requests of the Provider, and a summary of the action taken.
  - c. Notification of any hacking attempts, malware detection, and unusual activity noted.

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<sup>1</sup> Email Metadata - Data stored in an email about the email. Often this data is not even viewable in email client application used to create the email

<sup>2</sup> The Provider as at 10 February 2020 is *Redstripe IT*

## 13.2 Otago to NZC

### 13.2.1 Feedback on Financial Reserves Discussion Document



11 December 2020

Mr Ray Grubb  
 Chair NZC, Chair Strategic Finance Committee  
 New Zealand Fish & Game Council  
 Via email

#### **Re: Feedback on Financial Reserves discussion document**

Dear Ray,

Otago Council considered the paper provided at its meeting held on the 26<sup>th</sup> November 2020. The Council have asked me to reply on behalf of the Council via its Chair.

The Otago Council would like to following comments noted:

#### ***Overriding principles***

- It agreed that each individual F&G Council is its own entity and should manage their own reserves.
- Agreed that any committee setup to consider the use of reserves or changes to thresholds etc should be made up of a mix of both NZC and regional governors and staff.
- Agreed that reserve levels should be separated by those that are levy paying regions, and those that are grant receiving regions, as the exposure to financial risk is different for each. I.e, a grant receiving region isn't exposed to the same level of risk as a large levy paying region for say a catastrophic drop in licence sales. 30-50% of income may be excessive and could be reviewed downwards towards 20-40% of income as a more appropriate range for these levied regions.
- Agree that trigger levels for notification and/or approval when reserves over and above thresholds are an important part of monitoring the entire organisations finances.

#### ***Reserves to maintain cashflow***

- General reserves are required for cashflows in most regions to even out lumpy revenue throughout the year. The extent of reserves required for this purpose should be modelled to calculate a minimum requirement.
- Consideration should be given to smoothing out levy and grant payments so they better match revenue gaps and surpluses. Monthly payments instead

of quarterly could be instituted. (It was noted that Otago's first quarterly levy, ~\$250k, falls in September before many of the angling season sales come in)

***NZC Reserves***

- These need to be clearly separated and identified – those that are held on behalf of regions, those reserve funds which are contestable (RMA fund) and reserves which would be accessible in an emergency for regional reserves top up.

***Reserve categories***

- These need to be clearly defined and explained, including those held by NZC.

***Auditing***

- Agree that an auditing system is required to ensure there is both transparency and compliance with the system. Any separate Audit and Risk Committee should have a balance of governors and managers to ensure there is a broad understanding of the issues. Power to co-opt (externally if required) should also be provided for.

Thank you for the opportunity for early input. We trust this helps with the formulation of draft national policy on Financial Reserves and their use.

Yours sincerely



Ian Hadland, CE

on behalf of Chair, Monty Wright

**Otago Fish & Game Council**

CC: Martin Taylor

### 13.2.2 Feedback on Draft MOU on Use of Licence Holder Data



27th November 2020

Mr Martin Taylor  
CE, New Zealand Fish & Game Council  
Via email

**Re: Feedback on Draft MOU on use of Licence holder data**

Dear Martin,

The Otago Fish & Game Council has now reviewed and discussed the proposed MOU on use of (the centrally held) regional licence holder data.

At the meeting it was noted that draft MOU failed to provide a mechanism to check any material direct mailed to our licence holders from NZC or other parties. This was seen as important to ensure the Otago Council doesn't come under local criticism from its members, or groups we are developing relationships with, following material being circulated from parties other than ourselves.

Council agreed that the alternative draft version (attached) which was helpfully developed by the regional managers group was a more satisfactory example of an MOU and one which could be readily agreed with by this Council. It agreed to sign this alternative version.

Council also felt this could be incorporated into the licencing policy document rather than as a stand alone MOU. The latter has no provisions for dealing with non compliance where national policy presumably can be subject to audit.

As a final note, The Council wanted to seek reassurance from NZC that the new Privacy Act provisions had been considered when developing their draft as it is silent on this. This is especially critical to the provision of data to third parties, of which NZC could be one, given that the licence holder chooses (at the time of purchase) which region it wishes to belong.

Yours sincerely

A handwritten signature in black ink that reads "Ian Hadland".

