

## **MINUTES OF THE WEST COAST FISH AND GAME COUNCIL MEETING HELD ON 14TH OCTOBER 2025 AT HOKITIKA AT 7:00 P.M.**

Meeting commenced at 7:00 p.m. with a welcome to members.

**PRESENT:** Peter Bayliss (Chair), Rob Roney, Jan Derks, Sam Speight, William Wilson (Councillor and Ngai Tahu appointee), Colin Smith, Dave Heine.

**IN ATTENDANCE:** Dean Kelly (Manager), Megan Tomlinson (Office Administrator), Baylee Kersten (Senior Field Officer).

### **APOLOGIES:**

Motion proposed: **That the apology from Tim Shaw be received.**

**Proposer:** P Bayliss    **Seconder:** W Wilson    **Outcome:** Carried

### **AGENDA**

The Council agreed on the pre-circulated agenda.

### **PUBLIC FORUM**

There was one member of the public in attendance who did not ask for a specific opportunity to speak.

### **CONFLICTS/ DECLARATIONS OF INTEREST**

Councillors were invited to update the Declaration of Members' Interests Register and to declare any conflict of interests with the agenda as circulated.

### **MINUTES**

The Chair called for confirmation of the previous meeting minutes.

Motion proposed: **That the Minutes of the previous meeting be approved as a true and accurate record of that meeting.**

**Proposer:** R Roney    **Seconder:** S Speight    **Outcome:** Carried

### **2025 OPERATIONAL WORKPLAN/BUDGET**

The Council reviewed the revised Operational Work Plan and Budget for 2025.

Motion proposed: **That the revised Operational Workplan and Budget be adopted and the former plan/budget presented at the April 2025 meeting for adoption, be rescinded.**

**Proposer:** J Derks    **Seconder:** S Speight    **Outcome:** Carried

### **GOVERNANCE POLICIES REVIEW**

The Council received and reviewed the pre-circulated current Council Governance Policies. There was discussion about employment of staff, and delegation of responsibilities, with the outcome that the Council is satisfied with current processes.

Motion proposed: **That the pre-circulated Governance Policies be re-adopted.**

**Proposer:** J Derks **Seconder:** C Smith **Outcome:** Carried

Motion proposed: **That the previous motion regarding the structure of the Performance and Remuneration committee on November 2024 be rescinded and that the Council will appoint a committee consistent with Policy 2.3.5 of the Governance Policies.**

**Proposer:** J Derks **Seconder:** R Roney **Outcome:** Carried

## **PERFORMANCE AND REMUNERATION COMMITTEE**

Motion proposed: **That the council appoint Sam Speight and Jan Derks to assist the Chair as members of the Performance and Remuneration Committee.**

**Proposer:** D Heine **Seconder:** C Smith **Outcome:** Carried

## **STANDING ORDERS REVIEW**

The council received and reviewed the pre-circulated current Standing Orders.

Motion proposed: **That the Standing Orders be re-adopted with an amendment to section 1.4.2 to address a numbering correction.**

**Proposer:** J Derks **Seconder:** S Speight **Outcome:** Carried

## **CHAIRS REPORT**

The Chair provided a verbal update of his activity on behalf of Council.

Motion proposed: **That the Chair's Report be received.**

**Proposer:** P Bayliss **Seconder:** W Wilson **Outcome:** Carried

Motion proposed: **That the letter from the Minister regarding Sports Fish and Game Management Plans be received.**

**Proposer:** P Bayliss **Seconder:** W Wilson **Outcome:** Carried

Motion proposed: **That the Auckland/Waikato feedback to the Minister be received.**

**Proposer:** P Bayliss **Seconder:** W Wilson **Outcome:** Carried

Motion proposed: **That the Otago feedback to the Minister be received.**

**Proposer:** P Bayliss **Seconder:** W Wilson **Outcome:** Carried

## **STRUCTURAL REVIEW:**

The Council discussed giving feedback to the minister prior to select committee process. It was agreed that a sub committee consisting of Rob Roney, Jan Derks, Dave Heine and Pete Bayliss will meet and conduct a workshop to put together feedback regarding advocacy and resource allocation to be circulated for council approval.

## **NZC CONSULTATION:**

The Council received and considered feedback to provide to the NZC regarding the following policies from NZC.

### **National Policy: Infringement Policy**

Motion proposed: **That the Infringement policy be received and it was agreed to provide feedback to New Zealand Council supporting the policy.**

**Proposer:** R Roney **Seconder:** D Heine **Outcome:** Carried

## **OPERATIONAL REPORT**

The Council received and reviewed the Manager's Operational Report.

Motion proposed: **That the Operational Report be received.**

**Proposer:** S Speight **Seconder:** W Wilson **Outcome:** Carried

Motion proposed: **That the West Coast Council write to the New Zealand Council expressing the following concerns about the Family Licence:**

- 1. Its provision that prevents participation of partners under a family license where no children are part of the family, therefore being completely counter to the objective of facilitating female/partner participation.**
- 2. That all individuals named on the license do not have the ability to fish independently. This letter is to include a request by the West Coast Council that the New Zealand Council takes action to remedy these restrictions as soon as possible, given they are creating unnecessary stress and administrative difficulty for licensing agents, fish and game staff, and frustration to licence holders.**

**Proposer:** D Heine **Seconder:** J Derks **Outcome:** Carried

Motion proposed: **That the Gamebird Hunting Regulations Review be received and staff recommendations adopted.**

**Proposer:** R Roney **Seconder:** D Heine **Outcome:** Carried

Motion proposed: **That the Gamebird Harvest Survey Summary be accepted and staff recommendations be adopted.**

**Proposer:** J Derks **Seconder:** W Wilson **Outcome:** Carried

## **HEALTH AND SAFETY REPORT**

The Council reviewed and received the Health and Safety Report.

Motion proposed: **That the Health and Safety Report be received.**

**Proposer:** S Speight **Seconder:** R Roney **Outcome:** Carried









# Council meeting minutes October 2025

Final Audit Report

2025-12-11

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