

CONFIRMED MINUTES

NZC MEETING 168



At the **NZC Meeting (Day 1: Tue 18 June 2024)** online only on **18 Jun 2024** these minutes were **confirmed as presented**.

Name:	New Zealand Fish and Game Council
Date:	Friday, 19 April 2024
Time:	9:00 am to 5:00 pm (NZST)
Location:	NZC Offices , 78 Victoria Street Wellington
Board Members:	Barrie Barnes, Steve Haslett, Darryl Reardon, DAVE COLL, Dave Harris, Dean Phibbs, Debbie Oakley , Gerard Karalus, Linn Koevoet, Mike Barker, Tom Kroos
Attendees:	Carmel Veitch, Corina Jordan, Charlie Hopkins, RICHARD COSGROVE
Apologies:	Greg Duley
Guests/Notes:	Graham Nahkies

1. Opening meeting

1.1 Health and Safety Briefing

Given verbally by NZC CEO at 0900.

1.2 Regional Chairs presentation of CF

Friday

Discussion of regional CF

9:15 am

- Cllr Debbie Oakley speaks to the Eastern CF.
- Cllr Linn Koevoet speaks to the CSI CF.

9:25 am

- Cllr Steve Haslett speaks to the Wellington CF.
- Cllr Dean Phibbs speaks to West Coast CF.

9:48 am

- Cllr Dave Coll speaks to the North Canterbury CF.

10:07 am

- Otago CF.

10:30 am

- Hawkes Bay CF.

10:35 am

- Cllr Darryl Reardon speaks to the Northland CF.

10:39 am

- Cllr Gerrard Karalus speaks to the Taranaki CF.

10:45 am end.

1.3 Welcome by Chair

Regional Managers Formal Meeting (18/4/24) 18 Apr 2024, the minutes were confirmed as presented.

NZC Meeting. 19/4/24

Fri 9 am start

NZC CEO presents site specific H&S for this meeting.

NZC and Regional chairs speak to their CF applications.

Fri 11:05 am break.

Friday 19th, 11:15 am

Chair opens the agenda.

Graham Nahkies is welcomed, speaks to his involvement in governance advice.

Charlie Hopkins is welcomed.

11:24 am

Round table.

Friday Close 4:55 pm.

Saturday Open 9:12 am.

Saturday tea break 10:03 am.

Saturday resume 10:29 am.

Sat. Lunch break Sat 12:03 pm

Saturday resume 12:28 pm.

PE ends 1:48 pm.

Saturday Close 2:37 pm.

Round table.

- Cllr Dave Harris spoke to population surveys. And a Recent high court case about section 70 of the RMA 1991.
- Cllr Gerrard Karalus spoke to staffing resources, game bird hunting regulations, and Taranaki Regional Council relationship.
- Cllr Dave Coll spoke to game bird hunting regulations, Salmon season observations, and Te Waihora rubbish clean up even with Environment Canterbury.
- Cllr Tom Kroos spoke to R3.
- Cllr Linn Koevoet spoke to dry weather conditions and staff undertaking fish salvage, with iwi. Working with first nations from California with regard to Salmon repatriation.
- Cllr Dean Phibbs spoke to observations on the fishing season.

- Cllr Steve Haslett spoke to local observations of fish migration. Requests clarification on staff time off in lieu (TOIL).
- Cllr Debbie Oakley spoke to kids fish-out days. Gave an update on restrictions of public access to Lake Okataina, and biosecurity measures.
- Cllr Mike Barker spoke to landownership, and flooding issues in relation to land held by F&G Otago.
- Cllr Darryl Reardon spoke to the upcoming game season.
- Chair Barrie Barnes spoke to local fishing conditions.

1.4 Apologies

12 pm. Apologies: Cllr Greg Duley.

Friday 3:17 pm. Cllr Duley joined.

Cllr Duley present on Saturday 20th, not an apology.



Accept apologies.

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024

Mover: Tom Kroos

Seconder: Debbie Oakley

Outcome: Approved

1.5 Conflicts register

12 pm. Cllr Darryl Reardon added to the register by CMH at request of Chair Barrie Barnes. No conflict to declare. Added as blank.



Accept register

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024

Mover: Gerard Karalus

Seconder: Linn Koevoet

Outcome: Approved

1.6 Minutes of meeting 167

Start 1:34 pm.

