

MINUTES OF THE WEST COAST FISH AND GAME COUNCIL MEETING HELD ON TUESDAY 11TH FEBRUARY 2025 AT WEST COAST FISH AND GAME OFFICE, HOKITIKA AT 7:00PM.

Meeting commenced at 7:00pm with a welcome to members.

PRESENT: Pete Bayliss, Rob Roney, Sam Speight, William Wilson (Councillor and Ngai Tahu appointee), Colin Smith, Tim Shaw (Department of Conservation)

IN ATTENDANCE: Dean Kelly (Manager), Helen Cate (Office Manager), Baylee Kersten (Senior Field Officer)

APOLOGIES: Dave Heine and Jan Derks.

Motion proposed: **That the apologies from Dave Heine and Jan Derks be accepted.**

Proposer: S Speight **Seconder:** C Smith **Outcome:** Carried

AGENDA

The Council agreed on the agenda.

PUBLIC FORUM

No members of the public in attendance.

CONFLICTS OF INTEREST

None to be declared for this meeting.

ACCUMULATIVE ACTIONS LIST

The Council reviewed the Accumulative Actions list.

The Manager advised that he will send Councillors a link to view the 2024-25 operational workplan and budget for review ahead of the April meeting.

Motion proposed: **That the accumulative action list has been reviewed and accepted.**

Proposer: R Roney **Seconder:** S Speight **Outcome:** Carried

MINUTES

The Chair called for confirmation of the previous meeting minutes.

Motion proposed: **That the Minutes of the December regular meeting be approved as a true and accurate record of that meeting.**

Proposer: W Wilson **Seconder:** S Speight **Outcome:** Carried

Council opted to approve the AGM minutes at the next AGM.

CORRESPONDENCE

The Council received and considered the correspondence from the New Zealand Council regarding; Fatigue management policy and guidelines, Letter to the incoming minister, update on HPAI and recommended policy.

Motion proposed: **That the West Coast Council adopts the Fatigue policy and guidelines as provided from the NZ Council.**

Proposer: R Roney **Seconder:** S Speight **Outcome:** Carried

Motion proposed: **That the letter to the incoming minister be accepted.**

Proposer: W Wilson **Seconder:** C Smith **Outcome:** Carried

Motion proposed: **That the West Coast Council accepts the recommendations and request the West Coast staff adopt the positions.**

Proposer: S Speight **Seconder:** R Roney **Outcome:** Carried

FINANCIAL REPORT

The Council received and reviewed the Financial Report.

Motion proposed: **That the Financial Report be received and reviewed.**

Proposer: C Smith **Seconder:** S Speight **Outcome:** Carried

OPERATIONAL REPORT

The Council received and reviewed the Manager's operational report.

Motion proposed: **That the Operational Report be received.**

Proposer: C Smith **Seconder:** W Wilson **Outcome:** Carried

The Council received and reviewed the sportsfish survey report of Lake Mapourika.

Motion proposed: **That the report be received and the recommendations be adopted.**

Proposer: R Roney **Seconder:** C Smith **Outcome:** Carried

TRIENNIAL SPORTSFISH REGULATION REVIEW

The Council received and reviewed the three yearly sportsfish regulation review and recommendations for the 2025-26 season.

Motion proposed: **That the Council receives the report and accepts the staff recommendations.**

Proposer: S Speight **Seconder:** C Smith **Outcome:** Carried

HEALTH AND SAFETY REPORT

The Council received and reviewed the Health and Safety Report.

Motion proposed: **That the Health and Safety Report be received.**

Proposer: R Roney **Seconder:** C Smith **Outcome:** Carried

CHAIRS REPORT

The Chair gave a brief update to the Council on activities conducted on behalf of the Council during the period. These were; meeting with the Manager on multiple occasions, receiving and sending correspondence and attending a Regional Chairs internet meeting.

NZ COUNCIL REPORT

The NZ Council appointee, Sam Speight, gave an update to the Council regarding activities conducted as the West Coast Regions NZ Council appointee.

Motion proposed: **That the Chair discusses at the upcoming Governors forum the concerns of the West Coast Council regarding NZ Council communications, and that feedback from regions is being given regard to during the decision-making process, and that the feedback provided by regions to the NZ Council be provided back to all regions to ensure transparency.**

Proposer: C Smith **Seconder:** R Roney **Outcome:** Carried

COUNCIL STRATEGIC OBJECTIVES WORKSHOP

Council considered and discussed the planning of a workshop for West Coast region strategic objective setting for the 2025-26 financial year and develop KPI's for the West Coast team.

That the Council hold a workshop on Tuesday 25th February at the West Coast office at 7pm to formulate strategic objectives for the 2025/26 year. The presence of the Regional Manager was also requested.

Proposer: P Bayliss **Seconder:** C Smith **Outcome:** Carried

Time 8.50pm

MANAGERS PERFORMANCE REVIEW

Motion proposed: **That the public be excluded from the following parts of the proceedings of this meeting: Manager's Performance Review.**

Proposer: C Smith **Seconder:** S Speight **Outcome:** Carried

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
Consideration of Manager's Performance.	Good reason to withhold exists under section 9 of the	Section 48(1)(a)(ii).

	Official Information Act 1982.	
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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER THE OFFICIAL INFORMATION ACT 1982	SECTION	PLAIN ENGLISH REASON	WHEN REPORT CAN BE RELEASED
18.	Protect the privacy of natural persons.	Sec. 9(2)(a)	Information provided identifies a particular person or can easily be connected with a particular person.	Once the person to whom the information relates consents to its disclosure.

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the Council.”

TIME 8.55pm

Motion proposed: **That the February public meeting of the West Coast Fish and Game Council resume.**

Proposer: S Speight **Seconder:** W Wilson **Outcome:** Carried

Meeting closed at 8.55 pm.

Chair..... P Bayliss Date..... 11/02/25
P Bayliss (Jun 11, 2025 12:27 GMT+12)