Ian Hadland  
Chief Executive  
Otago Fish & Game Council

**Alternative Version**

**Memorandum of Understanding  
on  
Use of Data Collected through the Sales of Licences  
Between  
NZ Council and Regional Fish and Game Councils**

**Context**

1. The sale of fishing and game bird licences creates a data set of licence holder details - the database.
2. The principal purpose of the database is to collect personal details as a requirement to validate a sports fishing or game bird hunting licence and to collectively store this data set of licence holder details for all regions.
3. The secondary purpose of the database is to support regional Fish and Game councils (Regional Councils) to carry out their statutory functions at a regional level and to support the New Zealand Fish and Game Council (NZ Council) to carry out its statutory functions at a national level.
4. The principal functions at a regional level<sup>1</sup> are to:
  - a. assess and monitor the success rate and degree of satisfaction of users (licence holders) of the sports fish and game resource within its region,
  - b. promote and educate by promoting recreation based on sports fish and game,
  - c. promote and educate by keeping anglers and hunters informed on matters affecting their interests, and
  - d. issue licences to hunt game and/or to take sports fish and maintain a register of current sports fishing or game bird hunting licence holders, for compliance monitoring.
5. The principal functions at a national level<sup>2</sup> are to:
  - a. represent and advocate nationally the interests of anglers and hunters (licence holders), and
  - b. provide co-ordination of the management, enhancement, and maintenance of sports fish and game, including development of a research programme promoting the management of sports fish and game.

**Purpose**

6. The purpose of this MOU is to agree on how Regional Councils and NZ Council will have access to licence holder data contained in the national database, and to work constructively and respectfully in a co-ordinated way in the interests of licence holders.

**Regional Council's Access to Licence Holder Data**

7. A Regional Council has access to licence holder details contained in the database to carry out its statutory functions including:
  - communication with licence holders within its region to promote the recreation based on sports fish and game and to educate by keeping anglers and hunters informed on matters affecting their interests,
  - monitoring of compliance and enforcement of regulations for all licence holders, and
  - assessment and monitoring success rate and degrees of satisfaction of users (licence holders) of the sports fish and game resource within its regions.
8. Tasks which may be typically undertaken by Regional Councils are described further in Schedule 1.

9. Regional Councils may access the database for compliance purposes without the agreement of other Regional Councils.

10. Regional Councils may access the database for all other tasks listed in Schedule 1 within their regions and by agreement of other Regional Councils or as part of an agreed work plan (e.g., an agreed collective Marketing Plan with defined tasks).

#### **NZ Council's Access to Licence Holder Data**

11. The NZ Council has access to licence holder details contained in the database to carry out its statutory functions including:

- a. representing and advocating nationally in the interests of anglers and hunters (licence holders),
- b. co-ordinating the communications and marketing tasks agreed with Regional Councils, and
- c. Undertaking research as part of an agreed research programme.

12. Tasks which may be typically undertaken by the NZ Council are set out in Schedule 2.

13. The NZ Council may access licence holder details from the database for the tasks listed in Schedule 2 which are part of an agreed work plan (e.g., an agreed collective Marketing Plan with defined tasks).

14. The NZ Council will consult with Regional Councils when it uses the national database to carry out its advocacy functions. This consultation will be critiqued by a reference panel of at least two regional managers, with the NZ Council chairman signing off permission.

15. If NZ Council is required to make use of the database and there is an urgency in a response, then consultation with the regions will be via a reference panel of at least two regional managers, with the NZ Council chairman signing off permission.

16. Where NZ Council seeks access to the database for reasons other than those listed in Schedule 2 it requires the approval of the relevant Regional Council(s). From time to time there will be new tasks that need to be considered which will be dealt with by the consultation process outlined in paragraph 14 and paragraph 15 (for urgent items).

#### **Schedule 1 - Regional Councils**

- **Communication with Licence Holders in its own region, such as:**
  - Newsletter distribution by post and email.
  - Weekly reports distributed by email.
- **Promotion and Management of Recreation Resource:**
  - Marketing: Part of regional marketing programme, e.g., contacting previous year's licence holders but 'yet to purchase' current season.
  - Marketing: Part of regional marketing programme to re-engage lapsed licence holder – e.g., assessment of licence holder purchase patterns.
  - Surveys of back country licence holders for the express purpose of management of those designated fisheries.
- **Compliance and Enforcement**
  - Investigating an alleged offence – e.g., licence /no licence, or licence purchase history
- **Assessment and Monitoring of Success Rate**
  - Assessing harvest rate from Game Bird Harvest Survey and sports fish harvest surveys.
- **Assessment and Monitoring Licence Holder Satisfaction**