Amendments:

- Cllr Debbie Oakley clarified that she was an apology for Sunday.
- Cllr Mike Barker requested update on Matter 8 being the NZIER survey. NZC CEO gave verbal update re: timeframes and information requirements.

End 1:37 pm.



Move that the minutes be confirmed

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024

Mover: Tom Kroos

Seconder: Darryl Reardon

Outcome: Approved

1.7 Health and Safety Report



Receive the report

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024

Mover: DAVE COLL

Seconder: Mike Barker

Outcome: Approved

1.8 Audit and Risk Report

The NZC CEO presented a verbal update on HPAI, and tabled a copy of the risk register.

1.9 Sub-Committee Reports

12:10 pm Cllr Debbie Oakley spoke to Taupo matters. Budget cuts at DOC, not affecting fisheries. Tangata Whenua relationship.

12:16 pm. Cllr Tom Kroos spoke to funding. Cllr Steve Haslett requested update re: on NZIER economic benefit of fishing. NZC CEO provided verbal clarification.

12:20 end



Accept the reports (verbal)

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024

Mover: Gerard Karalus

Seconder: Linn Koevoet

Outcome: Approved

1.10 List of Acronyms

2. Decision Required

2.1 2024-25 Licence Reforecast

Begin Fri 12:22 pm.

NZC CFO spoke to the paper. Clarified questions from NZC.

Robust discussion about:

- consultation with councils comes from legislation.
- method of calculation i.e., accuracy of forecast v actuals.
- levy from councils to NZC.

End Fri 12:42 pm.



Licence Forecast LEQ 2024/25

1. Receive the information.

2. Agree to notify regions that the forecast LEQ for the 2024/25 Season is 72,826 for Fish and 31,340 for Game.

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Debbie Oakley
Seconder: Tom Kroos
Outcome: Approved

2.2 Contestable Funding Applications



RMA services provision arrangements

Set up workshop for provision of RMA services to regions and centrally

Due Date: 19 Jul 2024
Owner: Corina Jordan



Digital regulation guide booklet

Investigate the cost and availability of supplying regulations booklet digitally and not printed, with support from Hamish.

Due Date: 20 Jul 2024
Owner: RICHARD COSGROVE



Digital magazine

Investigate digital magazine re: cost savings. Support from Hamish.

Due Date: 20 Jul 2024
Owner: RICHARD COSGROVE

1:39 pm resume.

Discussion of staff remuneration policy, inflation, bands, biannual ground truthing in the market.

NZC CEO spoke to paper 'contestable funding 2024 25 NZC Discussion Paper provided by NZC Staff' .

NZC CFO spoke to 'Draft budget 2024-25 post chairs meeting', on the screen.

Robust discussions of CF (NOT OFFICIAL DECISIONS).

- As at Friday 3:19 pm, discussion continues.
- Friday ends 4:56 pm

Resumes Saturday 20 April at 9:12 am.

Robust discussions of CF continues.

Concludes 10:02 am Saturday.



Resolution: CF Applications FY2024-25.

Councillors decided CF applications for FY2024-25. See spreadsheet 'draft budget 2024 25 post chairs meeting'.

Two applications approved to be sought from reserves across the organisation:

1. \$200,000 resource management contestable fund application
2. 235,000 magazine (in addition to \$238,000 from budget).

Cllr Dave Harris voted against, for the reason(s) that:

1. doesn't like the historical system used for budget creation.
2. "reasonably happy with the numbers we have come up with".

CARRIED.

Decision Date: 19 Apr 2024

Mover: Debbie Oakley
Seconder: Greg Duley
Outcome: Approved



Review CF for salaries

Review the CF final budget for salary information and discuss with managers.

Due Date: 19 Jul 2024
Owner: Jane Hutchings



Mai Mia fee on Lake Ellesmere (Te Waihora)

Identify if possible to charge a fee to the use mai mai for Te Waihora Lake Elsemere.

Due Date: 19 Jul 2024
Owner: RASMUS GABRIELSSON



update standing orders

Update standing orders meetings online. Deadline: NZC meeting August.

Due Date: 19 Jul 2024
Owner: RICHARD COSGROVE



ARF register

Kate and Carmel to work with all regions to set up/fix ARF Register and determine if the amount in ARF is sufficient.

Due Date: 28 Feb 2025
Owner: Carmel Veitch

2.3 Break

Break at Fri 12:42 pm

Resume: Fri 1:33 pm

2.4 Budget and Licence fee Recommendation

start Saturday 10:34 am

NZC CFO spoke to paper 'budget and licence fee recommendation'.

