

MINUTES OF THE WEST COAST FISH AND GAME COUNCIL MEETING HELD ON TUESDAY 12 AUGUST 2025 AT RSA GREYMOUTH AT 7:00 P.M.

Meeting commenced at 7:05 p.m. with a welcome to members.

PRESENT: Peter Bayliss (Chair), Rob Roney, Jan Derks, Sam Speight, William Wilson (Councillor and Ngai Tahu appointee), Colin Smith.

IN ATTENDANCE: Dean Kelly (Manager), Baylee Kersten (Senior Fish and Game Officer).

APOLOGIES:

No apologies were received.

AGENDA

The Council agreed on the pre-circulated Agenda.

PUBLIC FORUM

No members of the public in attendance.

CONFLICTS OF INTEREST

None declared at this meeting.

MINUTES

The Chair called for confirmation of the previous meeting minutes.

Motion proposed: **That the Minutes of the June meeting be approved as a true and accurate record of that meeting.**

Proposer: R Roney **Seconder:** J Derks **Outcome:** Carried

CHAIR'S REPORT

The Chair discussed the pre-circulated report. The Chair informed the Council of the two Regional Chair's Meetings he had attended.

Motion proposed: **That the Chair's report be received.**

Proposer: P Bayliss **Seconder:** W Wilson **Outcome:** Carried

Motion proposed: **That the Correspondence from the NZ Council regarding OIA requests be received.**

Proposer: J Derks **Seconder:** R Roney **Outcome:** Carried

Motion proposed: **That the North Canterbury Fish and Game Council correspondence regarding appointment of Operational Manager be received.**

Proposer: S Speight **Seconder:** C Smith **Outcome:** Carried

Motion proposed: **That the North Canterbury Fish and Game Council correspondence regarding structural change to Fish and Game be received.**

Proposer: W Wilson **Seconder:** J Derks **Outcome:** Carried

Motion proposed: **That the Chair organise a Council workshop to consider the proposed structural changes to Fish and Game and the implications for operational efficiency.**

Proposer: R Roney **Seconder:** C Smith **Outcome:** Carried

NZ COUNCIL REPORT

The NZ Council appointee provided some additional verbal feedback regarding the pre-circulated NZ Council report. This included the declining of the licence fee increase recommendation to the Minister. The NZ Council appointee highlighted that the NZ Council encourages Managers to meet to discuss operational matters and that this (West Coast) Council supports the Manager's participation in operational discussion between regions on a regular basis.

Motion proposed: **That the NZ Council Report be received.**

Proposer: S Speight **Seconder:** W Wilson **Outcome:** Carried

NZC CONSULTATION FOR FEEDBACK:

The Council received and considered feedback to provide to the NZC regarding the following consultation papers.

Motion proposed: **That the NZ Council correspondence regarding Consolidated Annual Reporting and KPI's be received. The West Coast Council supports the concept of consolidated annual reporting but is concerned that providing the metrics as requested in Appendix 1 would be onerous on regions and remove staff from core regional services. In many instances the information sought cannot be provided quarterly as requested in paragraph 8. The requested information is already provided by most regions and is available from the existing Annual Report process.**

Proposer: P Bayliss **Seconder:** J Derks **Outcome:** Carried

Motion proposed: **That the NZ Council reports regarding Price Significance of Licences be received.**

Proposer: J Derks **Seconder:** R Roney **Outcome:** Carried

The NZ Council appointee made the Council aware of his unavailability to attend the next meeting of the NZ Council.

Motion proposed: **That the West Coast Council support and encourage electronic attendance by the current appointee if possible.**

Proposer: R Roney **Seconder:** W Wilson **Outcome:** Carried

OPERATIONAL REPORT

The Council received and reviewed the Manager's operational report.

Motion proposed: **That the Operational Report be received.**

Proposer: R Roney **Seconded:** S Speight **Outcome:** Carried

Motion proposed: **That the Sportsfish Spawning Survey report be received, and the recommendations adopted.**

Proposer: J Derks **Seconded:** C Smith **Outcome:** Carried

Motion proposed: **That the Pukeko Trend Count Report be received, and the recommendations adopted.**

Proposer: J Derks **Seconded:** C Smith **Outcome:** Carried

Motion proposed: **That the Greylard Survey Report be received, and the recommendations adopted.**

Proposer: J Derks **Seconded:** C Smith **Outcome:** Carried

Motion proposed: **That the Assessment of Trout Diet in the Lower Hokitika River be received, and Baylee congratulated on the quality of the report.**

Proposer: J Derks **Seconded:** J Derks **Outcome:** Carried

Motion proposed: **That the Investigation of the Mawheraiti Fishery report be received.**

Proposer: C Smith **Seconded:** W Wilson **Outcome:** Carried

HEALTH AND SAFETY REPORT

The Council received and reviewed the Health and Safety Report.

Motion proposed: **That the Council receives the Health and Safety Report.**

Proposer: J Derks **Seconded:** P Bayliss **Outcome:** Carried

Motion proposed: **That the Chair correspond with the NZ Council seeking confirmation that the NZ Council will provide an audit of the West Coast Region's Health and Safety system and its implementation as previously requested and seek a timeframe for the provision and completion of the audit as communicated by the NZ Council appointee.**

Proposer: C Smith **Seconded:** J Derks **Outcome:** Carried

FINANCIAL REPORT

The Council received and reviewed the Financial Report.

Motion proposed: **That the Financial Report be received.**

Proposer: S Speight **Seconder:** W Wilson **Outcome:** Carried

ACCUMULATIVE ACTIONS LIST

The Council reviewed the Accumulative Actions list.

Motion proposed: **The Accumulative Actions List has been reviewed.**

Proposer: S Speight **Seconder:** C Smith **Outcome:** Carried

STAFF MANUAL AND PERSONNEL POLICIES

The Council reviewed the Staff Manual and Personnel Policy.


Motion proposed: **The Staff Manual and Personnel Policy be adopted with amendments, and the addition of an acknowledgement section and a guidance section regarding information storage and security.**

Proposer: S Speight **Seconder:** C Smith **Outcome:** Carried

RISK MANAGEMENT

The Council discussed risk to the region's viability focusing on financial risk and coordination.

Meeting closed at 9.51 p.m.

Chair.....  21/10/2025
PBayliss Oct 21, 2025 15:16:24 GMT+13:00 Date.....




FISH & GAME NZ – August Minutes, Approved.

Final Audit Report

2025-10-21

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