- Assessing hunter or angler opinion on issues relating to satisfaction.
- **Research**
  - Assess patterns of a region's licence holder purchase patterns and licence category switching.
- **Governance**
  - Triennial Fish and Game elections

## **Schedule 2 - NZ Fish and Game Council**

- **Advocacy**
  - Contact licence holders to seek views and support on national level issues (refer to paragraph 14 and paragraph 15 regarding regional consultation).
  - Contact licence holders to inform them on national level issues (refer to paragraph 14 and paragraph 15 regarding regional consultation).
- **Coordination:**
  - Distribution of Fish and Game NZ magazine.
  - Distribution of Electronic Magazine (E-zine), such as Reel life and Both Barrels ezines.
  - An agreed programme of marketing communication actions e.g., early bird licence communications to previous year's licence holders for the upcoming new season.
- **Research** – under an agreed research work programme for each of the following potential tasks:
  - National Angler Survey (co-ordination).
  - Licence holder surveys.
  - User surveys to test licencing, categories, switching and other buyer behaviour.
  - Marketing analysis.
  - Licence holder behaviour analysis.

## 13.3 General Correspondence In

### 13.3.1 FOBC Position Statement for Fish and Game



**FRIENDS OF BULLOCK CREEK INC.**

Charities # CC55737

info@fobc.co.nz / www.fobc.co.nz

Ian Hadland,  
Chief Executive, Fish and Game, Otago

3<sup>rd</sup> February 2021

Dear Ian,

Happy New Year to you. We hope that F&G can look forward to a positive year in these challenging times.

FOBC has had another productive year. We can be proud of the milestones achieved and the significant positive public feedback we have received from members and the public. As we prepare for our AGM in February, we are taking the opportunity to think ahead about the longer-term role of FOBC and the society's relationship with Fish and Game.

Key FOBC committee members have been involved for several years in site work, development and enhancement of the F&G hatchery springs site and advocacy on behalf of the community and F&G with council over stormwater issues. At our AGM, one or two of FOBC's key drivers will be seeking to wind back their involvement during the current year. We will be seeking to replace these committee members with similarly enthusiastic and energetic candidates. However, we know from preliminary discussions, that attracting and retaining committed and energetic committee members is always challenging.

For this reason, FOBC is signalling to F&G, that we cannot guarantee the same level of engagement, commitment, and activity at the hatchery springs site. It is probable that we will have to wind back on our site work by the end of 2021.

The 3-year FOBC MOU with Fish & Game expires this year so discussions on this matter are timely. We feel we are at a key point to evaluate what has been achieved and what the future role should be for FOBC, in light of the following:

- Significant progress is being made by QLDC and F&G towards a practical proposal to divert storm water from the Alpha series subdivision and to manage the flow sustainably and with minimal environmental impact. This will remove the greatest threat to water quality at the hatchery springs site, and it will also involve QLDC taking an active role in site remediation and protection. This work is projected to start in spring this year.
- Fish and Game is advancing its proposal to subdivide an area of land to the north of the existing creek. This will materially change the status of the entire site, as house and land development get under way and infrastructure (pipes, power, sewage, roads) is installed.

F&G has been generous in opening the site for public use and enjoyment. Given the growing public access, in the view of FOBC some sort of long-term Management Plan needs to be contemplated.



**FRIENDS OF BULLOCK CREEK INC.**  
Charities # CC55737  
info@fobc.co.nz / www.fobc.co.nz

FOBC believes that, in the longer term, it is not viable to rely on a small group of unpaid volunteers.

It is our belief that QLDC should be an active party in the long-term management of the site. Informally, we have passed on a number of recommendations to F&G that we think merit discussion with QLDC and that could lead to QLDC assuming a greater responsibility. We think there is some urgency as F&G will be in negotiations over site access and terms and conditions etc.

We expect FOBC to remain as an engaged interest group into the future. We are eager to see the proposed water protections put in place, and the site work completed to date remain in a maintained condition. However, we feel these are matters that cannot be left to FOBC to direct or control. Hence our writing now to clearly signal potential changes in FOBC's role and our interest in proposing the need for a management plan.

We would be happy to meet at any time to discuss FOBC's current and future engagement at the site.

Kind regards,

Andrew Waterworth, President – Friends of Bullock Creek Inc

<https://www.fobc.kiwi/>

<https://www.facebook.com/fobc.wanaka>

**13.4 General Correspondence Out**  
nil

**14.0 Items to be Received or Noted**

Nil

## **15.0 General Business**