1. That the 2024/25 adult whole season sports fish licence fee is set at \$153 and that the adult whole season game licence is set at \$113 (inclusive of a \$5 fee for the Game Bird Habitat Stamp), with all proportional changes to remaining licence fees and categories. (no change from 2023/24). The sea run salmon licence endorsement of \$5 (as a cost-recovery mechanism). (no change from 2023/24). That Designated Waters Licence, as a \$5 annual licence per Fish and Game region for resident anglers and as a day licence to non-resident anglers at a fee of \$40. (no change from 2023/24)

2. Budget – Total Budgets \$13,255,720 Approved. Total Approved CF's \$1,580,496 (\$624,161 ongoing form Licence fee, \$596,959 One off from Licence fee) \$359,376 from Reserves) . That the National budget was reduced by \$50,000 for Regulation Guides and these funds were then used for the digital licence scoping. That \$432,903 for the RAM \$200k and Magazine approx. \$235) will come from Reserves – this equate to 3.36 % of budgets.

end Saturday 10:41 am



Move to accept the paper, and recommendations within.

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Debbie Oakley
Seconder: Dean Phibbs
Outcome: Approved

2.5 HR Policy Feedback



Approve policies.

Approve:

1. drug and alcohol.
2. prevention of bullying and harassment.
3. governance CoC

maritime is excluded from this resolution.

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Dean Phibbs
Seconder: Darryl Reardon
Outcome: Approved



Receive: Maritime NZ report

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Gerard Karalus
Seconder: Steve Haslett
Outcome: Approved

end Sat 10:47 am

2.6 Ranger Compliance Policy

start Sat 10:48 am

NZC CEO spoke to paper.

Cllr Dave Harris questions about regional consultation.

NZC CEO notes consultation has occurred as draft. Need to send final versions to regional councils.

end Sat 10:54 am



Approve final paper for consultation

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Steve Haslett
Seconder: Tom Kroos
Outcome: Approved

2.7 Review Fish and Game production Schedule and processes

start Sat 10:54 am

NZC CEO spoke to the paper.

end Sat 10:57 am



Send to regional managers

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Darryl Reardon
Seconder: Dave Harris
Outcome: Approved

2.8 RMA Applications and Stocktake

start Sat 10:57 am

NZC CEO spoke to the paper.

end Sat 11:21 am



Decisions on RMA Fund.

Ngā taunaki - Staff Recommendations

NZC Staff recommend the following:

1. Receives the information in the RMA Legal Fund Update report.
2. Approve additional funding for NPS-FM work on inputs control. We now seek to allocate the remaining funds from the NPS-FM fund (approved Aug 20) of \$10,215 towards this work ie this would come from an existing fund.
3. Approve new funding application of \$30,000 for legal support for Fast Track legislation. Item 3.3 in public excluded provides an update on the Fast Track legislation.
4. Approve new funding application of \$3000 to complete writing our draft mana whenua engagement policy for Sports Fish and Game Management Plans.
5. Approve new funding application of \$65,000 towards Tranch 2 case in Hawkes Bay for external experts.
6. Approve new funding application of \$50,000 towards RMA reform and NPS-FM amendment work that will commence in May 2024.

Amended as follows below the recommendations in NZC paper 'RMA Legal Fund Update', copied above from Item 2.8:

Recommendation 1: Approve (Moved: Cllr Phibbs , Second: Cllr Koevoet).

Support: All. Oppose: Nil.

Recommendation 2: Approve (Moved: Cllr Phibbs, Second: Cllr Koevoet).

Support: All. Oppose: Nil.

Recommendation 3: Withdrawn

Recommendation 4: Amend to read ...engagement policy for Sports Fish and Game Management Plans "through ministerial review budget". (Moved: Cllr Coll , Second: Cllr Haslett). Support: All. Oppose: Nil.

Recommendation 5: Amend "\$65,000" to read "\$30,000". (Moved: Cllr Coll, Carried: Cllr Barker). Support: All. Oppose: Nil.

Recommendation 6: Approve (Cllr Kroos, Cllr Reardon). Support: All. Oppose: Nil.

Hawkes Bay \$65,000 reserves for Tranche 2: (Moved, Cllr Phibbs . Support: Cllr Harris). Support: All. Oppose: Nil.

