

## Agenda Item 10

**Operational Report** – for the period ended July 2021

**Prepared by:** Dean Kelly – Manager

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### Introduction

The Council's adopted governance policies require the manager to provide an Operational Report, specific proposals for capital expenditure and acquisitions as well as major issues and opportunities for the Council. There are further requirements for the Manager to provide assurance that the Management Limitations are being observed. The format of this report is therefore to certify compliance with Governance Policies, Management Limitations and provide other material, responses, or assurance that Council objectives, strategies, plans, performance, risks, operation, resources and structure are being met.

### Notifications of intention to purchase unbudgeted capital items in excess of \$10,000

Nothing to report

### Matters for the information of council

#### Staff:

Staff holiday entitlements:      Manager, 26 days  
   Officer, 13.5 days

#### Vehicles:

Managers Vehicle: (start) 117,953km (fin) 122,731km. Total private for period: 1,750km  
Fish & Game Officer Vehicle MML: (start) 51,629 km (fin.) 58,262. Total private for period: 1,238 km  
Surplus Vehicle 91,028km.

### Bi-monthly report on outputs

#### 1113 Spawning Surveys

Salmon Spawning Surveys undertaken in South Westland and the Taramakau and Hokitika River tributaries. Report attached.

#### 1114 Trend Counts

Shoveler surveys commenced.

#### 1115 Sportsfishery Research

Spawning surveys carried out at Mawheraiti and New River research sites.

#### 1116 Backcountry Fisheries Management

Report compiled and presented to Council.

#### 1121 National Hunter Survey

Survey lists supplied to SIT, last survey will be completed end of July.

#### 1161 Fisheries Enhancement

2,000 wild salmon smolt organised for release into Lake lanthe next year.

#### 1181 Game Bird Control

Hunters directed to properties where complaints regularly received. Organised hunt focused on complaint areas. Pukeko permit issued to property unfit for hunting with horticulture operation.

#### 1211 RMA Plans/Policy/Consents

Work continues on implementation and farm plan module for the NES for freshwater. Involvement in workgroups for Tai Poutini Plan around SNA's, Fish Barriers, Access and Subdivision. Consultation regrading TrustPower residual flow scheme at Arnold.

Applicant	Area	Type	Nature of work	Comments
Hokitika Gold Ltd	HouHou Creek	Mining Permit	Alluvial Gold Mining	No issues
Road Metals Ltd	Moeraki River	Land use consent	Gravel Extraction	Dirty water?

### 1212 Dairy Industry/Farmer Advocacy

Nothing to report

### 1213 DOC

Nothing to report

### 1311 Access

Access improvement to Colins Dam. Access assessed at Waitaha River and farm manger consulted. Additional access sign being put up to improve access. Access discussion with new landowner at La Fontaine.

### 1312 Assisted Hunting

Three organised hunts completed predominately targeting pukeko. Hunts were carried out in Barrytown, Birchfield and Karamea. Hunts typically were attended by around 15 hunters despite poor weather for all three events. Hunts were all successful and landowners were appreciative of the harvest of pukekos.

### 1331 Website/Ezines/Social Media

Relevant material has been posted on website. Regular Facebook engagements have been done, focusing on promoting the gamebird season and organised hunts. Both Barrels completed for last four months.

### 1332 Fish & Game Magazine

2021 Sportfish edition complete.

### 1341 Sportsfisheries Guides

Restocked agent supplies of sport fisheries guides.

### 1361 Clubs, Outdoor Recreation Groups

Nothing to report.

### 1411 Cons.Bds. Iwi, Allied Groups

Meeting arranged with the chairs of Makaawhio and Ngati WaiWai to discuss our Sportsfish and Game Management Plan.

### 1421 Media/Communication

Article releases regarding game bird hunting. Numerous interactions with licence holders regarding heritage, gamebird hunting opportunities and access to the resource.

### 1511 Compliance

Two anglers found to be in closed waters at Lake Poerua in May. Warning issued.

### 1621 Agent Liaison

Regular visit to agents.

### 1821 Plans Budgets

The 'stepwise' review of the Sportsfish and Game Management Plan continues with input now being sought from stakeholders.

### 1841 National Liaison

Managers are meeting more frequently to consider the implications of the Ministerial Review and coordinate operational functions. A joint meeting with the Nelson Marlborough Council was attended with positive outcomes.

### 1927 Occupational Safety and Health

Completed staff H&S meetings and have incrementally been improving safety plans.

### 1980 Offices

General maintenance including weed spraying, mowing and cleaning. The Lease for the Lake Kaniere Angling Club Bach has been presented to the angling club with debate around ownership and wording of a replacement lease.

### 1980 Equipment

Staff are using the end of the financial year and the quiet winter period to upgrade and maintain gear.

### Staffing

Nelson/Marlborough was consulted regarding the current administration situation and the West Coasts vulnerability. As a result, we have started the recruitment process to fill the current admin vacancy.

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### **Staff Recommendation:**

That this report be received.