CARRIED.

Decision Date: 19 Apr 2024
Outcome: Approved

2.9 West Coast Fish and Game Council sports fish game management plan

Open Saturday 12:28 pm

NZC CEO spoke to the report.

Cllr Dean Phibbs spoke to West Coast specific resourcing issues with large extent of spawning areas to be mapped.

End Saturday 12:38 pm.



NZC staff to engage with staff from ministers office

NZC delegate to the NZC CEO responsibility to directly engage with ministers office.

Decision Date: 19 Apr 2024
Mover: Dave Harris
Seconder: Gerard Karalus
Outcome: Approved



Seek Ministerial approval of SFGMP

1. receive the report
2. NZC Recommend NZC CEO to make a formal recommendation to the Minister for approval of F&G West Coast Council SFGMP

Decision Date: 19 Apr 2024
Mover: Dave Harris
Seconder: Mike Barker
Outcome: Approved

Items 2.9.a and 2.9.a were replaced by CMH on 23/04/2024, the version in the board pack is superseded by an amended version that was tabled by NZC CEO at the Board Meeting 19-20 March 2024. The superseded version is left in Board-Pro version history for completeness. The final board pack on the website contains the amended version that was tabled at the board meeting.

2.10 Research & Monitoring Programme Update

start Sat 11:22 am

NZC CEO spoke to the paper.

end Sat 11:26 am



Receive report

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Debbie Oakley
Seconder: Linn Koevoet
Outcome: Approved



Progress report

Action 1: NZC CEO to review the status of research projects to provide a progress report. This only applies to projects older than 3 years.

Due Date: 20 Jul 2024
Owner: Heather Garrick



Project deliverables

Action 2: NZC CEO: review existing projects and provide an update on intended deliverables. This only applies to projects older than 3 years.

Due Date: 20 Jul 2024
Owner: Heather Garrick

2.11 License database analysis update

Start 11:26 AM

NZC CEO spoke to paper.

End 11:29 am.



Receive paper

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Gerard Karalus
Seconder: Tom Kroos
Outcome: Approved

2.12 Staff Development Grant

Open 11:31 am

NZC CEO spoke to the paper

NZC CFO provided update on managers meeting.

Close 11:35 am.



Decisions on the Staff CPD Grant

Recommendation 2.1 (conference) approved \$2500 for Hamish Stevens to attend conference (Moved: Cllr Harris , Supported: Cllr Kroos)

Recommendation 2.2 (te reo) decline (Moved: Cllr Kroos, Supported: Cllr Barker)

Action: NZC CEO to investigate options for Te Reo development. (Moved: Cllr Haslett, Supported: Cllr Karalus).

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Outcome: Approved



Te Reo Maori

Investigate options for te reo development among staff and across org.

Due Date: 20 Jul 2024
Owner: Corina Jordan

2.13 Notification of Use of Reserves Hawkes Bay

open 11:36 am

NZC CEO spoke to the report

end 11:39 am.



Receive the information in the report.

- Recommendation 1: Receive the information in the report.
- New additional recommendation 2: Approve \$21,500 from reserves FY24-25 for the Education Centre.

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Gerard Karalus
Seconder: Debbie Oakley
Outcome: Approved

3. Lunch

3.1 Break

Friday 1 pm (45 min)

Saturday 12 pm (30 min)

4. Reports to Note

4.1 Sport Fish Game management programme guidelines

Open 11:40 am

NZC CEO spoke to the report.

Discussion of:

1. Functions of the Minister for Hunting and Fishing Hon McClay.
2. Functions of Department of Conservation staff.
3. Budget provision for this work.

End 11:52 am.



Recieve the report

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Dean Phibbs
Seconder: Dave Harris
Outcome: Approved

4.2 Communications update

Open 11:52 am.

NZC CEO spoke to the report.

NZC thanks Maggie Tait for work.

End 11:55 am.



Receive paper

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Darryl Reardon

Seconded: Mike Barker
Outcome: Approved

4.3 NZC Finance Report

Open Sat 11:55 am

NZC CFO spoke to the report.

Close Sat 12:03 pm.



received

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Debbie Oakley
Seconded: Dean Phibbs
Outcome: Approved

4.4 National Finance Report



Received

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Tom Kroos
Seconded: DAVE COLL
Outcome: Approved

end Sat 12.03 pm

4.5 Break

Saturday lunch 12:03 pm.

resume 12:28 pm

4.6 CE Report (verbal update)

nil

4.7 Correspondence register

Open Saturday 12:38 pm

NZC CEO speaks to paper.

Close Saturday 12:41 pm.



Receive the paper

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Darryl Reardon
Seconded: DAVE COLL
Outcome: Approved

4.8 Licence Sales Update

Open Saturday 12:41 pm

NZC CFO speaks to paper.

Close Saturday 12:48 pm.



Receive the paper

1. receive the paper
2. acknowledge Kate Thompson and working party for their work.

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Debbie Oakley
Seconder: Linn Koevoet
Outcome: Approved



Thank Kate Thompson for work

.

Due Date: 19 May 2024
Owner: Corina Jordan

4.9 General Business

Start 1:52 pm

Agenda:

1. Designated Waters, spoken to by Cllr Dave Harris. For information only. Ends 1:55 pm.
2. TOIL under Remuneration Policy, spoken to by Cllr Steve Haslett. Action point. Ends 2:08 pm.
3. Highly Pathogenic Avian Influenza (HPAI) update from the NZC CEO (through Chair Barnes). Discussion of human health. Action points. Ends 2:18 pm.
4. Official Information Request re: availability and use of lead shot in .410 ammunition. Update from NZC CEO (through Chair Barnes). For information only. Ends 2:29 pm.
5. High court appeal of Otago Regional Policy Statement and Land and Water Plan. Spoken to by Cllr Barker. For information only. Ends 2:32 pm.
6. Arrangement and timing of board packs. Discussion of rural delivery. For information only. Ends 2:36 pm.

End: 2:36 pm.



Time Off In Lieu (TOIL).

1. NZC Members to speak to regional chairs about TOIL across the Org.
2. NZC HR Business Partner to provide, via the CEO, recommendations on TOIL for employees. Split analysis by A. salaried and B. non-salaried.

Due Date: 20 Jul 2024
Owner: Jane Hutchings



HPAI response plan.

1. NZC asked the CEO to receive a paper from staff HPAI experts, and potential risk to org, and licence holders and species.

2. NZC directed CEO to provide copy of report from 1 to NZC upon receipt.
3. CEO informed the NZC there was an emergency meeting held on 17 April re: response preparation.
4. CEO to inform regions, after receiving report (in [1]), coming this Wednesday 24 April.
5. NZC directed CEO to hold any emergency meetings necessary in response to (1) and (4)

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Dean Phibbs
Seconder: Gerard Karalus
Outcome: Approved



Receive the information re: lead shot in .410 shot

official information act.

In-favour: All. Oppose: Nil. CARRIED.

Decision Date: 19 Apr 2024
Mover: Barrie Barnes
Seconder: DAVE COLL

4.10 Close meeting



Close meeting

Saturday 20/4/24 at 2:36 PM.

Decision Date: 19 Apr 2024
Mover: Mike Barker
Seconder: Tom Kroos
Outcome: Approved

5. Close Meeting

5.1 Close the meeting

Next meeting: No date for the next meeting has been set.

New Actions raised in this meeting

Item	Action Title	Owner
2.2	RMA services provision arrangements Due Date: 19 Jul 2024	Corina Jordan
2.2	Digital regulation guide booklet Due Date: 20 Jul 2024	RICHARD COSGROVE
2.2	Digital magazine Due Date: 20 Jul 2024	RICHARD COSGROVE
2.2	Review CF for salaries Due Date: 19 Jul 2024	Jane Hutchings
2.2	Mai Mia fee on Lake Ellesmere (Te Waihora) Due Date: 19 Jul 2024	RASMUS GABRIELSSON
2.2	update standing orders Due Date: 19 Jul 2024	RICHARD COSGROVE

Item	Action Title	Owner
2.2	ARF register Due Date: 28 Feb 2025	Carmel Veitch
2.10	Progress report Due Date: 20 Jul 2024	Heather Garrick
2.10	Project deliverables Due Date: 20 Jul 2024	Heather Garrick
2.12	Te Reo Maori Due Date: 20 Jul 2024	Corina Jordan
4.8	Thank Kate Thompson for work Due Date: 19 May 2024	Corina Jordan
4.9	Time Off In Lieu (TOIL). Due Date: 20 Jul 2024	Jane Hutchings

Friday Close 4:57 pm

Saturday Close 2:37 pm.

Signature: _____

Date: _____